

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT LOWER HOLKER
VILLAGE HALL ON WEDNESDAY 6th JUNE 2018**

PRESENT

Parish Councillors R Airey (Vice Chairman), B Dawson, G Gardner (& District Councillor), M Keith, S Rawsthorn, J Ryland & T Wilson (Chairman), County Councillor S Sanderson, Parish Clerk L Prescott & 4 members of the public.

18/046 Apologies for Absence

Apologies were received and accepted from PCSO H Firth.

18/047 Requests for Dispensations

None.

18/048 Declarations of Interest

None.

18/049 Minutes of the Last Meeting

Resolved The acceptance of the minutes of the meeting held on 2nd May 2018 was proposed by Councillor Airey, seconded by Councillor Dawson, agreed unanimously and signed by the Chairman.

18/050 Public Participation (at the Chairman's discretion)

Four members of the public (John & Kate Lennox, Linda Jenkison and Robert Somerset) attended to voice their concerns about the disruptive behaviour and inconsiderate parking of visitors to Old Bank House in Cark. The property is advertised as sleeping 11 people, but has additional mattresses so could sleep up to 14. It is advertised as having 'ample roadside parking' but as it is situated at a junction with the road to Cartmel up to 8 vehicles are being parked around the junction and sometimes blocking access to resident's driveways, causing a hazard and inconvenience. Whilst most of the visitors are considerate, some are not and are outside in the garden area until the early hours of the morning making a lot of noise which is disturbing local residents who are unable to sleep even with the windows closed. The property is registered as a business which means there is not the same contribution to maintaining local services as there would be if it was a normal residence, which results in a higher council tax burden being placed on local residents. The Councillors sympathised with the residents and suggest that they keep a log of anti-social behaviour and call the Police on 101 as even if the Police do not attend the incident will be logged. The residents have previously written to MP Tim Farron, but have not yet written to South Lakeland District Council. The Parish Council will invite the agents, Sykes Cottages, to a meeting with the Council and residents so the issues can be discussed.

18/051 Police

PCSO Firth was absent, but he has sent a report on calls for Police service over the past 30 days:

Flookburgh - 15 calls for service. Concern for safety 3, Suspicious incident 1, Highway disruption 3, Assault 1, Missing person 2, RTC 1, Public order 1.

Cark - Assault 1

18/052 District and County Councillors

a) District Councillor Gill Gardner :

- i) She continues on the Planning Committee and has become a Governor at Flookburgh Primary School.
- ii) She is getting used to covering the new Ward which includes 5 Parish Councils. She has spoken to the other appointed District Councillor for the Ward who advised he will not be available until he finishes his Councillor duties in a Fylde ward next year.

- b) County Councillor Sue Sanderson reported:
- i) She is busy as a County Council Cabinet Member, particularly due to considerable travelling time as meetings are often held in Carlisle and elsewhere.
 - ii) They are implementing an inclusion strategy in schools and have identified 3 locations for alternative provision for excluding pupils in Barrow, Carlisle and the West by adapting buildings already owned by the Council. Sandside School facilities are to be totally revamped as they are not fit for purpose and will include a hydrotherapy pool. There has been an increase nationally in autism diagnoses. The Department for Education will be visiting Cumbria to talk about rural schools. She has recently visited 2 county secondary schools and was very impressed.
 - iii) She has met with Victoria Upton (Highways Engineer) about revisiting the horse signs on Moor Lane and they again discussed outstanding resurfacing and remarking roads. Bill Wearing (Grange Councillor) has similar requests so they may be able to deliver them at the same time. No enforcement on parking is being carried out in the Parish, this will be requested again.

18/053 **Planning Applications**

The following Planning Applications were considered:

- a) SL/2018/0395. 16 Main Street, Flookburgh, LA11 7LA Conversion of outbuildings to form additional living accommodation. Withdrawn prior to meeting.
- b) SL/2018/0408. Land at Willow Lane, Fookburgh, LA11 7LU Agricultural building for the storage of equipment, animal feed, wool produce with areas for shearing, veterinary treatment and the bailing of wool in connection with keeping and breeding of Alpacas.

Resolved No comment to be made.

18/054 **Planning Decisions**

The following Planning Decision was noted:

SL/2018/0265. Land adjacent to 55 Jutland Avenue Ravenstown LA11 7LQ. Dwelling, formation of vehicular access and connection to foul sewer. Withdrawn.

18/055 **Planning Appeals**

The Clerk reported that an appeal has been made to the Planning Inspectorate about the refusal of Planning Application SL/2017/0260 (Land to the west of The Dell, Cark – erection of 1 affordable self-build dwelling). A hearing will be held at 10 am on 11 September 2018 in Kendal Town Hall. The notification states that “Whilst there is no legal right for members of the public to speak and give their views, the Inspector will normally allow you to do so.”

