

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT FLOOKBURGH  
VILLAGE HALL AT 7.00 PM ON FRIDAY 5<sup>th</sup> MARCH 2014**

**PRESENT**

Parish Councillors R Airey, J Rowlandson, J Ryland, T Wilson, Parish & District Councillor G Gardner, County Councillor R Wilson, Parish Clerk L Prescott, PCSO H Firth, Mrs C Sharphouse and Mr T Ryland.

**13/233 Apologies for Absence**

Apologies from Parish Councillors M Keith and S Rawsthorn were received and accepted.

**13/234 Requests For Dispensations**

None.

**13/235 Declarations Of Interest**

None.

**13/236 Minutes of the Last Meeting**

The acceptance of the minutes of the Meeting of the Parish Council held on 5<sup>th</sup> February 2014 was proposed by Councillor Airey, seconded by Councillor Ryland, accepted unanimously and signed by the Chairman.

**13/237 Public Participation (at the Chairman's discretion)**

Mrs Sharphouse was given permission by the Chairman to speak regarding the Sticky Toffee Pudding Planning Application.

**13/238 Police**

PS Firth reported that in the last 30 days antisocial behaviour has increased with 13 reports, mainly relating to Flookburgh School where there has been a burglary and damage has taken place. Police enquiries are taking place and suspect names have been obtained. There has been a doorstep incident in Cark where doorstep sales persons selling household goods have taken cheques from a vulnerable elderly resident. PCSO Firth reminded everyone to call 101 if doorstep sales persons are seen in the area. Tools have been taken from outhouses and sheds in the locality. In addition there has been a suspicious incident, highway disruption, personalised antisocial behaviour and a concern for welfare.

**13/239 District and County Councillors**

- a) District Councillor Gardner reported that
  - i) She has again contacted Mark Shipman in the Planning Department about Tony Dixon's planning application.
  - ii) She has been busy attended Planning Committee visits and meetings.
  - iii) Dog mess is again becoming a problem and she plans to organise clean ups in May.
  - iv) The litter bin outside the School has been damaged and is being replaced.
  - v) She will ask SLDC to clean the sides of Moor Lane as there is a lot of litter being deposited.
- b) County Councillor Wilson reported that
  - i) The Cartmel Priory School Zone highways work was done in half term and the school are delighted. There were some complaints from traders and a problem with diversions. Some work needs to be completed and inspected.
  - ii) The Old Town Hill Road has been examined by the Highways Department and as there is no feasible solution to the water problems, warning signs are being placed stating "Road liable to icing".
  - iii) No white lines were ordered by the Highways department last year. An updated list has been provided to Victoria Upton and a final list will be submitted

including a disabled parking space by 9 Jutland Avenue, lines on Moor Lane and lines at Flookburgh Square.

- iv) The Council Transport department have not received a response from the Operators regarding proposals for the 532 and X6 (evening and weekend) services. He will meet with Bill Wearing (County Councillor for Grange) and then see the Transport Officer next Tuesday.

#### 13/240 **Planning Applications**

a) SL/2014/0209 Cartmel Sticky Toffee Pudding Co Ltd, Moor Lane, Flookburgh Grange-Over-Sands, LA11 7LS. Extension of existing bakery. New dispatch bay. Retrospective permission for refrigeration units and air compressor at rear of building. Mrs Sharphouse explained that the improvements were necessary to enable the company to achieve a contract for an own label pudding. This would safeguard existing jobs and provide additional jobs.

**Resolved** To support the application as it supports a good local business and will safeguard existing employment and provide additional employment.

#### 13/241 **Planning Decisions**

None

#### 13/222 **Financial Reports**

The Financial Report as at 24th February 2014, which included no deviations from the budget, was accepted unanimously.

#### 13/243 **Payment of Accounts**

The authorisation of the following payments was agreed unanimously:

|  |         |
|--|---------|
| Clerk's Salary February 2014   | £207.20 |
| HM Revenue & Customs PAYE re February Clerk's Salary                   | £51.80  |
| Clerk's Telephone & Internet 1/2/2013-31/1/2014                        | £160.00 |
| T W Electrical (Cumbria) Ltd - Toilet electrical repairs               | £120.56 |
| South Lakeland District Council, Litter Bin emptying (10/2/14-31/3/14) | £27.30  |
| South Lakes Services (Toilet Cleaning) January 2014 (SO)               | £247.26 |
| E.On (Street Lighting) 1/1/2014-31/1/2014 (DD)                         | £20.78  |
| Npower (Toilet electricity) 1/11/2013-31/1/2014 (DD)                   | £75.51  |

#### 13/244 **Parish Clerk Salary Review**

The Parish Clerk left the meeting.

Parish Councillor Airey and County Councillor Wilson had undertaken a review of the Parish Clerk's salary as to the hours of work undertaken and the scale being paid.

**Resolved** i) To increase the hours from 28 to 32 hours per month. li) To increase the Pay Scale from £9.25/hour to NALC Scale 21 (£10.04/hour)

The Parish Clerk returned to the meeting.

#### 13/245 **Consultation**

##### **South Lakeland District Council Consultations**

##### **a) Development Briefs Consultation.**

Consultation on Phase 1 Development Briefs for sites in Kendal, Kirkby Lonsdale, Milnthorpe, Swarthmoor, Ulverston.

**Resolved** No comments

##### **b) Strategic Housing Market Assessment update**

Survey of opinions on demand, new development & private rented sector

**Resolved** To respond as follows:

Q1a Housing Priorities

Building homes to buy on the open market – Low

Building affordable homes to rent - High

Building affordable homes to buy – High

Building executive homes – Low

Building homes designed for older people – Medium  
Building homes designed for people with specialist needs – High  
Improving the quality of existing stock – Medium  
Q1b Reasons for High Priority answers to (Q1a)  
Limited numbers of these types of homes.

