

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT FLOOKBURGH  
VILLAGE HALL ON WEDNESDAY 5<sup>TH</sup> JUNE 2019**

**PRESENT**

Parish Councillors R Airey, B Dawson, G Gardner (& District Councillor), M Keith, S Rawsthorn, J Ryland & T Wilson, County Councillor S Sanderson & Parish Clerk L Prescott.

**19/056 Apologies for Absence**

Apologies were received and accepted from District Councillor M Cornah and PCSO H Firth.

**19/057 Requests for Dispensations**

None.

**19/058 Declarations of Interest**

None.

**19/059 Minutes of the Last Meeting**

**Resolved** The acceptance of the minutes of the meeting held on 8<sup>th</sup> May 2019 was proposed by Councillor Rawsthorn, seconded by Councillor Airey, agreed unanimously and signed by the Chairman.

**19/060 Public Participation (at the Chairman's discretion)**

None.

**19/061 Police**

PCSO Firth was absent, however he sent the following report on calls to the Police in the last 30 days:

Cark - 2 concerns for welfare and 2 alarms sounding at Holker Hall.

Flookburgh – 1 RTC, 4 Assaults, 1 Concern for Welfare, 1 Theft, 3 Suspicious Incidents, 3 Road Related Offences, 1 Burglary (Non Dwelling), 1 Civil Dispute, 1 Domestic and 1 Highway Disruption.

**19/062 District and County Councillors**

a) County Councillor Sue Sanderson reported:

- i) Progress has been made on implementing the 2014 SEN Reform Act at the County Council and the two Health Authorities (North and South Cumbria) was inspected by Ofsted and CQC. Like many authorities they were asked to write a joint statement of action following the inspection. It was what they expected and although disappointed by some of the comments in the report they were pleased that they were moving in the right direction. The DFE and the Department of Health will be visiting next week.
- ii) The County Council is taking part in an LGA (Local Government Association) Peer Review where representatives from other Councils review the Council and make comments and suggestions.
- iii) They are continually working on the funding for schools and children with special needs as demand continues to rise and funding continues to be an issue as it does in most authorities.
- iv) She has had had several enquiries by residents recently Green Lane closure being the main one and she is waiting for a response and will pursue this further. The fish on the sign at Haverthwaite to the Mosses road has been reported. She is also raising an issue raised by a local fishing family regarding representation on the North West IFCA where the 2 County Council representatives are from the north of the county.
- v) She was anticipating some information from Highways regarding the cost of the footpath to the playground on Moor Lane but has not yet received it.

- b) District Councillor Gill Gardner reported
  - i) Dog fouling continues to be a major problem on some routes in the Parish and she will ask SLDC to bring their special truck to clean it up.
  - ii) She reported that following a resident being unable to avoid the overhanging trees on the path from The Croft to the bridleway that leads to the school, the trees have been cut back.

19/063 **Planning Applications**

The following Planning Applications were considered:

- a) SL/2019/0389. Land adjacent to 55 Jutland Avenue, Ravenstown. Detached dwelling, formation of vehicular access and connection to foul water sewer.

**Resolved**

To fully support this dwelling for a family to live in their local community.

- b) SL/2019/0422. 2 Fairfield Flookburgh LA11 7NB. Demolition of rear porch and erection of single-storey rear extension with hipped roof and featuring a velux roof window to the West pitch. Internal alterations to suit.

**Resolved**

To support this application as it is at the rear of the property and will not impact adversely on neighbouring properties.

19/064 **Planning Decisions**

The following Planning Decision was noted:

5/19/9005. Land at Willow Moor Willow Lane Flookburgh. Section 73 variation to condition 1 of 5/15/9004 extending the permitted duration of operations. Granted to extend operations to 29 March 2022.

19/065 **Audit 2018/19**

- a) The Internal Auditor has approved the Parish Council Accounts for 2018/19. The Clerk read the report from the Internal Auditor which stated that with the exception of a couple of issues, the accounts appear to have been prepared in accordance with the Parish Council's Financial Regulations. The Councillors were reminded that payments should only be made in respect of valid invoices or receipts containing the appropriate detail and enabling VAT to be reclaimed as appropriate.

- b) The Annual Governance Statement 2018/19 was outlined by the Parish Clerk and examined by the Parish Councillors.

**Resolved**

The Annual Governance Statement 2018/19 for Lower Holker Parish Council was approved unanimously and signed by the Chairman and the Parish Clerk on Page 4 prior to submission to the Audit Commission.

- c) The Accounting Statements 2018/19 was outlined by the Parish Clerk and examined by the Councillors.

**Resolved**

The Accounting Statements 2018/19 for Lower Holker Parish Council were approved unanimously and signed by the Chairman and the Responsible Financial Officer (Parish Clerk) on Page 5 prior to submission to the Audit Commission.

19/066 **Financial Reports**

**Resolved** The Financial report, including budget comparison and bank reconciliation as at 24 May 2019, was accepted unanimously.

