

MINUTES OF LOWER HOLKER PARISH COUNCIL ANNUAL GENERAL MEETING HELD AT FLOOKBURGH VILLAGE HALL AT 7.00 PM ON WEDNESDAY 7TH MAY 2014

PRESENT

Parish Councillors R Airey, M Keith, J Rowlandson, J Ryland, Parish & District Councillor G Gardner, County Councillor R Wilson, Parish Clerk L Prescott, PC Paul Harris and Mr T Ryland.

14/025 Apologies for Absence

Apologies from Parish Councillors S Rawsthorn & T Wilson were received and accepted.

14/026 Election of Chairman

It was Proposed by Councillor Ryland and Seconded by Councillor Keith that Councillor T Wilson be elected Chairman. There were no other nominations. Councillor T Wilson was elected Chairman for the year 2014-15. Form of Declaration of Acceptance of Office will be signed at the next Parish Council meeting.

14/027 Election of Vice Chairman

It was Proposed by Councillor Ryland and Seconded by Councillor Keith that Councillor R Airey be elected Vice Chairman. There were no other nominations. Councillor R Airey was elected Vice Chairman for the year 2014-15 and signed the Form of Declaration of Acceptance of Office.

14/028 Minutes

The acceptance of the minutes of the Annual General Meeting of the Parish Council held on Friday 3rd May 2013 was Proposed by Councillor Ryland, Seconded by Councillor Rowlandson, agreed unanimously and signed the Vice Chairman.

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14/029 Apologies for Absence

Apologies from Parish Councillors S Rawsthorn & T Wilson were received and accepted.

14/030 Requests For Dispensations

None.

14/031 Declarations Of Interest

None.

14/032 Minutes of the Last Meeting

The acceptance of the minutes of the Meeting of the Parish Council held on 2nd April 2014 was proposed by Councillor Ryland, seconded by Councillor Gardner, accepted unanimously and signed by the Vice Chairman.

14/033 Public Participation (at the Chairman's discretion)

None

14/034 Police

PC Paul Harris reported that in the last month reports to the Police included 4 assaults, a stolen rabbit, and abandoned car and a theft. Thefts in rural areas have been falling. The local Police priority is car driver issues at Cartmel Park. Councillors reported the same issue with cars at Allithwaite Community Centre and cars speeding from Flookburgh towards Grange.

14/035 District and County Councillors

- a) District Councillor Gardner reported that
 - i) There have been no District meetings since the last Parish Council meeting
 - ii) She has received 7 telephone calls regarding the Planning Application on Allithwaite Road, Flookburgh.
 - iii) Several people have contacted regarding concerns about the possible closure of Flookburgh Youth Club.
- b) County Councillor Wilson reported that
 - i) He had not been contacted by the County Council regarding any changes relating to the Youth Club, but has contacted Kelly Alty to investigate the situation as it relates to contracts the County Council has with third parties, ie Inspira who sub-contract to Young Cumbria.
 - ii) The white lines lists in the County have been batched for work by Highways and some of the items listed in Batch 2 are in Lower Holker. These are only existing lines being replaced, not new lines requested.
 - iii) The bus companies have reported back to the County Council that the 532 service may be commercial, though changes in the service are likely.
 - iv) The Councillor Divisional allowance has been removed. However, there is £5,000 to £6,000 allowed for road works this year and he will be concentrating this spending on Lower Holker and Haverthwaite. In Lower Holker the priority will be safety measures for the new playground on Moor Lane. The following year the priority will be to support the finds of the Community Led Plan.

14/036 Planning Applications

- a) SL/2014/0361. Dwelling with vehicular access. Garden of 27 Allithwaite Road Flookburgh Grange-Over-Sands LA11 7JR. Resolved – no comment
- b) SL/2014/0420 Plots 5 & 6 Green Lane, Flookburgh. Alteration to house-types on plots 5 & 6 to include single storey sun room extension (Revised scheme 5/94/1786). Currently Invalid so no decision.

14/037 Planning Decisions

None.

14/038 Financial Reports

The Financial Report as at 24th April 2014, included no deviations from the budget. **Resolved** accepted unanimously.

14/039 Payment of Accounts

Resolved The authorisation of the following payments was agreed unanimously:

Clerk's Salary April 2014	£257.02
HM Revenue & Customs PAYE re April Clerk's Salary	£64.26
South Lakeland District Council Bin Emptying (1/4/14-31/3/2014)	£207.79
South Lakes Services (Toilet Cleaning) March 2014 (SO)	£247.26
United Utilities (Toilets – Water/Waste Water) 13/12/13-12/3/2014 (DD)	£178.35
E.On (Toilets – Electricity) (1/3/2014 – 31/3/2014) (DD)	£20.78

14/040 Annual Insurance

Insurance quotations have been received from AON and Zurich, both on the same terms.