**13/246 Draft Regulations Openness of Local Government bodies 2014**  
**Resolved** No objections to Regulations.

**13/247 Local Area Partnership (LAP) Conference**

Councillor Airey reported that the Conference was attended by members of LAPs from around the County. The focus was on the reduction in County Council and District Council funding and how LAPs and Parish Councils are making or need to be making plans to deal with the changes. The overall view was that there will need to be more action within communities and volunteers will be needed to provide the services that are no longer being provided by County & District Councils.

**13/248 Community Led Plan and Neighbourhood Plan`**

The Parish Clerk reported that

- i) Good progress is being made with the Questionnaire and some co-ordination with the Flookburgh Recreational Trust is needed regarding questions relating to recreation.
- ii) Grange Town Council have invited Lower Holker and other neighbouring parishes to join with them and prepare a Peninsula Neighbourhood Plan. Parish Chairman and Clerks are invited to attend a meeting, date to be confirmed.

**Resolved** Agree to participate in the Peninsula Neighbourhood Plan.

**13/249 Website & Facebook**

The Parish Clerk reported that the Website is working well, though due do some technical issues had to be taken down and reinstated. The Facebook page has been in place since 2012, is used for news items and updates, has over 30 Likes and some posts are being seen by hundreds of Facebook users.

**13/250 Public Toilets**

The Parish Clerk reported that the electricity timer and faulty lights have been mended by T W Wilson. A leak had been reported in the Gent's toilets which was the result of a missing overflow pipe and James Rowlandson has repaired this.

**13/251 Highways**

The works on Flookburgh Square have not been completed as only part of the Square was resurfaced. The White Lines list from last year has not yet been actioned.

**Resolved**

- i) To report potholes to Highways and inquire as to when the work will be completed.
- ii) To send an updated White Lines list to Victoria Upton.

**13/252 Heartstart Course**

The Clerk reported that a Heartstart course has been arranged for 22<sup>nd</sup> March 2014 at Flookburgh Village Hall from 2 to 4 pm. The hall cost is being covered by the Parish Council and the course is being run by Grange First Responders who are not making a charge but any donation would be welcome.

**Resolved** To donate £200 to Grange First Responders.

**13/253 River Eea**

The Cark River Improvement Group, in conjunction with other relevant groups, has organised a Caring for your River Day from 10 am to 1 pm on Friday 16<sup>th</sup> March. It will provide information about healthy rivers, how to care for them and how to manage septic tanks.

### 13/231 **Correspondence**

- The following correspondence was noted:
- a Cumbria County Council  
None
  - b South Lakeland District Council  
Strategic Housing Marketing Assessment Update 2014 Consultation  
Publication of Register of Electors 2014  
Locally Important Projects – funding applications invited – can be used to support the delivery of infrastructure work eg additional or extension of social facilities and improvement to paths, walkways and the local environment. Closing date 7<sup>th</sup> May.
  - c Cumbria Association for Local Councils (CALC)  
February Circular  
Local Government Transparency Code – proposals for Councils with Income or Expenditure over £200,000 to publish more information on income and expenditure.  
Government requirement for Local Authorities (not Parish Councils) to Minute how each Councillor votes on Council Tax/Precept decisions.  
Rural Opportunities Bulletin – details of funding sources available.  
Government announcement – no caps on Parish Councils Budgets/Precepts for 2014/15, may apply for 2015/16 for larger councils.  
Royal Garden Party – Representatives from Lowick & Heversham (drawn from hat)  
CALC vacancy for Parish Development Officer based in Penrith - 15 hours/week  
NALC Staff Pensions revision  
Planned Repeal of S. 150(5) Local Government Act 1972 which requires cheques to be signed by 2 Councillors.  
Grit bins refill cost (for Parish Council owned bins) – around £20 + delivery.  
PAYE Online submission of end of year changes.  
Cumbria Rural Housing Trust – departure of Judith Derbyshire.
  - d Cumbria Voluntary Service  
February Bulletin  
Training Update
  - e Neighbourhood Alert  
Theft of Red petrol Jonsered 920 Chainsaw from near Colton, Ulverston  
Thefts of tools in Ulverston/Lakes area  
Recall of Poundland Electrical Adaptors & Extension leads (Barcodes 5025066080556 & 5025066080570) due to safety hazard.  
The Neighbourhood & Home Watch Network (England & Wales) information on crime prevention and safety advice. Only available as electronic copy at present.
  - f Planning Inspectorate  
Hearings re Walney Offshore Wind Farm Extension in March at Millom and Lancaster
  - g Charity Commission  
Winter News 2014
  - h Grange Town Council  
Invitation to join them and other local councils in preparing a Peninsula Neighbourhood Plan.

### 12/232 **Forthcoming Events**

- 6<sup>th</sup> March, 7 pm, CALC District Meeting, Gilpin Bridge, Levens
- 14<sup>th</sup> March, 10 am to 1 pm, Caring for our River Day, Lower Holker Village Hall
- 22<sup>nd</sup> March, 2 pm, Heartstart Course, Flookburgh Village Hall
- 24<sup>th</sup> March, 7 pm, Flookburgh Recreational Trust meeting, 32 Jutland, Ravenstown
- 25<sup>th</sup> March, 6.30 pm, Local Area Partnership meeting, Cartmel Village Hall

Date of Next meeting: To note that the next Council Meeting of the Parish Council will be held on  
Wednesday 2nd April 2014 at Lower Holker Village Hall at 7.00 pm

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria  
LA11 7JX