18/056 **Audit 2017/18**

a) The Internal Auditor has approved the Parish Council Accounts for 2017/18. The Clerk read the report from the Internal Auditor which stated that with the exception of a couple of minor errors, the accounts appear to have been prepared in accordance with the Parish Council’s Financial Regulations. The tendering process for the Playground was examined as part of the audit. The Parish Council’s Bank Reserves are just below the threshold of twice the precept and this should be borne in mind when setting future precepts.

b) The Annual Governance Statement 2017/18 was outlined by the Parish Clerk.

Resolved The Annual Governance Statement 2017/18 for Lower Holker Parish Council was approved unanimously and signed by the Chairman and the Parish Clerk on Page 4 prior to submission to the Audit Commission.

c) The Accounting Statements 2017/18 were examined by the Councillors.

Resolved The Accounting Statements 2017/18 for Lower Holker Parish Council were approved unanimously and signed by the Chairman and the Responsible Financial Officer (Parish Clerk) on Page 5 prior to submission to the Audit Commission.

- 18/057 **Financial Reports**
Resolved The Financial report, including budget comparison and bank reconciliation as at 24 May 2018, was accepted unanimously.
- 18/058 **Payment of Accounts**
Resolved The authorisation of the following payments was agreed unanimously:
- | | |
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| Clerk's Salary (May 2018) | £294.80 |
| PAYE for Clerk's Salary (May2018) | £73.70 |
| E.On Electricity (Street Lighting) (1/1/18-30/4/18) DD | £48.75 |
| South Lakes Services – Toilets Cleaning (May 2018) SO | £259.20 |
| N Power – Electricity (Toilets) 1/4/18-1/5/18 DD | £28.99 |
| Internal Auditor | £60.00 |
| SLDC – Bin Sensor (2 bins) 2018/19 | £187.20 |
| Crowe (installation of manhole cover to drain in Playground) | £114.00 |
| Replacement Battery – Mower | £47.00 |
| Fuel – Mower | £13.11 |
| Stihl Strimmer, safety equipment and consumable supplies | £367.37 |
- 18/059 **Highways**
- Reports requiring Highways Maintenance – deteriorated 30 mph speed sign on Green Lane and lowered 30 mph speed sign on road into Cark from Cartmel have been reported.
 - Highways matters in process with Cumbria County Council – no response
 - Damaged wall outside Engine Inn, Cark – no response from Brewery.
- 18/060 **Speed Monitoring**
The Clerk and Councillor Dawson reported that the 6 Volunteers have been monitoring morning, afternoon & evening at various locations with the Parish. Speeds have been recorded up to 67 mph in 30 zone. The Clerk has emailed the speed logs to the Police and in view of the excessive speeds observed will request the Police monitor speeds on Moor Lane as they said they would do so if problem sites were identified.
- 18/061 **Declaration of Interests Review**
The Councillors checked whether their existing Declarations of Interest are accurate. They are all still accurate except for Councillor Gardner, who has submitted a new Declaration which will be added to the Parish Council Website and submitted to South Lakeland District Council.
- 18/062 **Local Council Review Opinion Survey**
The Clerk reported that this survey is to identify whether the Parish Council consider that the current local government structure should be amended.
Resolved Not to respond to the survey.
- 18/063 **Proposal to amend planning and building control responsibilities**
The Clerk reported that Barrowden Parish Council (Leicestershire) support ending the complete division of responsibility between planning bodies and building control and have a survey for Parish Councils which will be submitted to the government.
Resolved Not to respond to the survey.
- 18/064 **The Parish Council Coordination Group**
This group was initially formed by Parish Councils around the Millom/Broughton area to oppose the National Grid Plans. Their remit has expanded to other issues, including a review of the existing southern boundary of the Lake District National Park and they have invited the Parish Council to a meeting to discuss this proposal. The Councillors are not in favour of an extension of the National Park boundary.
Resolved Not to meet with the Parish Council Coordination Group.