Resolved To accept the Aon quotation which has the lower cost.

14/041 Model Financial Regulations

The National Association of Local Councils has issued updated recommended Parish Council Financial Regulations. These are a more detailed and updated version of the current Financial Regulations previously adopted by the Parish Council on 4th July 2003.

Resolved

- a) To adopt the updated Financial Regulations.

- b) To increase the amount which the Clerk can authorise where there is a risk to delivery of council services or in a delegated capacity from £200 to £500.

14/042 **Consultation**

South Lakeland District Council Local Lettings Policy & Local Connection Policy Review 2014
The Review proposes changes including the terms of the priority under local letting which would extend the 'local letting' area from the Local Area Partnership area (ie Cartmel Peninsula) to include adjoining parishes. Parishes which could then be included in the local letting area would be the towns of Ulverston and Windermere.

Resolved To object to the inclusion of "parishes immediately adjacent" as it would make the local letting extend beyond a reasonable area.

14/043 **Flookburgh Recreational Charity Trust**

- a) Gill Gardner reported that good progress is being made. Carl Howe has been appointed Treasurer. The Bank balance is approximately £20,000 as funds have been received from the site infilling. Claire Welburn is progressing well with the information required for funding applications and an application has been sent to South Lakeland District Council for £30,000.
- b) The Clerk provided a draft agreement between the Parish Council and the Flookburgh & District Recreational Trust for consideration. The Agreement sets out the terms of an agreement between the two organisations in relation to the Moor Lane site which the Parish Council own and the Recreational Trust and fundraising for to establish a play and recreational site for the community.

Resolved To amend the draft agreement as follows:

- i) The Parish Council to be the lead body.
ii) The Agreement to be for 20 years, to reflect the lifespan of equipment.
iii) Both parties to give 6 months' notice to leave the agreement.
iv) CALC to be asked for advice regarding the agreement type.

14/044 **Public Toilets**

Mr & Mrs Hemming have taken over closing up the Toilets in the evening. Mr Hemming has also replaced the faulty lock to the Ladies' toilets at no cost to the Parish Council. Keys for the new lock have been provided to The Cabin, who open them in the morning and SLS who clean the toilets. An overflow from the Gent's toilets has been mended by T W Rowlandson.

14/045 **Highways**

- a) The Highways department have undertaken work on the area on Allithwaite Road by the Railway Bridge which often had standing water in wet conditions and this has solved the problem. Pot holes on Moor Lane have also been filled in.
- b) In 2014/15 Highways plan to undertake Carriage Surface Treatment on the B5277 & B5288 from Cark to Manorside (1020 metres) and on the C5044 on Moor Lane (1650 metres).

14/046 **Correspondence**

The following correspondence was noted:

- a) Cumbria County Council
Notification of Cartmel Race Day Road closures
- b) South Lakeland District Council
Local Lettings Policy & Local Connection Policy Review 2014
- c) Cumbria Association for Local Councils (CALC)
Survey regarding electronic Banking by Parish Councils (Parish Clerk has responded)
CALC Circular – May
CALC District Meeting Papers – 5th June 2013
Healthwatch Cumbria News – update on developments in Cumbria health service
Cumbria in Bloom & RHS competitions
Homeshare article

Police & Crime Commissioner's Community Fund for projects to reduce crime & anti-social behaviour. Closing date 20th May.

- d Cumbria Voluntary Service
Training courses re Fundraising, Trustees, Business Planning & Governance.
- e Cumbria Playing Fields Association
Dissolution at end of financial year. Active Cumbria will take over many of roles eg grant funding, playing fields specification and links to the national playing fields association.
- f Rural Services Network
Invitation to join a Rural Sounding Board – a Councillor representative to will respond online 4 times a year. Also, join opinion panels (respond by email) re Fuel Poverty, Rural Transport and Rural Broadband.
- g Holker Estate
Notification of 2 vacant allotments and requested publicising by Parish Council.
- h Neighbourhood Alerts
Product recalls – Tesco Rapid Boil Kettle JKRBP12, Sanyo Vaio Fit 11A Laptop PCs, Russell Hobbs Combination Microwaves, Etronix Energy Station power supplies, Lenovo ThinkPad Laptops, Amazing Shine Nail Gel Curing Lamp.
Cold caller warning – doorstep sellers of cleaning products.

14/047 Forthcoming Events

7 pm Monday 19th May 2014, Annual Parish Meeting, Lower Holker Village Hall

14/048 Date of Next meeting

The next Ordinary Meeting of the Parish Council will be held on Wednesday 4th June 2014 at Lower Holker Village Hall at 7.00 pm

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX