

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT FLOOKBURGH VILLAGE HALL  
ON WEDNESDAY 8<sup>TH</sup> JANUARY 2020**

**PRESENT**

Parish Councillors R Airey, B Dawson, M Keith, J Ryland, S Rawsthorn & T Wilson, County Councillor S Sanderson & Parish Clerk L Prescott

19/193 **Apologies for Absence**

Apologies were received and accepted from Parish & District Councillor G Gardner, District Councillor M Cornah and PCSO H Firth.

19/194 **Requests for Dispensations**

None.

19/195 **Declarations of Interest**

None.

19/196 **Minutes of the Last Meeting**

**Resolved** The acceptance of the minutes of the meeting held on 4<sup>th</sup> December 2019 was proposed by Councillor Airey, seconded by Councillor Keith, agreed unanimously and signed by the Chairman.

19/197 **Public Participation (at the Chairman's discretion)**

None.

19/198 **Police**

PCSO Firth was absent and has not sent a report.

19/199 **District and County Councillors**

a) County Councillor Sue Sanderson reported:

- i) The figures for parking fines have now been provided as split between Cartmel and Flookburgh. In the last month there were 10 in Cartmel and 1 in Flookburgh.
- ii) She has written to Highways Engineer Victoria Upton regarding the outstanding Highways issues.

b) District Councillor Gill Gardner was absent and there were no issues to report.

19/200 **Planning Applications**

The following Planning Applications were considered:

a) SL/2019/0959. 9 Fairfield Flookburgh LA11 7NB.

Single storey rear extension.

**Resolved** To support this application as it would have a limited impact on neighbouring properties.

b) SL/2019/0980. 58 Main Street Flookburgh LA11 7LB

Alterations to garage door, removal of kitchen door and installation of new patio door, alterations to driveway and erection of additional fencing.

**Application not progressed.**

c) SL/2019/0995. Dunroamin 2 Bank Top Close Cark-In-Cartmel LA11 7PU

Change of use of part of domestic garage for dog grooming business.

**Resolved** To support this application as it would not have a negative impact on neighbouring properties and would support the development of a local business.

a) SL/2019/0996. W F Wilkin And Sons Station Approach Cark In Cartmel LA11 7PT. Change of use of land to Caravan Park to provide holiday accommodation, refurbishment of entrance building and new prefabricated amenity block.

**Resolved.** To comment that there are no objections to this application. However there are concerns that this land is only 1 of 2 sites within the Parish allocated for employment, (the other being on Moor Lane which is fully developed) and if this site was allocated to leisure use there would then not be suitable sites within the Parish for future businesses to develop.

e) SL/2019/1016. 5 Market Street Flookburgh LA11 7JU.

Change of use of 1st floor from a café (Use Class A3) to residential accommodation (Use Class C3) (Retrospective).

**Resolved** To support the application as it would be beneficial to the business.

**19/201 Planning Decisions**

The following Planning Decision was noted:

- a) Caravan & Motorhome Club – proposed certified location for up to 5 pitches for members of the Caravan & Motorhome Club – land opposite Cark House.  
Refused by the Caravan and Motorhome Club.

**19/202 Financial Reports**

The Clerk reported on the Parish Finances, including budget comparison and bank reconciliation as at 24 December 2019.

**Resolved** Accepted unanimously.

**19/203 Precept 2020/2021**

A report on the Council's Budget and Finances was presented by the Clerk in relation to the Precept for 2020/21. Additional items for the 2020/21 Budget include Bike Rack for Flookburgh Square, Christmas Decorations & Speed Gun calibration. Some listed items have a budget of £0 due to underspent budgets in previous years which will be utilised to pay for the listed items in 2020/21.

**Resolved** To set a Precept for 2020/21 of £15,781.63 based on the following Budget:

### 2020/21 BUDGET/PRECEPT

Clerk's salary	£4,704.00
Clerk's telephone/internet	£160.00
Street lighting	£600.00
Lighting maintenance	£350.00
External Audit	£240.00
Insurance	£1,500.00
Internal audit	£70.00
CALC subs	£300.00
Training	£50.00
Donations S 137	£1,000.00
Newsletter	£220.00
Admin/stationary	£150.00
Clerks Direct	£84.00
Toilets	£6,000.00
Website	£0.00
Emptying Bins	£1,350.00
Playground running costs	£1,500.00
Lengthsman	£100.00
Seat Maintenance	£80.00
Speed Gun (Calibration)	£150.00
New Data Protection Legislation	£0.00
Bicycle Rack (Flookburgh Square)	£500.00
Christmas Lights/Decorations	£1,500.00
<b>Total Budget</b>	<b>£20,608.00</b>
Less VAT refund (estimate)	£3,000.00
Sub total	£17,608.00
Less CIL Receipts (estimate)	£1,000.00
Subtotal	£16,608.00
Less SLDC Grant	£891.37
	£15,716.63
Plus Election Expenses	£65.00
<b>Precept</b>	<b>£15,781.63</b>

