

DRAFT MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT FLOOKBURGH VILLAGE HALL ON WEDNESDAY 9th SEPTEMBER 2015

PRESENT

Parish Councillors R Airey, B Dawson, M Keith, S Rawsthorn & T Wilson (part), County Councillor S Sanderson & Parish Clerk L Prescott

15/105 **Apologies for Absence**

Apologies were received and accepted from Parish Councillors G Gardner and J Ryland and PCSO H Firth.

15/0106 **Requests for Dispensations**

None

15/107 **Declarations of Interest**

None

15/108 **Minutes of the Last Meeting**

Resolved The acceptance of the minutes of the Meeting of the Parish Council held on 1st July 2015 was agreed unanimously and signed by the Vice Chairman.

15/109 **Public Participation (at the Chairman's discretion)**

None

15/110 **Police**

PCSO Howard was absent due to illness however a report has been received from the Police as follows for May to August 2015 in Lower Holker:

Calls for Police service: May (13), June (16), July (22) & August (16).

Incidents included absconder, antisocial behaviour, assault, civil dispute, concern for welfare, criminal damage, domestic dispute, flooding, fraud and forgery, road related offence and road related accident, sex offences, suspicious incident, theft, violence & warrant.

15/111 **District and County Councils**

- a) County Councillor Sanderson reported from the County Council that
 - i) The County Council has been reduced by another £55 million, falling from £143 million in 2014 to £70 million in 2015. The Council is restructuring, changing roles and introducing more IT and digital procedures. They have appointed interim directors who will be managing change in the short term.
 - ii) The County Council and District Councils in Cumbria were approached by the Government regarding possible devolution and they have all signed up to work together to receive more powers and better provision for Cumbria, this process is in the very early stages and the next step is a meeting with the Government.
 - iii) The County Council service for looked after children has been identified as not having had sufficient improvement.
 - iv) The County Council are to work with the District Council on an area plan.
- b) County Councillor Sanderson reported from the District Council that
 - i) There will be changes in bin collections in this area from November 2015, to be notified to households by a green envelope. Routes have been examined in more detail to make them more efficient. In 2016 there will be an extension of the collected recycling to include plastics and cardboard.
 - ii) The Environment Agency plan to close down all the pumps in the Lyth Valley except 2. The District Council has been asked to fund £45,000 for the first year but this would increase year on year. There are mixed views on the proposals and this will be considered by SLDC Cabinet in October 2015.

- iii) They are reviewing their Housing Strategy as different housing types are needed particularly for older and younger people.

15/112 **Planning Applications**

The following Planning Applications were considered:

- a) SL/2015/0608. Church on Allithwaite Road, Flookburgh, Cumbria LA11 7JR
Conversion of redundant church to single dwelling.

Resolved To support the application provided the car parking at the front of the site does not block visibility for vehicles exiting the lane onto Allithwaite Road.

- b) SL/2015/0620. 27 Allithwaite Road, Flookburgh, Grange Over Sands LA11 7JR
Demolitions, extensions and alterations.

Resolved To support the application as it is in keeping with surrounding dwellings.

15/113 **Planning Decisions**

The following Planning Decisions were noted:

- a) SL/2015/0383 Land adjacent to 73 Market Street, Flookburgh, Grange-over-Sands LA11 7JS.
Two dwellings. Granted with conditions relating to surfacing and development type.
- b) SL/2015/0323. 73 Main Street, Flookburgh, Cumbria LA11 7LB. Single storey extension and entrance porch. Granted.
- c) SL/2015/0518 Airfield Farm, Moor Lane, Flookburgh Cumbria LA11 7LS. Erection of motor vehicle repair workshop, vehicular access, parking and compound hard-standings and foul water drainage system. Granted with 14 conditions.

15/114 **2014/15 Audit**

The following were noted:

- a) The Audit for the year ending 31 March 2015 has concluded and been approved by the External Auditor (BDO).
- b) The Notice of Conclusion of Audit has been displayed in the Council's noticeboard for the required 14 days.

15/115 **Financial Report**

The Financial Report as at 24th August 2015 including Budget Monitoring and Bank Reconciliation was received. Councillor Wilson queried payments in comparison to budgeted figures for

- a) Lighting Maintenance - Budget £300/Spend £393.46 – the Clerk advised that this had been £400 in previous years and underspent, therefore the budgeted amount was reduced this year to balance the budget/payments and is paid in a single payment each year so no more payments will be made in this financial year.
- b) Emptying 2 Bins – Budget £450/Spend £436.80 – the Clerk advised this is paid in a single payment for the year so no more payments will be made in this financial year.

Councillor Wilson accepted the clarification regarding these two budget items.

Resolved The Financial report was accepted unanimously.

15/116 **Payment of Accounts**

Resolved The authorisation of the following payments was agreed unanimously:

Clerk's Salary (July 2015)	£268.80
PAYE for Clerk's Salary (July 2015)	£67.20
Clerk's Salary (August 2015)	£268.80
PAYE for Clerk's Salary (August 2015)	£67.20
South Lakes Services – Toilets Cleaning (July 2015) SO	£247.26
South Lakes Services – Toilets Cleaning (August 2015) SO	£247.26
BDO (2014/15 Audit)	£120.00
Rowlandson (Toilet repairs)	£30.00
CALC – Good Councillor Course	£29.50
CALC – Clerk's Network	£5.00
United Utilities (Water & Waste Water – Toilets) (9/3/2015-8/6/2015) DD	£383.06
Npower Electricity (Toilets) 1/5/2015-31/7/2015) DD	£37.47
E.On Electricity – Street Lighting (1/6/2015-30/6/2015) DD	£34.89

15/117

Flookburgh Square

The Parish Councillors received a report from the Community Engagement event organised by Cumbria County Council. There was broad support for the improvements and some additional suggestions regarding the central area and outside areas under the control of Cumbria Highways and these responses have been noted.

County Councillor Sanderson reported that she has been unable to receive a response from Cumbria Highways regarding a proposal to jointly undertake tarmacking work and will report back to the Parish Council once a response has been received.

Resolved To await a response from the County Council before proceeding with tarmacking work.

15/118

Highways

The reports were received on the following Highways matters:

a) Moor Lane Speed and Horse signs

County Councillor Sanderson reported that agreement had been reached between Highways Engineer David Bell and Lakeland Leisure Manager Christian Tyldesley for Lakeland Leisure to proceed with the additional non-standard horse warning signs. Cumbria Highways have also agreed to pay for and install standard highways horse warning signs.

b) Proposed TRO for Double Yellow Lines in Cark & Flookburgh

County Councillor Sanderson confirmed that Highways are working on the proposed double yellow lines in Cark and Flookburgh.

c) White Line refreshing works

County Councillor Sanderson advised that the Cark ghost footpath markings should have been reinstated when that section was resurfaced and she is working with Cumbria Highways on this.

d) Other outstanding Highways matters

Councillor Keith advised that there is not a lowered pavement section near the Flookburgh entrance to Cark Railway Station so disabled motorised scooters, wheelchairs and pushchairs who get on the pavement at the Cark end of the station entrance pavement cannot get off the pavement safely at the Flookburgh end. In addition, there is no lowered pavement access to the disabled toilets at Cark from the adjoining car park.

Resolved To investigate the access points on the pavements and report.

15/119

Speed Gun Training & Purchase

Councillor Gardner in her absence sent a written report to the meeting and advised she organised speed gun training and 7 people have been trained to use the equipment. To operate it requires 2 people, one to record the speed and the other the numberplate of the vehicle. Speeding vehicles will be reported to Kendal Police who will send a letter to the driver. Repeat offenders will be fined. Councillor Gardner proposes the purchase of a speed gun for use in the Parish, the cost would be £1825+VAT, however if another parish buy one at the same time the cost would be £1525+VAT. There is also an annual calibration cost of £195+VAT. Councillor Gardner would put her District Councillor's allowance of £1,000 towards this purchase and requested that the Parish Council consider making a contribution.

Resolved To support the purchase in principle, however prefer to make a purchase jointly with the 5 adjoining parishes and organise a shared rota for usage. Councillor Gardner to be advised.

15/120

Consultation

South Lakeland District Council have prepared a Revised Statement of Gambling Licence Policy for consultation. The revision sets out the use of risk assessments where licences for gambling are considered in conjunction with their proximity to other gaming establishments, youth centres and homeless accommodation and a local area profile with these points marked is also provided.

Resolved To respond as follows:

- 1) Do you agree or disagree with the use of risk assessment in the local area? Agree
- 2) Do you agree or disagree with the local area profile, as set out in the policy? Agree
- 3) Are there areas you feel the authority should consider? No

- 4) Do you have any further comments to make about the Council's Draft Statement of Gambling Licence Policy? No

15/121 **Cark Station**

The Noticeboard has not yet been installed and no progress has been made regarding moving the recycling bins to the opposite side of the station.

15/122 **Public Toilets**

- a) A blockage has been reported in the Ladies toilets and a plumber has been contacted to rectify the problem.
- b) A revised electricity contract has been received from Npower as the current contract for electricity finishes at the end of September 2015. The unit price has reduced from 19.917 to 17.633 p/kwh but the Standing charge has been added at £6.357/month.
- Resolved** To contact Npower and investigate whether a better price could be obtained for a longer term contact eg 3 years.

15/123 **Lower Holker Community Led Plan**

The analysis of the questions was completed at the July meeting and the next stage is the writing of the draft plan.

15/124 **Flookburgh & District Recreational Charity**

The submitted tenders are being analysed in conjunction with the specified criteria. The next stage will be undertaking fundraising for the project.

15/125 **Local Area Partnership – Saturday Bus Service Sub-committee**

Councillor Airey attended the Sub Committee meeting to consider the options for reinstatement of this service. The shortfall between fares received and cost of the service is expected to be around £4,500 per year and there is a proposal that this cost be shared between parish councils along the Cartmel peninsula circular bus route. Not all local parish councils attended this meeting.

Resolved To support the service in principle, depending on the cost to the parish.

15/126 **Planning Workshop - South Lakeland District Council**

Councillor Dawson reported that he and the Parish Clerk attended this training in Kirkby Lonsdale and he found the information of interest but some planning officers came over as officious.

15/127 **Correspondence**

The following correspondence was noted and decisions made as listed:

- a) Cumbria County Council
Changes to 530 Stagecoach bus service from September (withdrawn/changes) due to loss of school contracts.
Mobile Library service withdrawn due to mechanical problems with vehicle.
South Lakeland Cumbria Action for Sustainability now can offer free support to community energy projects
- b) South Lakeland District Council
Connecting Cumbria, Digital Inclusion: Cartmel Peninsula event on Friday 10th July
Notes from Planning Workshops
2015 Electoral Canvas
Grange and Cartmel Local Area Partnership Minutes
Invitation to Housing fit for the Future Strategy Review
Non-voting co-opted parish council representatives vacancy on the Council's Standards Committee
Bin Collection Day Changes Advance Notification for the Autumn
Declarations of Interest Reminder
Parish Remuneration Panel - meeting re Allowances for Parish Councillors 2016/17.

- c) Cumbria Association for Local Councils (CALC)
 Tourist research newsletter
 South Lakeland Community Energy Support Project
 Lyth and Witherslack Proposed Water Level Management Board
 Geological Disposal – call for evidence
 Lazonby Parish Council – request for information re parks/playgrounds
 Ulverston Town Council re derelict buildings **Resolved** not to support.
 Community Emergency Planning Video
 Connecting Cumbria Deployment Map ie map of ‘live’ cabinets for Superfast Broadband
 Introduction to new CALC Chief Executive - Samantha Bagshaw
 NALC Autumn newsletter & Legal Briefings.
- d) Morecambe Bay Partnership
 Publication of Report on Safeguarding Morecambe Bay’s Birdlife
 Summer activities.
- e) Neighbourhood Alerts
 Warnings regarding False representation cold calling, Rental fraud targeting empty properties, Rugby World Cup unauthorised tickets, Rio 2016 Olympics Lottery Scam, Torrentlocker malware via email, Courier fraud re bank cards, Wine investment fraud, bogus Websites, puppies for sale fraud.
- f) Cumbria Police & Crime Commissioner
 Notifications of Police & Crime Commissioner Surgeries and Multi Agency Flood Training days. Barrow Station Open Day on 6th September. Cumbria Police Public Survey 2015 (21st to 31st August). Recruitment to Kendal Independent Custody Visiting Panel.
- g) Cumbria Volunteer Services
 Information about volunteer opportunities, training and events.
- h) Tim Farron MP
 Summer Tour dates & Autumn Surgery dates notifications.
- i) National Grid
 Community Engagement & briefing offer re North West Coast Connections.
- j) South Lakeland Community News
 Briefing
- k) Age UK South Lakeland
 Invitation to AGM - 11 September from 10.30 at St Thomas’s Church in Kendal.
- l) Environment Agency
 Exercising Multi-Agency Responses to Flooding event 4th November at Junction 36 Auction.

15/128

Forthcoming Events

The following events were noted:

2.30 to 7 pm, 15th September, A590 Haverthwaite Safety Plans Community Drop In Event at Leven Valley School

6.45 pm, 17th September CALC District Meeting at Gilpin Bridge Inn.

15/129

Date of Next meeting

The date of the next meeting was noted:

7th October 2015 at Lower Holker Village Hall at 7.30 pm

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX