

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT LOWER HOLKER  
VILLAGE HALL ON WEDNESDAY 6<sup>TH</sup> SEPTEMBER 2018**

**PRESENT**

Parish Councillors R Airey, B Dawson, G Gardner (& District Councillor), M Keith, S Rawsthorn, J Ryland & T Wilson & Parish Clerk L Prescott.

**18/097 Apologies for Absence**

Apologies were received and accepted from District Councillor M Cornah, County Councillor S Sanderson and PCSO H Firth.

**18/098 Requests for Dispensations**

None.

**18/099 Declarations of Interest**

None.

**18/100 Minutes of the Last Meeting**

**Resolved** The acceptance of the minutes of the meeting held on 18<sup>th</sup> July 2018 was proposed by Councillor Ryland, seconded by Councillor Rawsthorn, agreed unanimously and signed by the Chairman.

**18/101 Public Participation (at the Chairman's discretion)**

- a) Councillor Dawson reported that he has received a complaint from residents who live off Manorside near Bridge House as the refuse vehicle has been unable to drive to properties to collect refuse on 28<sup>th</sup> August & 4<sup>th</sup> September 2018 due to vehicles parking both sides of the road and blocking access so no collections were made. The vehicles have been identified as being the property of the Southcott family. The Clerk will advise the Southcott family of these issues.
- b) Councillor Dawson reported that he has received a complaint from Cark residents as the bushes at the Bus Stop in Cark opposite Londis shop are overgrown and causing problems for bus users. The Clerk will advise the owner of the property of these issues.
- c) Councillor Keith reported that the surface of the area at the top of the slide in Cark Park has been changed from wood to another blue material and it is causing children to slip. She also reported that hedging has grown up on the riverside of the fence surrounding the Park and people could be concealed behind the hedge and observing children in the park. When the playground was originally installed it was a condition that it would be 'lurk proof'. District Councillor Gardner will speak to Deborah Clarke at SLDC about both of these issues.
- d) Councillor Airey reported pot holes on Green Lane in front of 2 properties, where the area is not the responsibility of highways but the responsibility of the property owners. The Clerk will write to the property owners about this issue.

**18/102 Police**

PCSO Firth was absent, but he had sent a report on calls for Police service over the past 30 days:

Flookburgh. RTC -1, Concern For Welfare-3, Suspicious Incident -3, Assault-2, Domestic-2, ASB-2, Theft From Vehicle-1, Road Related Offence-1.  
Cark. ASB-1, Assault-1

**18/103 District and County Councillors**

- a) District Councillor Gardner reported that she has been contacted about the lack of a timely bus service from Cartmel to Kendal for the grandchildren of a resident. The County Council are the licensing authority for bus services. She has contacted Lower Allithwaite Parish Council and spoken to Traveller's Choice who provide most of the local bus services.
- b) County Councillor Sanders was absent and no report has been received.

- 18/104 **Planning Application procedural changes – South Lakeland District Council**  
 The Clerk reported that South Lakeland District Council the Parish Council that they would no longer be sending paper copies of Planning Applications to Parish & Town Councils and they would only be notified by email. As not all the Parish Councillors use email or computers, the clerk outlined possible options so Councillors could see the plans:  
 Printing application forms (A4) – on Parish Council Printer.  
 Printing Plans then photocopying to A3 size (plans for July meeting cost £16.20)  
 Projecting plans from a laptop onto a screen/suitable wall – projector cost from £60 to £1,200. Screen cost from £30 to £50.  
 Councillor Dawson advised that Flookburgh Village Hall has a screen painted on the wall and has some screens which could be used.  
**Resolved** To purchase a projector to use to project plans at Parish Council meetings.

- 18/105 **Planning Applications**  
 The following Planning Applications were considered:
- a) SL/2018/0635. Field shelter off Green Lane Flookburgh LA11 7JT. Siting of a welfare shelter and installation of a septic tank.  
**Resolved** Object to the Planning Application as there is no demonstrated need to build a substantial building with toilet facilities in this location where there is already a shelter available in the field and the resident lives only half a mile from the field. If this application was granted it would create a precedent so all farmers/livestock owners who had livestock out of sight of their home could build such a shelter in their fields.
  - b) SL/2018/0601. 16 Main Street, Flookburgh LA11 7LA. Conversion of outbuildings to form additional living accommodation.  
**Resolved** No objections as it is already used for accommodation and will not adversely impact neighbouring properties.
  - c) TR/2018/0137. Station Yard, Station Approach, Cark-In-Cartmel LA11 7PT. Tree pruning works on T1 Sycamore & T2 Horse Chestnut Tree Preservation Order: SLDC TPO No 109 1995.  
**Resolved** No objections.