19/204 **Payment of Accounts**

**Resolved**

The authorisation of the following payments was agreed unanimously:

Clerk's Salary (December 2019)	£304.80
PAYE for Clerk's Salary (December 2019)	£76.20
South Lakes Services – Toilets (December 2019) SO	£259.20
SSE Electricity (Street Lighting) (2/11/19 – 1/12/19) DD	£49.67
Npower (Electricity – Toilets) (8/11/2019 – 8/12/2019) DD	£44.06
Waterplus (Water & wastewater – Toilets) (9/9/2019 – 26/11/2019) DD	£142.07
T & M Rowlandson (Toilet repairs)	£36.00

19/205 **Lower Holker Village Hall**

Lower Holker Village Hall have invited the Parish Council to put forward a representative to join their committee.

**Resolved** Councillor T Wilson will represent the Parish Council on the Committee.

19/206 **Highways**

a) Reports requiring Highways Maintenance

None.

b) Reports requiring maintenance (not County Council)

None.

c) Highways matters in process with Cumbria County Council

No response.

d) Highways matters in process (not County Council)

None.

e) Parking enforcement

The clerk has written to the residents regarding parking on the Station Road hill near to the Pharmacy junction but this continues to be an issue.

**Resolved** To report to Cumbria Police for monitoring.

f) Roadside signs

Councillor Ryland reported that a large number of roadside signs have been placed on Moor Lane by businesses, but no planning applications have been submitted. Roadside signs must have the permission of the Highways Authority (Cumbria County Council) to be installed.

**Resolved** To contact Cumbria County Council and ask whether permission has been given by them.

g) Caravan transportation through the villages

Councillor Ryland reported that caravans are being transported to Lakeland Leisure outside the specified times (10 am to 4 pm) and in the mornings are hindering the school bus services.

**Resolved** To contact Lakeland Leisure to remind them of the arrangements in place and to ensure that the specified times are adhered to.

19/207 **Car Park Toilets**

The Clerk reported that she has received an email from a resident regarding the Car Park Christmas Tree and its location within the Car Park, as well as information on the ownership of the site and permissions. She has responded advising that the Christmas Tree Committee have had permission from the owners (SLDC) for the last 20 years and advising that the car park is for a limited time (1 hour), for users of the toilets and the playground. Previous contact with SLDC regarding replacing the old sign has not been successful, so the option of the Parish Council installing a sign (with the same details and with permission of SLDC) was considered as vehicles are being parked contrary to the current sign.

**Resolved** To contact South Lakeland District Council for permission to install a new sign indicating the parking arrangements.

19/208 **Flookburgh Community Playground/Flookburgh & District Recreational Charity**

a) Cumbria County Council have not yet responded to the request for alternative quotations for the widening of the footpath to the Playground (refer to County Councillor's report 19/1999 a ii)

b) The Playground is quiet at present due to the time of year.

19/209 **Speed Monitoring**

The Clerk and Councillor Gardner will be visiting Pandora Signs in Hawkshead this month to view speed indication signs.

No speed monitoring has taken place recently due to the bad weather.

19/210 **Correspondence**

The following correspondence was noted:

a Cumbria County Council

b South Lakeland District Council

Precept 2020/21 documents.

Planning Notifications.

c Cumbria Association for Local Councils (CALC)

Monthly newsletter and training.

NALC update re Parish Councils and payments towards the fabric of a church.

e Cumbria Action for Health

Newsletter and events.

f Cumbria Arts & Culture Network

Newsletter.

g Resident

Enquiry regarding Cark Christmas Tree .

h Cumbria Police

Enquiry regarding PCSO attendance/reports to Parish Council.

19/211 **Date of Next meeting**

The following meeting was noted:

The next Parish Council meeting will be held at 7 pm on Wednesday 5<sup>th</sup> February 2020 in Lower Holker Village Hall.

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX