

MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT LOWER HOLKER VILLAGE HALL AT 7.00 PM ON WEDNESDAY 4th JUNE 2014

PRESENT

Parish Councillors R Airey, M Keith, S Rawsthorn, District Councillor R Wilson, Parish Clerk L Prescott and PCSO H Firth.

14/049 Apologies for Absence

Apologies from Parish Councillors G Gardner, J Rowlandson, J Ryland & T Wilson were received and accepted.

14/050 Requests For Dispensations

None.

14/051 Declarations Of Interest

None.

14/052 Minutes of the Last Meeting

Resolved The acceptance of the minutes of the Meeting of the Parish Council held on 7th May 2014 was agreed unanimously and signed by the Vice Chairman.

14/053 Public Participation (at the Chairman's discretion)

None

14/054 Police

PCSO Firth reported that over the last 30 days the following incidents have been reported: Civil Dispute, Road Related Offence, Anti-Social Behaviour (2), Burglary, theft of 2 Bicycles, Suspicious Incidents (2), Sudden Death, Road Traffic Crash, Concern for Welfare and Assaults (2). Information is being sought regarding a violent incident involving several people in Cark Park on the evening of Monday 2nd June. Information should be reported on 101.

14/055 District and County Councillors

- a) District Councillor Gardner was absent and no report has been received.
- b) County Councillor Wilson reported:
 - i) There are ongoing discussions regarding the local circular bus service and more news should be available by the next meeting.
 - ii) Cartmel Township Initiative is being launched, following the Lower Allithwaite Local Plan, and evidence will be being collected in relation to traffic and other matters.
 - iii) The National Grid process has been delayed, there will be further consultation on the 2 preferred routes (one on land and one under the sea) in the Autumn.

14/056 Planning Applications

The following Planning Applications were considered:

- a) SL/2014/0420. Plots 5 & 6 Green Lane, Flookburgh, LA11 7JT. Alteration to house-types on plots 5 & 6 to include single storey sun room extension (Revised scheme 5/94/1786). **Resolved** No objections.
- b) SL/2014/0513. 24 Moorside, Flookburgh LA11 7LP. Single storey rear extension, side porch, access steps and removal of part of the front boundary wall to enlarge the vehicular access. **Resolved** No objections.

14/057 Planning Decisions

The following Planning Decisions made by South Lakeland District Council were noted:

- a) SL/2014/0209. Cartmel Sticky Toffee Pudding Co Ltd, Moor Lane Flookburgh Grange-over-Sands LA11 7LS. Extension and new dispatch bay. Granted with Conditions relating to drainage, flood risk, materials and parking.
- b) SL/2014/0361 Garden of 27 Allithwaite Road Flookburgh Grange-Over-Sands LA11 7JR Dwelling with vehicular access. Refused – Inappropriate development, substandard access & adverse impact on amenity of neighbouring properties.

14/058 **Audit 2013/14**

- a) The Clerk reported that the Internal Audit has been completed. The Internal Auditor provided a written report advising the specified procedures have been adhered to during 2013/14. He also reported that the cash balances have risen from £2970 on 31 March 2002 to £20,863 on 31 March 2014. The reasons for the increase are underspending against the budget over the years together with the lack of recognition of the VAT rebate (£756 in 2013/14, £1050 in 2014/15) in the Budgeting process. He recommends that a more vigorous approach is taken to the Precept Budget process for 2015/16.

Resolved To consider the Parish Council finances and reserves at the next meeting.

- b) The Statement of Accounts for the year 1 April 2013 to 31 March 2014 were submitted to the meeting by the Parish Clerk.

Resolved

- i) The Statement of Accounts for the year 1 April 2013 to 31 March 2014 for Lower Holker Parish Council was approved unanimously and signed by the Vice Chairman and the Responsible Financial Officer (Parish Clerk) on Page 2 prior to submission to the Audit Commission.
ii) The Annual Governance Statement for the year ending 31 March 2014 for Lower Holker Parish Council was approved unanimously and signed by the Vice Chairman and the Parish Clerk on Page 3 prior to submission to the Audit Commission.

14/059 **Financial Reports**

The Financial Report as at 24th May 2014, included no deviations from the budget.

Resolved accepted unanimously.