19/067 **Payment of Accounts**

**Resolved**

The authorisation of the following payments was agreed unanimously:

Clerk's Salary (May 2019)	£304.80
PAYE for Clerk's Salary (May 2019)	£76.20
South Lakes Services – Toilets May 2019) SO	£259.20
N Power – Electricity (Toilets) 1/4/19-1/5/19 DD	£26.47

Internal Audit	£60.00
Parish Noticeboard Company (50% deposit for new Noticeboard)	£537.00

19/068

### **Highways**

- a) Reports requiring Highways Maintenance  
A letter has been received from a resident regarding inappropriate parking in the Low Row/Cark House area which has blocked access for emergency and agricultural vehicles. Vehicles have parked on pavements and in other inappropriate location. He requested that additional double yellow lines were placed on the opposite side of the road on Low Row and down towards Cark House.
- Resolved**
- i) County Councillor Sanderson will request additional parking enforcement/monitoring visits by traffic wardens to deter parking inappropriately (parking on pavements or blocking access can result in parking tickets being issued) and review the position later in the year.
- ii) The Council will write to the resident advising the action which is being taken.
- b) Reports requiring maintenance (not County Council)  
None.
- c) Highways matters in process with Cumbria County Council.  
No progress.
- b) Highways matters in process (not County Council)  
No progress.
- c) Parking enforcement  
County Councillor Sanderson reported that the information she receives is for parking enforcement in both Cartmel and Flookburgh and she will again request the information is provided separately for each location.

19/069

### **Defibrillators**

The Clerk reported that the defibrillator cabinet has now been installed at Ravenstown Club and the defibrillator will be commissioned by the representative from Grange First Responders in the next few days. The defibrillator requires clear lighting to enable usage and the electrician has installed an additional light above the defibrillator and asked whether the invoice for this light should be paid by the Council or Ravenstown Club. The Clerk also reported that permission has been granted by SLDC for the defibrillator to be installed at Cark Toilets, the electrician has been advised and the work will be undertaken within the next month.

#### **Resolved**

The electrician to issue the invoice for the additional lighting above the defibrillator to the Parish Council.

19/070

### **Noticeboard**

The Clerk reported the Noticeboard has been ordered, 50% of cost to be paid on order and 50% following delivery. The noticeboard is now ready for dispatch and she will arrange a delivery date and installation.

19/071

### **Public Toilets**

- a) The Clerk reported that one of the laminated signs indicating the Parish Council's responsibility for the toilets has deliberately been burned. She has replaced both signs.
- b) Councillor Keith suggested a more visible sign be installed at the parking by the toilets so that those who park there are aware that it is short term parking only as the current sign is very small and unclear.

#### **Resolved**

To request a new, more visible sign from South Lakeland District Council.

19/072 **Flookburgh Community Playground/Flookburgh & District Recreational Charity**  
Councillor Gardner reported that the duck race was successful with over 400 ducks being sold. The grass on the Playground is now being cut regularly. There are a few minor maintenance issues to be resolved.

19/073 **Speed Monitoring**

- a) The Clerk reported that Cumbria County Council plan to install speed monitoring equipment on Moor Lane this month, a condition of the proposed installation of a speed warning sign planned by the Parish Council.
- b) The Clerk reported that no further volunteers have come forward to use the Speed Gun and currently there are only 3 volunteers. She has contacted the Police who advise only over 18s can use the speed gun. Councillor Dawson volunteered to assist with this. Councillor Ryland suggested a sign in the new Noticeboard on the square may attract more interest.

**Resolved**

To refresh the sign requesting volunteers and install in the new noticeboard.

19/074 **Correspondence**

The following correspondence was noted:

- a) Cumbria County Council  
Decision Notice – Planning Application 5/19/9005  
Grange and Cartmel Wellbeing Group Meeting – 11<sup>th</sup> June.  
Vacancy – Chair of Cumbria Strategic Flood Partnership. (closing date 7<sup>th</sup> June)
- b) South Lakeland District Council  
Planning Validation Guidance Consultation.
- c) Cumbria Association for Local Councils (CALC)  
Monthly Newsletter  
75th Anniversary of VE Day on 8th to 10th May 2020 - Parish events planned?  
Saturday 22 June 2019 - CALC 2019 summer conference in Penrith
- d) Environment Agency  
18<sup>th</sup> or 19<sup>th</sup> June - The Environment Agency's role in a flood emergency - session for group representatives.
- e) Cumbria Police/Neighbourhood Alerts  
Scam telephone calls about internet service and National Insurance.  
Cumbria Police – new Newsletter – sign up by email  
Cumbria Police – local Facebook page for South Lakes
- f) Cumbria Voluntary Service  
South Cumbria Funding event – 13<sup>th</sup> June in Kendal Town Hall.  
Kendal Unity Festival – 22<sup>nd</sup> June in Kendal
- g) Cartmel Old Grammar School Foundation  
Education Grants, closing date 30<sup>th</sup> September 2019.
- h) University Hospitals of Morecambe Bay NHS Foundation Trust  
Care Quality Commission Report
- i) Cumbria Action (ACT)  
Community Buildings event – 20<sup>th</sup> June – Wasdale.

19/075 **Date of Next meeting**

The following meeting was noted:

The next Parish Council meeting will be held at 7 pm on Wednesday 3rd July 2019 in Lower Holker Village Hall.

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX