

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT LOWER HOLKER VILLAGE  
HALL ON WEDNESDAY 9<sup>TH</sup> JANUARY 2019**

**PRESENT**

Parish Councillors R Airey, B Dawson, M Keith, T Wilson, County Councillor S Sanderson & Parish Clerk L Prescott.

18/193 **Apologies for Absence**

Apologies were received and accepted from Parish Councillors G Gardner, S Rawsthorn & J Ryland, District Councillor M Cornah & PCSO H Firth.

18/194 **Requests for Dispensations**

None.

18/195 **Declarations of Interest**

None.

18/196 **Minutes of the Last Meeting**

**Resolved** The acceptance of the minutes of the meeting held on 5<sup>th</sup> December 2018 were proposed by Councillor Airey, seconded by Councillor Keith, agreed unanimously and signed by the Chairman.

18/197 **Public Participation (at the Chairman's discretion)**

Councillor Airey reported that a resident has noted regular deposits of dog dirt on a pavement in Cark. South Lakeland District Council are responsible for enforcement and will be notified.

18/198 **Police**

PCSO Firth was absent but provided a written report on calls for Police service over the past 30 days: Flookburgh – 11 calls for service - Concern for welfare 1, road related offences 1, assault 1, civil disputes 1, absconders 1, burglary non dwelling 1, theft 2, criminal damage 1, anti-social behaviour 1. Cark – 4 calls for service - Sudden death 1, burglary non dwelling 1, suspicious incident 1, lamping 1. Councillors raised concerns about children riding bicycles without lights and this will be reported to the Police.

18/199 **District and County Councillors**

a) District Councillor Gardner was absent.

b) County Councillor Sanderson reported:

- i) She continues to work on the issue at 10 Moorside, Flookburgh where BT needs to lower some of their cables so that the pavement can be reinstated. BT have not yet responded and she will contact the local MP Tim Farron about the issue.
- ii) The County Council have checked about the ownership of the land south of Stockdale Farm, where Norman's seat is located and found that there is no registered owner. The Clerk will investigate the option of the Parish Council registering ownership and will report back to the Parish Council at the next meeting.
- iii) She has spoken to the person responsible for traffic wardens (Austin Shields) who advised that there were no visits during December due to new staff & training required, they will visit again from January 2019 and will advise her of how many vehicles have been ticketed in each location. Locally their round includes Grange, Cartmel and Flookburgh.
- iv) She reported that the road between Stribers & Haverthwaite (B5278) is shortly to be resurfaced. The A592 will be closed until mid March from near Tower Wood to Ferry Nab for pipeline installation works.

18/200 **Planning Applications**

a) SL/2018/1040 80 - 82 Main Street, Flookburgh, LA11 7LB. Internal alterations to include installation of central heating, new kitchens, bathrooms and complete redecoration. External repairs to render and rainwater goods, replacement rear and side doors.

**Resolved** Support this application to update the property.

b) SL/2018/1039. Cark Manor, Cark in Cartmel LA11 7PG. Demolition of derelict glasshouse.

**Resolved** Support this application, provided the site of the greenhouse remains as part of the garden and not a new building development.

18/201

**Planning Decisions**

The following Planning Decision was noted:

SL/2018/0479, West Plain Marsh, Flookburgh LA11 7LT. Modification of saltmarsh habitat to create saline lagoons to support breeding and wintering birds. Granted with conditions in relation to plans, mitigation strategy, construction traffic management & flood risk assessment.

18/202

**Financial Report**

**Resolved** The Financial report, including budget comparison and bank reconciliation as at 24 December 2018, was accepted unanimously.

18/203

**Precept 2019/20**

A report on the Council's Budget and Finances was received in relation to the Precept for 2019/20. Additional costs for 2019/20 Budget include additional litter bins, speed activated sign, lengthsman and seat maintenance. Some listed items have a budget of £0 due to underspent budgets in previous years which will be utilised to pay for the listed items in 2019/20.

**Resolved** To set a Precept for 2019/20 of £15,449.82 based on the following Budget:

	<b>BUDGET/PRECEPT</b>
	<b>2019/20</b>
Clerks salary	£4,572.00
Clerks telephone/internet	£160.00
Street lighting	£500.00
Lighting maintenance	£300.00
External Audit	£240.00
Insurance	£1,500.00
Internal audit	£60.00
CALC subs	£306.00
Training	£50.00
Donations S 137	£1,000.00
Newsletter	£200.00
Clock maintenance	£200.00
Clock repairs	£100.00
Admin/stationary	£100.00
Clerks Direct	£84.00
Toilets	£4,000.00
Community Led Plan (Actions)	£0.00
Website	£0.00
Contingency Fund	£0.00
Emptying Bins	£1,350.00
Playground running costs	£1,500.00
Defibrillator & cover	£0.00
Lengthsman	£100.00
2 New Litter Bins (including fitting)	£1,000.00
Seat Maintenance	£20.00
Speed Activated Sign	£3,000.00
New Data Protection Legislation	£0.00
<b>Total Budget</b>	<b>£20,342.00</b>
Less VAT refund (estimate)	£3,000.00
Sub total	£17,342.00
Less CIL Receipts (estimate)	£1,000.00
Subtotal	£16,342.00
Less SLDC Grant	£892.18
<b>Precept</b>	<b>£15,449.82</b>