14/060 **Payment of Accounts**

Resolved The authorisation of the following payments was agreed unanimously:

Clerk's Salary May 2014	£257.02
HM Revenue & Customs PAYE re May Clerk's Salary	£64.26
South Lakes Services (Toilet Cleaning) April 2014 (SO)	£247.26
Internal Audit – Tim Owen	£60.00
T & M Rowlandson – overflow in Men's Toilets	£36.00
E.On Electricity 1/4/2014-30/4/2014 (Street Lighting)	£20.11
N Power Electricity 1/2/2014-30/4/2014 (Toilets)	£91.93
Cumbria County Council (Street Lighting Maintenance 2013-2014)	£416.11
CALC Clerk's Network	£5.00

14/061 **Replacement Flookburgh Road Sign**

A quotation from Signpost Restoration Ltd for the replacement of the broken Flookburgh sign on Allithwaite Road of £1344+VAT was considered.

Resolved To accept the quotation and proceed with the replacement.

14/062 **Flookburgh Youth Club (Flocks 4 Youth)**

The Clerk reported that she has made inquiries with the Contract department of Cumbria County Council (who provide funding for youth workers) and Young Cumbria (who provide the youth workers under a sub-contract with Inspira who have the contract with Cumbria County Council.) 2 of the Youth Workers who ran Flookburgh Youth Club have been made redundant and no information provided by any of the organisations involved in these contracts to the community regarding the future of the Youth Club. Confirmation has now been received that Flookburgh will continue to receive the same level of youth work service and the Youth Club will restart with temporary staff on 5th June and with permanent staff (yet to be appointed) in the Autumn.

14/063 **Flookburgh Recreational Charity Trust**

The Clerk reported that there hasn't been a Trust meeting since the last Parish Council Meeting. The Agreement between the Parish Council and the Trust in relation to the Moor Lane site has been redrafted based on the resolution at the May Parish Council meeting.

Resolved To accept the amended draft Agreement in principle, subject to concerns regarding the maintenance costs which would be the Parish Council's responsibility.

14/064 **Public Toilets**

The Clerk reported that the Toilets are operating effectively.

14/065 **Highways**

The Clerk reported that there are no new highways maintenance matters. Property entrance obstructions are being experienced in the community and PCSO Firth advised to telephone 101 to contact the Police when this occurs.

14/066 **Correspondence**

The following correspondence was noted:

- a Cumbria County Council
None
- b South Lakeland District Council
Standards Procedures and Protocols notification of updates.
- c Cumbria Association for Local Councils (CALC)
Local Government Transparency Code May 2014. Information required to be published online for Councils with a turnover of over £200,000 including expenditure, contracts & assets.
District Association Meeting (5th June) Paperwork
National Grid North West Coast Connections (NWCC) – notification of Consultation on 2 preferred routes in Autumn 2014.
Results of the Electronic Banking Survey of Cumbria Parish Councils (114 responses):
73% not using electronic banking, most used bank is HSBC.
Healthwatch News – Ambulance Service Survey, Pharmacy Needs Survey (more detailed survey will take place in the Autumn), Cancer Care Survey, National Dementia Awareness Week 18-24 May.
- d Grange & Cartmel Neighbourhood Forum
Notification of meeting on 3rd July and request for Agenda items.
- e Cumbria Voluntary Service
Notification of training courses including funding, trustees and social media
- f Holker Estate
Notification allotments now occupied and waiting list kept.
- f Neighbourhood Alerts
Neighbourhood Watch downloadable leaflet - Your Guide to Crime Prevention and Safety
Electricity North West Vulnerable Customers and Priority Service Register
Bush Washing Machine Product Safety Notice (can catch fire), sold 2008-2011.
Summer Infant Video rechargeable battery replacement (can overheat)
Haier Washing Machine Product Safety Notice (control board can overheat & catch fire)
- g BBC
Home Swop Holidays – seeking participants in new programme.
- h Frixo
Notification of free traffic update online service. Link placed on website.

14/067 **Forthcoming Events**

The following were noted:

- 5th June, 7 pm, CALC District Meeting at Kendal Town Hall.
- 17th June, 6.30 pm, Local Area Partnership Meeting at Haverthwaite Church Hall.
- 24th June, 7 pm, Flookburgh & District Recreational Trust Meeting, 32 Jutland Avenue.
- 26th June, 6.30 pm, CALC Clerk's Network Meeting at Gilpin Bridge.

14/068 **Date of Next meeting**

Noted that the next Meeting of the Parish Council will be held on Wednesday 2nd July 2014 at Flookburgh Village Hall at 7.00 pm.

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX