

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD REMOTELY ON  
WEDNESDAY 4TH NOVEMBER 2020**

**PRESENT**

Parish Councillors R Airey, B Dawson, G Gardner (& District Councillor), M Keith, J Ryland, & T Wilson, County Councillor S Sanderson, Parish Clerk L Prescott and two members of the public.

The Vice Chair (Councillor Airey) took the Chair.

20/099 **Apologies for Absence**

Apologies were received and accepted from Councillor Rawsthorn.

20/100 **Requests for Dispensations**

None.

20/101 **Declarations of Interest**

None.

20/102 **Minutes of the Last Meeting**

**Resolved** Approved unanimously. To be signed by the Vice Chairman in due course.

20/103 **Public Participation**

None.

20/104 **Greening Campaign**

Mrs J McConnell, a member of PEAT (Peninsula Environmental Action Together), recently met with representatives from Parish Councils on the Peninsula (including the Parish Clerk) and Teresa Plowright to discuss a proposal for Parish & Town Councils on the Peninsula to participate in a Greening Campaign. The aim of the Campaign is to encourage households to engage in actions that will reduce the impact of climate change and often save money. The Campaign has several phases and the proposal is to participate in the first phase where cards with 8 potential environmentally-friendly actions are delivered to households and when 5 of them are completed the cards are displayed in the window. The 8 actions on the cards would be agreed locally. The intention is to work with all organisations in the community and PEAT members are willing to lead on the Campaign. South Lakeland District Council is supporting this Campaign and has agreed to contribute funds towards the process. The local knowledge of the Parish/Town Councils and a contribution towards the costs (not yet confirmed but probably in the low 100s of pounds) would be requested from Parish/Town Councils in order to participate. Councillors requested more specific information about the project and suggested face to face meetings. Mrs McConnell agreed to meet with Councillors individually to provide more details.

**Resolved** The Parish Clerk will liaise with Mrs McConnell to arrange individual meetings in suitable outdoor spaces prior to the next Parish Council meeting.

20/105 **Police**

No report has been received.

20/106 **District and County Councillors**

a) County Councillor Sanderson reported:

- i) She has continued to work with schools and colleges and chair the weekly meeting. They have representation from schools, academies,

LEP, colleges and senior officers of the County Council. They had 17 workstreams covering curriculum, transport, staffing, HR, Health and Safety etc. They have supported schools with risk assessments, positive COVID results, FSM, health and safety, health and wellbeing. Transport has been especially challenging but they had been given additional funding which was used to support additional public service buses this has now been extended. There are 25 schools that have 1 positive COVID and 11 with more than 2.

- ii)
  - iii) She was contacted by a farm in Holker about access issues. Highways are going to put a line in to discourage parking when they renew the lining generally.
  - iv) She has been dealing with localised flooding in various places and following up previously reported issues.
- b) Councillor Gardner reported
- i) South Lakeland District Council are proposed a Bay Unitary Authority, as an alternative to the Cumbria County Council proposed Cumbria Unitary Authority.
  - ii) She has been contacted regarding a blocking of a path near Greenodd by Holker Estates.

#### 20/107 **Planning Applications**

The following Planning Applications were considered:

- a) SL/2020/0669 7 Millstream Court, Cark-In-Cartmel LA11 7NW. Single storey side extension and extension of rear balcony.  
**Resolved** To support as no detrimental impact on neighbouring properties.
- b) SL/2020/0745. 72 Jutland Avenue Ravenstow LA11 7LQ. Two storey rear extension.  
**Resolved** To support as extension consistent with other local properties.
- c) SL/2020/0740. Cark House Cottage Cark House Court Cark-In-Cartmel LA11 7PE. Dormer extension to east side elevation.  
**Resolved** To support as no detrimental impact on neighbouring properties.