- 18/065 **General Data Protection Regulations (GDPR)**
 The Clerk reported that the Government have passed a Bill so Parish Councils are now exempt from appointing a Data Protection Officer. Parish Council documents and contacts are being checked by the Clerk and (if required) removed in line with the retention policy.
- 18/066 **Environment Agency Report on the River Eea**
 The Clerk has received a report commissioned by the Environment Agency on the water quality in the River Eea in relation to the sewage outflow above Cark. Water samples were taken on 3 May 2018 above the outflow, immediately below the outflow and 500m below the outflow. The report concludes that the water quality based on the taxa present is within acceptable levels. Councillors expressed concerns that these samples were taken before the river is affected by increased sewage caused holiday and race visitors.
Resolved To request that further sampling is taken shortly after race days.
- 18/067 **Bus Route and Timetable Changes**
 The Clerk reported that on 11 June 2018 the local bus service on the Cartmel Peninsula will change. There will be a 530 service (Kendal to Cartmel via Levens/Grange/Kents Bank/Allithwaite/ Flookburgh & Cark), a 531 Service (Cark to Grange via Ravenstown/Lakeland Leisure/Flookburgh/Allithwaite/Kents Bank) and a 532 Service (Grange to Cartmel over Grange Fell).
- 18/068 **Public Toilets**
 The Clerk reported that a bench has been moved from the Park to behind the toilets, it is in hand to return the bench. She was also advised there was a problem with the hot water but has checked in both toilets and it appears to be working.
- 18/069 **Flookburgh Community Playground**
 The Clerk delivered, at the request of the Internal Auditor, a Summary Report on the Playground project from inception: Lower Holker Parish had limited play or recreational facilities available for residents, comprising two small parks with limited equipment and space for extended play. The Parish Council were approached by Young Cumbria & Voluntary Action Cumbria in May 2004 when they reported that a survey of young people had highlighted the lack of facilities in the area and they would like a recreational area. In 2005 enquiries were made with Cumbria County Council about the availability of the former Youth Club Field & Guard House on a lease to a community group or the Parish Council. The Parish Council agreed to support a community group which was prepared to take on this lease. No community group willing to take on the lease came forward. In 2006 the Parish Council then considered whether it should take on the 25 year lease at a cost of £200 per year offered by the County Council or purchase the site for £8,000. On 1st December 2006 the Parish Council resolved to purchase the site, with £4,000 paid when the contract was signed and £4,000 12 months later. The offer was submitted to Cumbria County Council and a solicitor engaged. Extensive negotiations with Cumbria County Council followed. The Parish Council held a public meeting on 4th July 2008 and with the support of the majority of local residents attending Lower Holker Parish Council confirmed their agreement to purchase the former youth club field on Moor Lane, Flookburgh from Cumbria County Council for the sum of £8000.00 for community youth/recreational/sports use. At the meeting on 7 November 2008 the Parish Council decided that "The Parish Clerk to place an article in the Parish Newsletter informing the residents of the intention to form a Steering Committee to oversee the future development and leasing of the former youth club field on completion of the purchase. The article should invite interested parties to put their name forward and to attend an Open meeting to be held at 7pm on 9th January 2009." On 6th February 2009 a meeting was held attended by Councillors and local residents who agreed to form a Steering Committee to oversee the future development of the former youth club field, Moor Lane, Flookburgh purchased by the Parish Council for community use. It was also agreed that the Steering Committee would become Trustees of the existing Flookburgh & District

Recreational Charity Trust that previously was involved in running an earlier Youth Club and had compatible aims. It was agreed that the Charity would lease the site from the Parish Council. The Purchase of the Former Youth Club Field and Guard House was completed on 31st March 2009. A formal agreement setting out the roles and responsibilities of the Parish Council and the Charity was approved by the Parish Council the Charity in 2014. Improvement works were undertaken with the infilling of the site by Neill Price, completed in 2016. During this time there were ongoing consultation/surveys with residents and fundraising works. Regular reports were submitted by the Charity to the Parish Council. On completion of infilling a car park was installed, the site was drained and re-seeded, the hedge laid and roadside fencing installed. Four companies tendered to install equipment on the playground. On the basis of a strict scoring scheme Kompan was selected as it provided a good selection of equipment including exercise equipment for the price specified. The Charity has overseen the installation works and liaised with the contractors. All the planned works are completed with the exception of the sign at the entrance of the Playground.

18/070 **Flookburgh & District Recreational Charity**

Councillor Gardner reported that some of the grass has been cut by strimmer, but the mower is not yet working so not all the grass has been cut. The Duck Race sold over 400 ducks and it was well attended with good weather. The Clerk reported that she has asked Continental Landscapes to cut once to maintain until the mower is fixed.

18/071 **Correspondence**

The following correspondence was noted:

- a Cumbria County Council
Notification of changes to the Cartmel Peninsula Bus Service from 11 June 2018.
- b South Lakeland District Council
Declaration of Interest Review.
Notification that Planning Applications will no longer be sent to Parish Councils in paper form.
- c Cumbria Association for Local Councils (CALC)
Invitation to a meeting to discuss the various costs, ownership and maintenance arrangements for street lighting - Monday 18th June at 10.30am at Victoria Hall.
Monthly newsletter and training.
Planning and Building Control revision proposal from Barrowden Parish Council
- d Neighbourhood Alerts
Beware of doorstep traders offering to carry out roofing and guttering work, also TSB Phishing attacks.
- e Cartmel Old Grammar School Foundation
Notification of Education Grants, closing date 30th September 2018.

18/072 **Forthcoming Events**

7pm on 14th June, CALC District Meeting at Kendal Town Hall (SLDC Chamber)
10.30 am on 18th June, Street Lighting meeting at Victoria Hall, Grange-over-Sands.

18/073 **Date of Next meeting**

The following meeting was noted:
The next Parish Council meeting will be held at 7 pm on Wednesday 18th July 2018 in Flookburgh Village Hall.

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX