

**MINUTES OF LOWER HOLKER PARISH COUNCIL ANNUAL GENERAL MEETING HELD AT
LOWER HOLKER VILLAGE HALL AT 7.30 PM ON WEDNESDAY 13th MAY 2015**

PRESENT

Parish Councillors R Airey, G Gardner (and District Councillor), M Keith, S Rawsthorn, T Wilson, Parish Clerk L Prescott, Ms K Carter, Mr B Dawson, Mr C Dean & Ms A Nelson.

15/027 Election of Chairman

It was Proposed by Councillor Gardner and Seconded by Councillor Airey that Councillor Wilson be elected Chairman. There were no other nominations. Councillor T Wilson was elected Chairman for the year 2015-16 and signed the Form of Declaration of Acceptance of Office.

15/028 Election of Vice Chairman

It was Proposed by Councillor Wilson and Seconded by Councillor Gardner that Councillor R Airey be elected Vice Chairman. There were no other nominations. Councillor R Airey was elected Vice Chairman for the year 2014-15 and signed the Form of Declaration of Acceptance of Office.

15/029 Apologies for Absence

Apologies were received and accepted from Parish Councillor J Ryland, County Councillor S Sanderson and PCSO H Firth.

15/030 Minutes of the Last Annual General Meeting

Resolved The acceptance of the minutes of the Annual General Meeting of the Parish Council held on 7th May 2014 was proposed by Councillor Airey, seconded by Councillor Gardner, agreed unanimously and signed by the Chairman.

15/031 Parish Councillor Vacancy

The Clerk advised that due to only 6 candidates being nominated for 7 Parish Councillor Vacancies, there remains 1 Vacancy. In the event of vacancies following an election, the Parish Council can appoint by co-option within 35 days. She has received notification that 2 people may be interested in the vacancy. Advice received from CALC and the Parish Clerk's Network recommends that a vacancy is advertised locally and all those who express an interest be considered at the next Parish Council Meeting where a majority vote would be required to appoint by co-option.

Resolved The Parish Clerk will advertise the vacancy by notices, in the Parish Magazine and on the Parish Council Facebook Page and Website with expressions of interest to be received prior to the Parish Council meeting on 3rd June 2015.

MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT LOWER HOLKER VILLAGE HALL FOLLOWING THE ANNUAL GENERAL MEETING ON WEDNESDAY 13th MAY 2015

PRESENT

Parish Councillors R Airey, G Gardner (and District Councillor), M Keith, S Rawsthorn, T Wilson, Parish Clerk L Prescott, Ms K Carter, Mr B Dawson, Mr C Dean & Ms A Nelson.

- 15/032 **Apologies for Absence**
Apologies were received and accepted from Parish Councillor J Ryland, County Councillor S Sanderson and PCSO H Firth.
- 15/033 **Requests for Dispensations**
None
- 15/034 **Declarations of Interest**
None.
- 15/035 **Minutes of the Last Meeting**
Resolved The acceptance of the minutes of the Meeting of the Parish Council held on 1ST April 2015 was proposed by Councillor Gardner, seconded by Councillor Airey, agreed unanimously and signed by the Chairman.
- 15/036 **Public Participation (at the Chairman's discretion)**
Ms Nelson, Mr Dean & Ms Carter have already written to the Parish Council (ref Highways item 15/046 (a)(v)) regarding their concerns about speeding traffic and vehicles travelling too closely to horseriders on Moor Lane, Flookburgh. They advised that the situation has been getting worse over the past 3 years, usually starting around March each year. There have been numerous incidents which have been reported to the Police however the situation is continuing to be dangerous with several incidents in the last few days. They have been reporting incidents themselves and asking other people to do the same and offered to report them on behalf of people who don't wish to report them. They advise that some incidents were known to involve employees or caravan owners/visitors on the Lakeland Leisure site at the end of Moor Lane. They are planning to put up notices to advise the risks of driving close to horses. They are also concerned that if the situation continues there is a high risk to children using the planned playground on Moor Lane. The Chairman thanked them for their attendance and information provided.
- 15/037 **Police**
PCSO Howard was absent, however he provided a report of incidents reported to the Police in the Parish over the last 30 days as follows:
2 Assaults. 2 Anti-Social Behaviour(Personal – Not On Street); 2 Sexual Offences; 2 Thefts; 2 Suspicious Incidents; 1 Missing Person; 1 Concern For Welfare.
- 15/038 **District and County Councillors**
a) District Councillor Gardner advised that
i) She has been working with Lee Evans to support him in his planning application following his planning application refusal. The Planning Application is expected to be available for consideration in June or July.

- ii) She has arranged for a “Please Take Your Litter Home” sign for Moor Lane, following the 20 bin bags of litter collected during the 2 recent Community Clear Ups
- b) County Councillor Sanderson has sent her apologies, however she looks forward to working with Lower Holker Parish Council.