#### 20/108 **Planning Decisions**

The following Planning Decisions were noted:

- a) SL/2020/0590. 31 Somme Avenue Ravenstow LA11 7LJ. Demolition of existing garage and lobby & construction of 2 storey extension to side and rear form garage and bedrooms. Granted with conditions.
- b) SL/2020/0544. Raeburn Cark-In-Cartmel LA11 7NU. Demolition of single storey elements to the existing dwelling, construction of a two storey side extension and single storey rear extension and associated external works to the rear of the property. Granted with conditions.

#### 20/109 **South Lakeland District Council Local Plan**

The Clerk reported that following the September Parish Council meeting attended by the developers of the site 'Land East of Manorside' she has contacted 3 Planning Officers at South Lakeland District Council. The Parish Council had submitted a response to the current Local Plan recommending that should development on the sites either side of the bridge over the railway (Land East of Manorside or Land north of Allithwaite Road) take place then it should be a condition of development to contribute towards a pedestrian bridge over the railway. The published Local Plan wording however stated 'Suitable pedestrian access should be provided to the site to connect with existing footway infrastructure' with no mention of the railway bridge and therefore no requirement for the developers to contribute towards this project.

20/110 **Financial Report**

The Clerk presented the Financial Report as at 24<sup>th</sup> November 2020 including the Budget Monitoring and Bank Reconciliation.

**Resolved** To approve the Financial Report.

20/111 **Payment of Accounts**

**Resolved** to approve the following payments.

Clerk's Salary (September 2020)	£313.60
PAYE for Clerk's Salary (September 2020)	£78.40
Playground (Replacement Hand Sanitiser Box - vandalised)	£57.53
Npower (Electricity – Toilets) (2/8/2020 – 1/9/2020) DD	£32.60
SSE (Electricity – Street Lighting) (4/8/2020 – 1/9/2020) DD	£46.63
Waterplus (Water & Wastewater – Toilets) (4/3/20 – 14/9/20) DD	£106.63
South Lakeland District Council litter bin emptying (playground) Q2	£127.02
Clerk's Salary (October 2020)	£313.60
PAYE for Clerk's Salary (October 2020)	£78.40
SSE (Electricity – Street Lighting) (4/2/2020 – 1/10/2020) DD	£48.15
Npower (Electricity – Toilets) (2/9/2020 – 1/10/2020) DD	£33.79
Orian/SLS (Toilet Cleaning/Sani Bins) (21/9/2020 – 30/9/2020)	£162.78

20/112 **Grant request**

A request has been received from the Great North Air Ambulance Service for a grant to support their service which covers the local area.

**Resolved** To award a grant of £150.

20/113 **Christmas Boxes**

The Clerk reported that a peninsula-wide project for Parish Councils to contribute to Christmas food boxes to families in receipt of free school meals has been proposed. This would be for families with children at Primary and Secondary Schools. The final numbers of families in receipt of free school meals have not yet been received but the cost to the Parish Council is estimated at around £150.

**Resolved** To support in principle and consider the final details at the next meeting.

20/114 **Memorandum of Agreement – Speed Indication Device (Moor Lane)**

The Clerk reported that in order for the Parish Council to install a Speed Indication Device on Moor Lane a Memorandum of Agreement between Cumbria County Council and Lower Holker Parish Council is required. The Memorandum sets out the responsibilities of the Parish Council in relation to the installation and maintenance of the Speed Indication Device.

**Resolved** To approve the signing of the Memorandum of Agreement to be signed by two Councillors.

20/115 **Highways**

a) Highways matters to report

Councillor Airey reported numerous potholes in the roads around Flookburgh Square.

**Resolved** To report to Cumbria Highways.

b) Highways matters reported.

The Clerk reported the damaged 'Church Walk' sign to South Lakeland District Council and they have repaired the sign.

c) Installing a directional sign to Cark Toilets

The Clerk has been advised that people are using the layby and Charity field on Allithwaite Road as a toilet and a suggestion has been received to install a sign indicating the nearest toilet facilities.

