

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT FLOOKBURGH
VILLAGE HALL AT 7.00 PM ON FRIDAY 7th JUNE 2013**

PRESENT

Parish Councillors R Airey (Vice Chairman), M Keith, S Rawsthorn, J Rowlandson, J Ryland, T Wilson (Chairman), County Councillor R Wilson, Parish Clerk L Prescott, Mr B Dawson & Mr J Keith.

13/54 Apologies for Absence

Apologies from Councillor Gardner and PCSO Firth were received and accepted.

13/55 Requests For Dispensations

None.

13/56 Declarations Of Interest

None.

13/57 Minutes of the Last Meeting

The acceptance of the minutes of the Meeting of the Parish Council held on 28th May 2013 was proposed by Councillor Rawsthorn, seconded by Councillor Ryland, accepted unanimously and signed by the Chairman.

13/58 Public Participation (at the Chairman's discretion)

Mr Dawson was authorised by the Chairman to speak at 13/66 and Mr Keith was authorised by the Chairman to speak at 13/68.

13/59 Police

No Police Report has been received.

13/60 District and County Councillors

County Councillor Wilson reported

- a) The Highways department has been restructured for the 3rd time with reduced staffing and reduced budget. South Lakeland area is now managed by Nick Raymond, Graham Wheelhouse & Victoria Upton are still in place and Keith Masser has retired. Cumbria Highways are responsible for 4,600 miles of road but funding is based on population not mileage. Pot holes are currently being filled and dangerous pot holes should be reported to Highways.
- b) There has been a complaint about hedges, there will be verge cutting to 1.2m by the Highways.
- c) He has been appointed as Chair of the Health Scrutiny Committee. There are concerns that patients are staying in hospital too long and there is to be a reduction of 104 beds from 760 within the 3 bay hospitals. There will be a survey in the Autumn regarding a reconfiguration of the health services in the South Lakes area.

There was no report from the District Councillor.

13/61 Planning Application

SL/2013/0404. Rear Two Storey Extension and Two Storey Garage to side. 25 Jutland Avenue, Flookburgh, Grange-over-Sands LA11 7LF. **Resolved** No objections.

13/62 **Planning Decisions**

The following Planning Decisions were noted:

- a) SL/2012/0740. The Cottage, Cark-in-Cartmel, Grange-over-Sands LA1 7NZ. Granted with conditions
- b) SL/2013/0283. Two Storey Extension. 27 Jutland Avenue, Flookburgh, Grange-Over-Sands LA11 7LF. Granted with conditions.
- c) SL/2013/0112. Two Storey extension, 8 Field Head Place, Flookburgh Grange-over-Sands LA11 7LW. Granted with conditions.

13/63 **Audit 2012/13**

- a) The Clerk reported that the Internal Audit has been completed. The Internal Auditor advised that the Reserves have been increasing year on year mainly due to the VAT reimbursements not being allowed for in the budgeted spend, to the extent that they now exceed the annual Precept and the Auditors may question this practice.
- b) The Statement of Accounts for the year 1 April 2012 to 31 March 2013 were submitted to the meeting by the Parish Clerk.
 - i) The Statement of Accounts for the year 1 April 2012 to 31 March 2013 for Lower Holker Parish Council was approved unanimously and signed by the Chairman on Page 2 prior to submission to the Audit Commission.
 - ii) The Annual Governance Statement for the year ending 31 March 2013 for Lower Holker Parish Council was approved unanimously and signed by the Chairman on Page 3 prior to submission to the Audit Commission.

13/64 **Financial Report**

The acceptance of the Financial Report as at 24th May 2013, which includes no deviations from the budget, was accepted unanimously.

13/65 **Payment of Accounts**

The authorisation of the following payments were agreed unanimously:

Clerk's Salary May 2013	£207.20
HM Revenue & Customs PAYE re May Clerk's Salary	£51.80
South Lakes Services (Toilet Cleaning) April 2013 (SO)	£247.26
Npower Toilets Electricity 1/2/2013-30/4/2013 (DD)	£206.46
E.On Electricity (Street Lighting) 1/4/2013-30/4/2013 (DD)	£19.22
St John's Church re Clock Repairs/Maintenance 2013/14	£300.00
CALC Subscription 2013/14	£267.00
Cumbria Playing Fields Affiliation 2013/14	£20.00
Cartmel Institute (Room Hire) meeting with Lower Allithwaite PC	£7.00
Lower Holker Village Hall (Room Hire) Councillor Training	£20.00
Internal Audit	£60.00
Jubilee Tree	£12.00

13/66 **CCTV – Flookburgh Square**

The proposed CCTV Camera to be installed on Flookburgh Village Hall facing Flookburgh Square did not proceed due to a lack of sufficient funds donated to the Village Hall, the £200 previously donated by the Parish Council has been returned by the Village Hall.

Resolved that the Parish Council will fund the whole cost of the additional camera and Mr Dawson will investigate the option of a wide angled camera, which would cover the whole square, and report back to the Council.

13/67 **Church Lynchgate**

Mr John Bland has restrained the Church lynchgate without making a charge. **Resolved** to send a letter from the Council thanking him for this action.

13/68 **Highways**

The following Highways matters were considered:

- a) There are currently no signs indicating Church Walk, Flookburgh. **Resolved** to contact South Lakeland District Council to request signs be reinstated on either side of Flookburgh Square.
- b) There is currently no sign indicating the start of Moor Lane, Flookburgh. **Resolved** to contact South Lakeland District Council to request a sign be installed.
- c) The requested No Through Road sign at start of School Lane Bridlepath has still not been installed. **Resolved** to contact Highways with a reminder.
- d) There is no Flookburgh Village Hall sign to indicate its location, making it difficult for people to find it. **Resolved** to contact South Lakeland District Council to request a sign be installed on the signpost in the middle of Flookburgh Square.
- e) Flookburgh centre traffic management. A letter had been received from Mr J Keith with suggestions to improve the road safety and traffic management. Mr Keith also attended the meeting and outlined his suggestions including a pedestrian crossing in Flookburgh Square. **Resolved** to include in the traffic management section in the Community Led Plan as it would require funding from external sources.
- f) The Footpath from Main Street to Station Road has become overgrown with foliage at the Main Street end. **Resolved** to contact Highways to request a cut back.
- g) There is no sign indicating the Bus Stop by The Cabin in Cark. **Resolved** to request a new sign from Highways.
- h) The Railway Station sign attached to a building in Flookburgh Square is bent and unreadable. **Resolved** to contact Network Rail to request a replacement sign.

13/69 **Councillor Training**

- a) There was good attendance at the 2 Councillor training events held in Cark and they were very informative.
- b) Contributions were received from Ulverston (£25) and East Broughton Councils towards Councillor Training costs (£12.50) as their Councillors attended the events and this has reduced the overall cost to Lower Holker Parish Council.

13/70 **Jubilee Tree**

Councillor Airey reported that she has planted a Weeping Willow as the Jubilee tree in the Parish Church grounds.

13/71 **Public Toilets**

The Clerk reported that one of the gutterguards came out and the Lengthsman has replaced it. There have been problems reported by the cleaning company of toilet rolls being thrown around, resulting in extra costs and Councillors are asked to check the toilets if in the area. They have also reported a lack of hot water. When the toilets were originally taken over there was a proposal to amend the building to provide a separate room which could be rented to offset the cost of maintaining the toilets. **Resolved** that Councillor Rowlandson investigate the hot water problem and consider the proposal to amend the building at the July meeting.

13/72 **Flookburgh & District Charitable Trust**

The Trust will be holding its AGM on 27th June where changes to the Constitution will be considered and additional committee members and Trustees will be required.

13/73 **Community Led Plan**

The Clerk provided a report on the findings of the initial surveys and advised for the next stage of a full survey a Steering Committee will need to be appointed. **Resolved** to hold a meeting to appoint a Steering Committee at 6.30 pm on Friday 5th July and to invite representatives from local organisations including the School, Village Halls, Mothers & Toddlers, Women's Institute, Mother's Union, Over 60s, Age UK, Youth Club, Community Railway Partnership & Churches.

13/74 **Correspondence**

The following correspondence was noted:

- a South Lakeland District Council
Review of Standards Arrangements – 1 year on – survey
Standards Committee Annual Report
Armed Forces Flag Flying Day – 29th June. **Resolved** to consider making a donation at the next meeting in July.
Localism Training – 2nd & 15th July -1.30 pm & 5.30 pm. Discussion of Localism Act and opportunities it provides (2nd). Discussion of Member's roles and what could be done differently (15th).
- b Cumbria Association for Local Councils (CALC)
Connecting Cumbria Conference – 19th June, Rheged
United Utilities – 5 Year Water Resource Management Plan Event – 4th July, Kendal
June Circular
- c Local Area Partnership
Items requested for July meeting Agenda (9th July)
- d ACT – Action with Communities in Cumbria
Summer Newsletter
Notification - Community Energy Champions Forum in Penrith – 2nd July
- e Cumbria Voluntary Service (CVS)
Training courses available including funding applications, running an effective charity.
- f Cumbria Rural Housing Trust
Housing Options for Rural Communities – 14th June at Rheged
- g Neighbourhood Alert Recalls for following due to risk:
RB Mobile Travel Charger, BNB Medical Laser Hair Removers, Homebase LED Nightlight, Laura Ashley Albany Table Lamp.

13/75 **Forthcoming Events**

The following forthcoming events were noted:

- 7 pm, 12th June - Cumbria Association of Local Councils, Kendal Town Hall
- 11th June, 9.30 am Inspector's Examination of Land Allocations (Flookburgh & Cark), Kendal Town Hall.
- 27th June – Flookburgh & District Recreational Trust AGM

Date of Next meeting: To note that the Council Meeting of the Parish Council will be held on Friday, 5th July 2013 at Lower Holker Village Hall at 7.00 pm

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria
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