15/039 **Planning Applications**

The following Planning Applications were considered:

- a) SL/2015/0403 Land to rear of 73 Main Street, Flookburgh, Cumbria, LA11 7LB.
Demolition of poultry sheds and erection of dwelling and garage block (one garage to be used for 73 Main Street)
Resolved Lower Holker Parish Council have no objections to the erection of one dwelling as set out in the plans as this represents infilling. They do however have concerns that the location of the proposed Garage is set so far back on the site that it would potentially allow access for further development behind the site which would not be appropriate. The Parish Council therefore recommend that the garage block be situated closer to the proposed dwelling so as to restrict access to the rear of the site and so prevent further development.
- b) SL/2015/0383 Land adjacent to 73 Market Street, Flookburgh, LA11 7JS. Two dwellings (as amended)
Resolved Lower Holker Parish Council have no objections to the erection of the 2 dwellings, particularly as this was approved under an earlier planning application in 1991. They are however concerned whether there will be sufficient parking and vehicle turning space for the additional dwellings and the existing dwellings on the site.

15/040 **Planning Decisions**

The following Planning Decision was noted:

SL/2015/0147 35 Jutland Avenue, Ravenstown, Cumbria LA11 7LF. Demolition of existing single storey rear extension and erection of two storey extension. Granted.

15/041 **Financial Report**

The Financial Report as at 24th April 2015 was received.

Resolved to be accepted unanimously.

15/042 **Payment of Accounts**

Resolved The authorisation of the following payments was agreed unanimously:

Clerk’s Salary (April 2015)	£268.80
PAYE for Clerk’s Salary (April 2015)	£67.20
E.On Electricity – Street Lighting (1/3/2015-31/3/2015) DD	£20.78
South Lakes Services – Toilets Cleaning (March 2015) SO	£247.26
South Lakeland District Council – emptying 2 litter bins (1/4/15-30/3/16)	£436.80
Cumbria Association of Local Councils (Annual Subscription)	£282.00
Clerks & Councils Direct (Annual Subscription)	£84.00
Cumbria Association of Local Councils (Clerk’s Forum)	£5.00
Rail Tickets (Councillors invited to Royal Garden Party)	£193.60

15/043 **Annual Insurance**

Quotations have been received from Zurich and AON Insurance, both with the same terms.

AON:	£455.59 (1 year contract)	£434.96 (3 year fixed contract)
Zurich:	£407.70 (1 year contract)	£395.82 (3 year fixed contract)

Resolved To accept the Zurich 3 year fixed contract at £395.82 a year.

15/044

Funding Application

A request has been received from Cartmel Priory School to support their proposed extension of the School Sports Hall, tripling the size at total cost of £750,000, through accessing the Community Infrastructure Levy. The Community Infrastructure Levy (CIL) does not yet apply in South Lakeland District, though it is expected to start on 1st June. Only Planning Applications approved after the start date will be subject to CIL and any income from CIL will only be received once Planning Permission has been granted and may be staged over 6 years.

Resolved To respond to the School advising there are no funds available at present as the Community Infrastructure Levy has not yet started in South Lakeland District.

15/045

Flookburgh Square

a) Councillors considered 4 draft layout plans prepared by Cumbria Highways for the marking of Flookburgh Square, once this has been re-tarmacked.

Resolved The Councillors approved an amended plan comprising :

On the North side (opposite the Chemist): a bus pull in and behind a row of parking

On the East Side (opposite Cockles): Short Stay, regular parking spaces

On the South Side: regular parking spaces and One disabled parking space

On the West side: regular parking spaces.

b) Carol Last from Cumbria County Council has requested a meeting between the Parish Council and County Councillor Sanderson regarding Flookburgh Square

Resolved To arrange a meeting on 19th May (5.30 pm) or 28th May.

15/046

Highways

a) The following Highways matters were considered:

i) Keep Clear road markings which used to be by the Hope & Anchor were not replaced after the road was tarmacked by Cumbria Highways. Recently the road was blocked for 1 ½ hours as a caravan being delivered to Lakeland Leisure could not manoeuvre round the corner onto Moor Lane due to a vehicle being parked where the road markings used to be.

Resolved Contact Cumbria Highways and request the markings be reinstated.

ii) Vehicles are parking on the Keep Clear markings outside the Chemist.

Resolved To monitor the situation

iii) A wall on Dobbie Lane is falling down by the roadside.