**Resolved** To contact Cumbria Highways regarding the installation of a sign and prepare sign pricing details for the next meeting.

d) **Caravan Transportation through the Parish.**

The Clerk reported that a resident had their wing mirror damaged by one of the caravan transporters. The company refused to pay for the damage and on the Clerk's suggestion the resident contacted the MP Tim Farron and will soon receive the insurance payment for the damage.

20/116 **Bicycle parking – Cark and Flookburgh**

Bicycle parking had been proposed by the Councillors for Flookburgh Square and in the Car Park by Cark Toilets. The Clerk provided details of a number of bicycle parking stand types and proposals for locations in Flookburgh Square and by Cark Toilets.

**Resolved** To proceed with bicycle parking near Cark Toilets, proposing to use the car parking space nearest to the Park/Playground. The Clerk to measure the space and report the bicycle stand options which would fit in the space to the next meeting.

20/117 **Flookburgh Square Noticeboard**

The Clerk reported that the Noticeboard has been installed in Flookburgh Square.

20/118 **Parish Link**

The Clerk reported that the most recent edition of the Parish Link will be the last due to the retirement of the Editor, Pat Taylor, who is standing down after 40 years and no volunteers have come forward to continue the role. The Parish Link is a very useful source of information for local people about the Parish.

**Resolved** To bring proposals to consider at the next meeting as to how a similar or new publication could be provided for the community.

20/119 **Flookburgh Community Playground**

The Clerk reported that the Playground can remain open during the current lockdown. The sanitiser holder box has been vandalised and replaced. The vandalised hut door has not yet been replaced. Equipment sanitising is taking place 3 times a week due to reduced usage at this time of year.

20/120 **Website Accessibility**

The Clerk reported that she has made amendments to the website to comply with the regulations in relation to the accessibility of the website including preparing a Website Accessibility Plan and Accessibility Statement which was published on the website prior to the deadline of 23 September 2020.

20/122 **Cark Toilets & Cark Park/Playground**

- a) The Clerk reported that Orian/SLS cleaners recommenced cleaning the previously contracted 3 times a week on 21<sup>st</sup> September. SLS have increased their cleaning rates by 5% and have added a charge for emptying sanitary bins (which should have been the case previously). The first invoice received was over £1,000 (charging the equivalent of a monthly charge for each clean) and this was queried and a Credit Note received. The Clerk recommended increasing the number of cleans per week to 5 during the Covid period.

**Resolved** To increase the weekly cleans to 5 per week.

- c) The Clerk reported that whilst there is a bylaw excluding dogs from the Park/Playground at Cark there is no signage to indicate this and dogs have been seen in the Park/Playground. SLDC own and operate the Park/Playground.

**Resolved** To contact SLDC to ask whether they would install a sign or if not whether they would permit the Parish Council to install a sign.

20/123 **Correspondence**

The following correspondence was noted:

- a) Cumbria County Council  
Re-opening branch libraries (including Grange Library on 21<sup>st</sup> October)  
NHS Test & Trace App Launch  
Covid 19 News releases
- b) South Lakeland District Council  
New Unitary authority proposal – Barrow, Lancaster & South Lakeland.  
Local Plan Review update  
Test & Trace Support Scheme - £500 grants for self-isolating individuals.
- c) Cumbria Association of Local Councils  
Planning White Paper update  
GDPR Update re Privacy Shield – NALC webinar booked

20/124 **Meeting arrangements**

The Clerk reported that she has taken advice from CALC and NALC in relation to holding Parish Council meetings. She had contacted Lower Holker Village Hall and made a provision reservation for the December Meeting in the Main Hall. Due to the new lockdown the hall is now closed, so that will not now be possible. Councillor Dawson reported that Flookburgh Village Hall would be available for meetings once the lockdown ended.

20/125 **Date of Next meeting**

Noted that the next meeting will be held at 7pm on Wednesday 2<sup>nd</sup> December 2020.

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands,  
Cumbria LA11 7JX.