18/204

### **Payment of Accounts**

**Resolved** The authorisation of the following payments was agreed unanimously:

Clerk's Salary (December 2018)	£294.80
PAYE for Clerk's Salary (December 2018)	£73.70
South Lakes Services – Toilets Cleaning (December 2018) SO	£259.20
Waterplus (Water & Wastewater – Toilets) 10/9/2018-26/11/18) DD	£76.37
E.On Electricity (Street Lighting) (1/11/18-30/11/18) DD	£50.36
N Power – Electricity (Toilets) 1/11/18-1/12/18 DD	£26.32
T & M Rowlandson (replaced water heater at Cark Toilets)	£549.96
Dean Shaw (Grass Cutting – land to south of Stockdale Farm)	£92.00
No Dog signs for Playground entrance	£7.92
2 Replacement Tree Stakes for trees on Playground	£19.90

18/205

### **Electricity Contract**

The Clerk reported that E.on had notified the Council in December 2018 that they would be increasing the electricity contract price for Street Lighting on 21 January 2019 from 17.9p per kwh to 22.1p per kwh. This would represent an estimated increase from £580 to £720 a year. She instructed Utility Aid to obtain quotes from electricity suppliers based on 24 or 36 month contracts, estimated annual costs as follows:

Haven (24 month) £626/year, (36 month) £617/year

SSE (24 month) £564/year, (36 month) £557/year

Opus (24 month) £567/year, (36 month) £639/year

Eon (24 month) £638/year, (36 month) £638/year

**Resolved** To change the electricity contract to SSE on a 36 month contract.

18/206

### **Parish Remuneration Panel Report**

The Clerk reported on the recommendations of the Parish Remuneration Panel regarding Member's Allowances. Lower Holker Parish Councillors do not currently receive allowances.

**Resolved** Councillors to continue not to receive allowances, so not adopt the recommendations.

18/207

### **Highways**

a) Reports requiring Highways Maintenance

Councillor Keith re-reported potholes in Cark (Station Hill & bus stop).

**Resolved** To re-report to Highways.

b) Reports requiring maintenance (not County Council)

The Clerk has received a letter from Mr Butterfield regarding stones from a wall opposite Low Row in Cark falling onto the road due to tree roots affecting the stability of the wall. The land is jointly owned and ownership of the land is unclear.

**Resolved** To investigate the ownership of the land, examine the road and defer a decision to the next meeting.

c) Highways matters in process with Cumbria County Council

The Clerk reported she had received a notification that a wall on Market Street reported in early 2018 has been repaired. There was a wall on Allithwaite Road reported by the Charity field, so that may be the wall Highways are referring to. She also reported that the Highways Engineers have inspected the road at Sunny Bank and consider it is currently safe, however they will continue to monitor and if it deteriorates then they should be notified.

d) Highways matters (non County Council)

The Clerk reported that Dean Shaw has cut the grass in front of Stockdale Farm & a notice has been put up on the lamppost in the Square about no advertising notices/boards and on the Council website and Facebook page.

18/208

### **New Parish Council Noticeboard**

The Clerk has measured 3 potential locations for a new Noticeboard in Flookburgh Square: freestanding inside the bollards at the centre, on the wall of Flookburgh Village Hall or on the wall of 2 Market Street. She has obtained quotations for 3 freestanding noticeboards and 3 wall mounted noticeboards, that would provide one side for Parish Council notices and one side for public notices. Councillor Sanderson suggested J & J Bamford from Bouth and Councillor Wilson suggested P Dalton from Flookburgh as alternative suppliers.

**Resolved**

- a) To install a freestanding noticeboard inside the bollards in Flookburgh Square.
- b) To request quotations from J & J Bamford and P Dalton and to consider at the next meeting.

18/209

**Defibrillator**

The Clerk has placed an order for two defibrillators and cabinets to be delivered in January 2019.

18/210

**Public Toilets**

There are no issues to report.

18/211

**Flookburgh & District Recreational Charity**

- a) The Clerk reported that she has not received a response to her email to the holiday home for disabled children, suggesting alternative parking arrangements following the installation of the barrier at the car park entrance.
- b) The Clerk reported that 'no dog' signs have been installed on both the small and large gates into the park. Two trees require new stakes (one damaged and one missing). The net on the track ride has been repaired. She is awaiting a response from SLDC regarding the Public Spaces Protection Order (re dogs).
- c) The Charity have 3 events planned for 2019: a Coffee Morning on 4<sup>th</sup> May, a Duck Race on 2<sup>nd</sup> June and a Family Fun Day on 8<sup>th</sup> September. They also agreed to contribute £500 towards the maintenance of the site.

18/212

**Correspondence**

The following correspondence was noted:

- a Cumbria County Council  
Urgent Road Closures
- b South Lakeland District Council  
Precept Form & details.  
Request for Electoral Register.
- c Cumbria Association for Local Councils (CALC)  
December Newsletter including information on Parish Council Elections, tree liability, training and 2019/20 Pay Scales.
- d Neighbourhood Alerts  
Cumbria Police Council Tax Survey  
Fake £50 notes in Cumbria, doorstep sellers in Grange.  
Neighbourhood Watch Newsletter
- e Cumbria Voluntary Services  
Training opportunities including First Aid & Fire Warden.  
Funding available for Cultural projects in South Lakeland – Acorn Fund & Branching Out Fund.
- f North West Coast Route  
Update – report expected mid 2019
- g Rural Services Network Funding Guide  
Information on a range of grants for community projects.

18/213

**Parish Council Meeting Dates**

The Clerk reported that Lower Holker Parish Council Elections will take place on 2<sup>nd</sup> May, so the May meeting has to be held between 8<sup>th</sup> and 23<sup>rd</sup> May.

**Resolved** To hold the May Parish Council meeting on 8<sup>th</sup> May 2019.

18/214

**Date of Next meeting**

The next meeting was noted: The next Parish Council meeting will be held at 7 pm on Wednesday 6<sup>th</sup> February 2019 in Flookburgh Village Hall.