

**MINUTES OF LOWER HOLKER PARISH COUNCIL ANNUAL GENERAL MEETING  
HELD AT LOWER HOLKER VILLAGE HALL AT 7.00 PM ON FRIDAY 3<sup>RD</sup> MAY 2013**

**PRESENT**

Parish Councillors R Airey (Vice Chairman), G Gardner, M Keith, S Rawsthorn, J Rowlandson, J Ryland, T Wilson (Chairman), County Councillor R Wilson, Parish Clerk L Prescott, Miss A Airey.

**13/26 Apologies for Absence**

Apologies from PCSO Firth were received and accepted.

**13/27 Election of Chairman**

It was Proposed by Councillor Airey and Seconded by Councillor Ryland that Councillor T Wilson be elected Chairman. There were no other nominations. Councillor T Wilson was elected Chairman for the year 2013-14 and signed the Form of Declaration of Acceptance of Office.

**13/28 Election of Vice Chairman**

It was Proposed by Councillor Rawsthorn and Seconded by Councillor Keith that Councillor R Airey be elected Vice Chairman. There were no other nominations. Councillor R Airey was elected Vice Chairman for the year 2013-2014 and signed the Form of Declaration of Acceptance of Office.

**13/29 Minutes**

The acceptance of the minutes of the Annual General Meeting of the Parish Council held on Friday 4<sup>th</sup> May 2012 was Proposed by Councillor Airey, Seconded by Councillor Ryland, agreed unanimously and signed the Chairman.

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT LOWER  
HOLKER VILLAGE HALL AT 7.15 PM ON FRIDAY 3<sup>RD</sup> MAY 2013**

**PRESENT**

Parish Councillors R Airey (Vice Chairman), G Gardner, M Keith, S Rawsthorn, J Rowlandson, J Ryland, T Wilson (Chairman), County Councillor R Wilson, Parish Clerk L Prescott, Miss A Airey.

**13/30 Apologies for Absence**

Apologies from PCSO Firth were received and accepted.

**13/31 Requests For Dispensations**

None.

**13/32 Declarations Of Interest**

None.

**13/33 Minutes of the Last Meeting**

The acceptance of the minutes of the Meeting of the Parish Council held on Friday 5<sup>th</sup> April 2013 was proposed by Councillor Rawsthorn, seconded by Councillor Gardner, accepted unanimously and signed by the Chairman.

13/34 **Public Participation (at the Chairman's discretion)**

None

13/35 **Police**

PCSO Firth provided a written report advising in the last 30 days in the Cark and Flookburgh incidents reported to the Police comprised 3 Anti-Social Behaviour, 3 road related offences, 1 highway disruption, 1 road traffic crash, 1 theft (mountain bike), 1 concern for welfare and 1 criminal damage (motor vehicles). County Councillor Wilson has received 2 complaints about speeding vehicles and driving inappropriately near horses on Moor Lane, believed to be visitors to Lakeland Leisure who are unaware of how to drive near horses, which he has passed to the Police. PCSO Firth is to arrange speed monitoring. **Resolved** The Clerk to write to Lakeland Leisure and ask that they arrange signage relating to horses and children and notify their visitors regarding road safety in relation to horses. Councillor Airey to contact Jimmy Latham with regard to the Livery Stables potentially arranging signage regarding horses for road safety.

13/36 **District and County Councillors**

District Councillor Gardner reported

- a) That the meeting regarding Dog Fouling was well attended on 17<sup>th</sup> April and 2 lane clean ups have been arranged on Moor Lane (11<sup>th</sup> May) and Moor Lane (24<sup>th</sup> May) and she will be asking for bins to be relocated.
- b) That she received an inquiry from Mr Keith regarding the release of parachutists above his house. The Parish Clerk made enquiries and advised that the drop zone is up to 1.5 nautical miles from the Airfield.

County Councillor Wilson reported

- a) That the County Council is again a hung Council with no party with a majority.
- b) By the end of next year the Council Council budget cuts will be 33% over 4 years.
- c) It is important that a Community Led Plan is prepared to ensure that funding can be allocated for local need.

13/37 **Planning Applications**

- a) SL/2013/0283. Two Storey Extension. 27 Jutland Avenue, Flookburgh, Grange-Over-Sands LA11 7LF. **Resolved** No objections.
- b) SL/2013/0319. Extensions to two industrial buildings, erection of porch to dwelling and change of use of part of land to form garden for dwelling. South Lakes Storage, Moor Lane Flookburgh Grange-over-Sands LA11 7LS. **Resolved** Supported by the Council as it will improve the appearance of the site.

13/38 **Planning Decisions**

The following Planning Decision was noted:

SL/2012/1032 Erection of building for storage of plant and equipment. Land to rear of Cark-in-Cartmel Station, Off Station Approach Cark-in-Cartmel LA11 7PT. Granted with Conditions relating to flooding.

13/39 **Financial Report**

The acceptance of the Financial Report as at 24th April 2013, which includes no deviations from the budget, was proposed by Councillor Airey, Seconded by Councillor Rawsthorn and accepted unanimously.

**13/40 Payment of Accounts**

The authorisation of the following payments was proposed by Councillor Airey, Seconded by Councillor Rawsthorn and accepted unanimously:

Clerk's Salary April 2013	£207.20
HM Revenue & Customs PAYE re April Clerk's Salary	£51.80
South Lakes Services (Toilet Cleaning) March 2013 (SO)	£247.26
CALC Councillor Training (23 April & 14 May 2013)	£218.00
Clerk & Councils Direct Subscription	£84.00
E.On Electricity (Street Lighting) (1/3/13-31/3/13) (DD)	£19.74
Cumbria County Council – Street Light Maintenance	£294.10

**13/41 Council Insurance 2013-14**

Quotations from two companies, AON and Zurich have been received for the same cover, both as 1 year and long term (3 year) options. AON quote was £511.56 for 1 year and £485.98 for 3 year contract. Zurich quote was £472.08 for 1 year and £444.75 for 3 year contract. Resolved to purchase insurance from Zurich 1 year at £472.08 and notify AON of decision advising them to quote again next year.

**13/42 Salt bin – Nursery Fold**

A resident has requested the purchase of a Salt Bin on Nursery Fold. The County Council are not buying any more Salt Bins, so the Parish Council has been asked as to whether they would purchase one. Resolved The Parish Council will not purchase a Salt Bin as it would create a precedent for all roads in the Parish to request the same. The Clerk to write to Cumbria County Council (Tony Beatty) requesting that Nursery Fold be included in the list to receive a Grit Heap distributed by Cumbria County Council. County Councillor Wilson will talk to the residents to see if they want to buy one themselves.

**13/43 Church Clock**

Rev Etherington has requested that the monies allocated in the Parish Council budget for the Church Repairs and Maintenance be paid to the Parochial Church Council (PCC) each year, as an alternative to the arrangement where the PCC request a contribution when some works are done. Resolved The Parish Council will pay these amounts annually to the PCC, Rev Etherington to be invited to the Parish Meeting on 28<sup>th</sup> May to receive the cheque.

**13/44 Public Toilets**

There are no reported problems with the Cark Toilets.

**13/45 Flookburgh & District Charitable Trust**

The Trust has still not received a reply from the Charity Commission regarding the proposed changes to the Constitution, however an Annual General Meeting will be arranged to consider changes to the Constitution, so funding applications can be made.

**13/46 Local Area Partnership**

Councillor Airey & County Councillor Wilson reported:

- a) The Road from Egg Pudding Stone to the top of Lindale Hill was discussed, including the gritting being ineffective as it is washed away. Cumbria County Council have been asked to examine the drainage situation and put up signs to warn motorists of the risk of icing on the road.

- b) Broadband options are being considered in some areas.
- c) Dog fouling is an issue in all parishes.
- d) The Local Area Partnership is no longer a body which provides funds, now it is an opportunity for parish councils to discuss items of common interest, for example National Grid Proposals and Health Service changes.

**13/47 Parish Review**

The joint meeting with Lower Allithwaite Parish Council concluded that neither Council would apply to change the boundaries but both would request that they be joint consultees on Planning issues which relate to developments on Moor Lane including the Airfield and Lakeland Leisure Park as they affect both Council's residents. If SLDC do not agree to this, both Parishes agreed to keep the other informed if they received any Planning Applications relating to this area. The Clerk read a drafted response prepared by the Lower Allithwaite Parish Clerk. Both parishes also agreed to meet on a more regular basis, either annually or bi-annually to discuss common issues. **Resolved** The Clerk to write to South Lakeland District Council to advise that no changes were requested in relation to the Parish Boundaries, however joint consultation was requested for developments on Moor Lane.