- 18/106 **Planning Decisions**  
 The following Planning Decisions were noted:
- a) SL/2018/0408. Land at Willow Lane Flookburgh LA11 7LU.  
 Agricultural building for the storage of equipment, animal feed, wool produce with areas for shearing, veterinary treatment and the bailing of wool in connection with keeping and breeding of Alpacas. Refused.
  - b) SL/2018/0482. OS Field No 2379 and part OS Field No 4872, Flookburgh. Formation of a farm track. Granted with conditions relating to materials.

- 18/107 **Financial Reports**  
**Resolved** The Financial report, including budget comparison and bank reconciliation as at 24 August 2018, was accepted unanimously.

- 18/108 **Payment of Accounts**  
**Resolved** The authorisation of the following payments was agreed unanimously:
- |  |         |
|--|---------|
| Clerk's Salary (July 2018)                               | £294.80 |
| Clerk's Salary (August 2018)                             | £294.80 |
| PAYE for Clerk's Salary (July 2018)                      | £73.70  |
| PAYE for Clerk's Salary (August 2018)                    | £73.70  |
| South Lakes Services – Toilets Cleaning (July 2018) SO   | £259.20 |
| South Lakes Services – Toilets Cleaning (August 2018) SO | £259.20 |
| N Power – Electricity (Toilets) 1/6/18-1/7/18 DD         | £25.44  |
| N Power – Electricity (Toilets) 1/7/18-1/8/18 DD         | £25.16  |

E.On Electricity (Street Lighting) (1/7/18-31/7/18) DD	£52.04
Viking (paper, printer ink & laminator)	£188.71
Photocopying (re Planning Applications – July 2018 meeting)	£16.20

18/109 **Highways**

- a) Reports requiring Highways Maintenance  
The Clerk reported that several items reported via the County Council Highways Information Management System (HIMS) have not been actioned but have disappeared from the site. One item which has been actioned (road sign on Allithwaite Road) is still on the site. She has reported this issue to County Councillor Sue Sanderson and also re-reported those missing items.
- b) Highways matters in process with Cumbria County Council  
The Clerk has received a call from a Highways Engineer requesting information about the location of Sunny Bank Road (one of the items re-reported).
- c) Damaged wall outside Engine Inn, Cark  
No response received from the Brewery.

18/110 **Speed Monitoring**

The Speed Gun has been with Lower Allithwaite Parish Council and a fault was found which has been repaired under warranty. Speed Monitoring in the Parish will recommence tomorrow.

18/111 **Consultations (South Lakeland District Council)**

- a) Community Governance Review  
The Councillors considered whether to change the number of Councillors; the Boundaries; the Name or join with another Parish.  
**Resolved** To remain as present ie 7 Councillors, same Boundaries and same name.
- b) Consultation on Draft Statement of Community Involvement  
The Clerk reported that this statement includes more information in relation to Neighbourhood Planning as more parishes are preparing neighbourhood plans. It also specifies that “We will publicise all applications for planning permission and listed building consent by email or letter to the town council, parish council’s or parish meeting for the parish that the site is in.” There is no mention that the District Council is no longer providing plans for Parish Councillors to consider.  
**Resolved** To request clarification in relation to the District Council’s policy on plans be included.

18/112 **River Eea – water level**

The Clerk reported that a Cark resident had raised concerns about the low water level in the River Eea through the village which had stopped flowing and fish were trapped in pools. The resident also asked for information about the extraction allowed from the River Eea by Cartmel Racecourse. The Clerk contacted the Environment Agency who reported that the Racecourse had a licence for water extraction from the Environment Agency (2673718014) which authorises abstraction from the River Eea.  
The Racecourse can abstract a volume not exceeding:  
- 38 cubic metres per hour  
- 304 cubic metres per day  
- 30,400 cubic metres per year  
at an instantaneous flow rate not exceeding 10.6 litres per second  
The Racecourse cannot abstract from the river when the flow in the river at the point of abstraction is less than 26.3 litres per second.  
The Environment Agency will try and rescue fish if this is practicable by relocating them to adjacent parts of the river which still have water or deep pools. However, once the flow in a river has disappeared over a large stretch fish rescue tends not to be practicable.  
Councillor Keith advised that sand is now covering land planted with willow trees near Cark Farm and the river has narrowed substantially below Cark House in recent years.