Resolved To write to Tangarine Holdings requesting the wall be rebuilt.

iv) The wall adjacent to the road and on the opposite side of the river to Cark House is becoming unstable and light is visible through the wall

Resolved To contact Cumbria Highways and request the wall be made safe.

v) The Parish Council has received complaints from residents and horseriders regarding speeding vehicles and dangerous driving on Moor Lane. Complaints have been made to the Police regarding specific incidents. The Police have also reported issues to the Parish Council. Following complaints in 2013 the Parish Council contacted Lakeland Leisure and they put information regarding safe driving near horseriders in their information pack.

Resolved

a) To contact Lakeland Leisure and arrange a meeting to discuss the issue.

b) To advise County Councillor Sanderson of the issue.

c) To contact Cumbria Police for information and recommendations.

d) To put information on the Parish Council's Facebook Page, Website and in the Parish Magazine advising residents to report incidents to the Police.

vi) No action has yet been taken regarding the reoccurring problem of standing water on Allithwaite Road.

Resolved To report again to Cumbria Highways

vii) The drainage issue on Station Road has been resolved.

viii) School lane is again becoming overgrown by hedges.

Resolved To contact the School and the owner of the field opposite reminding them of their responsibilities as landowners to ensure rights of way are kept clear by cutting back adjoining hedges. (see also (ix) below).

- ix) The grass is overgrowing the footpath on Moor Lane, Cumbria Highways only do one cut a year and last year it was quite late.
Resolved to check with Cumbria Highways when their cut is likely to be and contact Tony Dixon for a quotation for an additional cut to be paid for by the Parish Council. Also ask for a quotation to cut back the hedge on School Lane and if within our Lengthsmen budget to ahead with this.
 - x) South Lakeland District Council undertook a lengthy street clean on 12th May, they contacted the Parish Council in advance allowing the clean to be publicised locally and were sent a list by the Parish Council of a list of areas which particularly needed cleaning. They will return for another major clean in a few months, which is in addition to the regular machine cleans.
- b) The Parish Clerk reported that other Parish Councils have found that working with the Highway Steward for their area is proving more effective in resolving highways issues than reporting them to the main office.
Resolved The Clerk will arrange a meeting with the Highway Steward.

15/047

River Eea

Councillor Keith reported that the damaged wall in front of the Engine Inn between the Engine Inn Car park and the River Eea has not been repaired and represents a danger to pedestrians/drivers. The Parish Council has previously written to the Brewery without a response.

Resolved To write to the Brewery to remind them of their responsibility as riparian owner of the land adjoining the River to maintain the wall and advise Councillor Sanderson of the issue.

15/048

Cark Station

A complaint was received via the Facebook Page regarding the unclean and littered condition of the waiting room. The Clerk has forwarded the complaint to the Station Manager for Cark and is awaiting a reply. The Clerk has also been notified that a new community information board will be installed at Cark Station.

15/049

Public Toilets

Councillor Keith has received several comments from users of the toilets in Cark who are surprised that there is no charge to use the toilets. She suggested that a slot be installed in the wall between the toilets (into the section where the cleaning cupboard is) for donations.

Resolved to contact South Lakeland District Council (who own the building) to request permission to do this and provided this is obtained, request quotations for the installation.

15/050

Lower Holker Community Led Plan

The Parish Clerk reported that the meeting analysed more of the questions and will continue at the next meeting.

15/051

Flookburgh & District Recreational Charity

Councillor Gardner reported that Tender Documents have been sent out to 13 companies, some have declined but she is meeting with the interested companies on site and the closing date for receipt of tenders is mid June.

15/052

Flookburgh Youth Club (Flocks 4 Youth)

The Parish Clerk reported that the Junior Youth Club restarted on 30th April and 26 young people attended on the first night.

15/053

Clerks' Network Meeting

The Parish Clerk reported that issues discussed included the forthcoming requirement for all employers to offer a pension, information required to be published on Parish Council websites from 1st July and working with Highways Stewards as an effective way to communicate with Cumbria Highways. She finds the meetings and advice shared very informative and useful.

15/054 **Correspondence**

The following correspondence was noted:

- a South Lakeland District Council
South Lakeland Community News
Notification of Street Cleaning day – 12th May.

- b Cumbria Association for Local Councils (CALC)
National Association of Local Councils newsletter
CALC newsletter
Chief Officer Vacancy

- c ACTion with Communities in Cumbria
Affordable Warmth and Good Neighbours - ways that individuals and communities can reduce fuel costs and how to set up a good neighbour scheme.

- d Neighbourhood Alerts
Beware of spoof emails claiming buyer protection; Beware: Cloned National Savings & Investments Website Is Offering Investments; Rugby World Cup 2015 - Avoid Bogus Ticket Websites/Sellers; several house burglaries in last few weeks.

15/055 **Date of Next meeting**

The date of the next meeting was noted:

3rd June 2015 at Flookburgh Village Hall at 7.30 pm

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria
LA11 7JX