**13/48 South Lakeland Land Allocations DPD**

The Amended Local Plan was considered, including projected increases in school children and a new report on highways including the 4 sites in Cark and Flookburgh. **Resolved** The Clerk to write to SLDC to reiterate the following:

- a) EN42 Station Road – improved access is required including improved visibility for traffic entering and leaving the site and a footpath for pedestrians.
- b) R687 North of Allithwaite Road – it is essential that prior to development taking place a pedestrian footbridge over the Railway be erected to ensure pedestrian safety.

**13/49 Highways**

County Councillor Wilson reported the following:

- a) 2 complaints were received by him about an overgrown hedge on Main Street which covers a footpath sign. This has been reported to CCC Highways who will look at and cut back.
- b) Requests have been received for dropped Kerbs on Moor Side and Field Head Place to enable motorised scooters, push chairs and wheelchairs to access the pavement. An additional request was made at the meeting for a dropped kerb at Cark Toilet to enable access to the Disabled Toilet. **Resolved** To write to CCC Highways to request the dropped kerbs be installed at all these locations.

**13/50 Consultation**

South Lakeland District Council have provided a report on their work from 2008 to 2013 and prepared a Homelessness Strategy for the next 5 years. **Resolved** The Clerk to write to SLDC to advise that they consider the biggest risk for increasing homelessness is the payment of Local Housing Allowance of Housing Benefit direct to tenants, who then do not pay their rent, meaning after 8 weeks they could become homeless. If the payments were made directly to the Landlords, this situation would not occur.

13/51 **Training**

All Parish Councillors attended the training course on 23<sup>rd</sup> April. The Clerk advised that in the Standing Orders, Executive Powers referred to by the Trainer provide delegated powers for the Clerk, following consultation with the Chairman and/or Vice Chairman, to make urgent decisions on behalf of the Parish Council between meetings, provided any expenditure does not exceed £200. Councillors were reminded of the second Training Course being held on 14<sup>th</sup> May 2013.

13/52 **Correspondence**

The following correspondence was noted:

- a Cumbria County Council  
Preparing for Emergencies booklets – distributed to Councillors.
- b South Lakeland District Council  
Homelessness Consultation  
Local Plan Revisions  
Annual Report 2012-13  
Standards Committee – “Openness and transparency on personal interests – A guide for councillors” – recommended by Standards Committee meeting on 9<sup>th</sup> April.  
The Green Deal – Free Business Lunch, 15 May 2013 11.45 am
- c Cumbria Association for Local Councils (CALC)  
Training courses  
Survey on joint working by smaller councils on larger projects  
Rural Opportunities Bulletin – funding opportunities for projects  
April circular  
Cumbria Police Commissioner’s Police & Crime Plan 2013-17. This includes plans for a development of a rural crime strategy, hold a rural crime summit in 2014, police attendance at Parish Council meetings and potentially Parish Constables by 2015.
- d Cumbria Voluntary Service (CVS)  
April Bulletin
- e Neighbourhood Alerts  
Hotpoint dishwashers catching fire FDW20/FDW60/FDW65A made 2006/7  
Vacancies for Police Volunteers
- f Cumbria Rural Housing Trust  
Self build seminar, 18<sup>th</sup> May in Penrith
- g Grange & Cartmel Neighbourhood Forum  
Notes from February meeting

13/53 **Forthcoming Events**

The following forthcoming events were noted:

Lane Clean Ups 12.30 pm, Saturday 11<sup>th</sup> May, Moor Lane & 4pm, Friday 24<sup>th</sup> May, School Lane  
Councillor Training, 6.30 pm, Tuesday 14<sup>th</sup> May, Lower Holker Village Hall  
Annual Parish Meeting, 7 pm, Tuesday 28<sup>th</sup> May, Flookburgh Village Hall

Date of Next meeting: To note that the Council Meeting of the Parish Council will be held on Friday, 7th June 2013 at Flookburgh Village Hall at 7.00 pm

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX lowerholkerpc@hotmail.co.uk (015395) 58224