**Resolved** To contact the Environment Agency and request clarification about how the extraction is monitored by the Environment Agency to ensure that water is not extracted beyond the permitted amounts, whether any monitoring below the extraction point takes place which would indicate the impact the extraction has on the River below Cartmel and whether the Racecourse were ever stopped from extracting water this year during the extremely dry conditions this summer.

18/113 **Cark Airfield**

The Clerk reported that she had received 2 separate complaints from the same residents about planes at Cark Airfield. The first was about the WW2 Harvard plane which was flying all day until the evening of 6<sup>th</sup> August. The Clerk telephoned the airfield and left a message and they returned my call about 2 weeks later to explain it was a special event, though it may be repeated next year. The second complaint related to two aircraft releasing parachutists at one, where it was believed that only one aircraft releasing parachutists was permitted in the air at once. The Clerk contacted South Lakeland District Council who advised that as the airfield was operational in 1948 it operated under CAA regulations and not SLDC planning regulations.

**Resolved** No further action to be taken.

18/114 **General Data Protection Regulations (GDPR)**

The Clerk has prepared a Draft Subject Access Policy so that if the Parish Council is contacted under GDPR with a request for information that the Parish Council holds about an individual, there is a policy in place setting out the procedure.

**Resolved** To adopt the Subject Access Policy.

18/115 **Public Toilets**

The Clerk reported that there was a leak in the cleaner's cupboard at Cark Toilets. She contacted James Rowlandson who has fixed the leak.

18/116 **Flookburgh & District Recreational Charity**

Councillor Gardner reported that the Playground was awaiting an ordered barrier to stop oversize vehicles (campervans/HGVs) parking in the car park. The litter bin at the entrance needs emptying more frequently in the summer due to the usage of the playground. A letter was published in Grange Now praising the playground and those who made it happen.

18/117 **Correspondence**

The following correspondence was noted:

- a Cumbria County Council  
Health & Wellbeing Meeting – Grange Library, 6.30 pm on 18<sup>th</sup> September.  
Master Composter Scheme training – Kendal on 13<sup>th</sup> October.
- b South Lakeland District Council  
Community Governance Review.  
Notification that Grange Neighbourhood Plan has been adopted.  
Parish Remuneration Panel meeting – 10<sup>th</sup> September.
- c Cumbria Association for Local Councils (CALC)  
Monthly newsletter/training updates.  
CALC AGM, 10.30 am 10<sup>th</sup> November at Newbiggin Village Hall.  
Warning re trees in drought.
- d Neighbourhood Alerts  
Police Custody Visiting Scheme Volunteer vacancies.  
Nominate your best neighbour award (closing date 5<sup>th</sup> September).  
Cumbria Pride – 29<sup>th</sup> September in Carlisle.  
Nfib Alert - Bogus Overseas Officers contacting overseas visitors & students.

Fake British Gas refund emails. Fake LinkedIn emails. Fake Amazon emails.  
Doorstep cold caller warning re tarmac & United Utilities.

e Information Commissioner's Office  
Latest news.

f Parish Councils Coordination Group  
Review of the Southern Border of the Lake District National Park meeting, 7pm on  
11<sup>th</sup> September 2018 at Grizebeck Community Hall.

g Charity Commission  
Notification of amendments to data policies following GDPR.

h Churchill Fellowship  
Travel grants for over 18s to travel overseas to research.

i Cumbria NHS Partnership  
Listening Events for Cumbria's Mental Health Service Improvement Programme in  
Barrow and Kendal.

18/118 **Forthcoming Events**

10 am on 11 September in Kendal Town Hall - Planning Appeal re Planning Application  
SL/2017/0260 (Land to the west of The Dell, Cark – erection of 1 affordable self-build  
dwelling).

7pm on 20th September at Gilpin Bridge Inn – District meeting of Cumbria Association of  
Local Councils.

18/119 **Date of Next meeting**

The following meeting was noted: The next Parish Council meeting will be held at 7 pm  
on Wednesday 3<sup>rd</sup> October 2018 in Flookburgh Village Hall.