

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT LOWER HOLKER VILLAGE HALL ON WEDNESDAY 3<sup>RD</sup> JANUARY 2018**

**PRESENT**

Parish Councillors R Airey (Vice Chairman), B Dawson, G Gardner (and District Councillor), M Keith, S Rawsthorn, J Ryland, T Wilson (Chairman) and Parish Clerk L Prescott

**17/204 Apologies for Absence**

Apologies for absence were received and accepted from County Councillor S Sanderson and PCSO Firth.

**17/205 Requests for Dispensations**

None.

**17/206 Declarations of Interest**

Parish Councillor T Wilson declared an interested in item 17/211 (Planning Application SL/2017/1108).

**17/207 Minutes of the Last Meeting**

**Resolved**

The acceptance of the Minutes of the Council meeting held on Wednesday 6<sup>th</sup> December 2017 was proposed by Councillor Airey, seconded by Councillor Rawsthorn, agreed unanimously and signed by the Chairman.

**17/208 Public Participation (at the Chairman's discretion)**

The Parish Clerk reported that she had taken advice from the Cumbria Association of Local Councils (CALC) as to whether the Parish Council could accept the offered donation from a resident, which was brought to the December 2017 meeting. CALC advised that accepting the cheque could be seen as a conflict of interest for the Parish Council as they had considered the resident's Planning Application at that meeting. The cheque will be returned to the resident.

**17/209 Police**

a) PCSO H Firth was absent but sent a written report as follows:

Calls for Police Services over the past 30 days:

Flookburgh - 11 calls for service, No crimes. Cark - 6 calls for service. No crimes.

b) Councillor Gardner reported that the new door which has recently been installed on the guard hut by the new playground has been deliberately vandalised. She has reported the matter to the Police and will forward details to the Parish Clerk.

**17/210 District and County Councillors**

a) District Councillor Gill Gardner reported that her District Council work has been quiet and she does plan to stand for election in the forthcoming elections.

b) County Councillor Sue Sanderson was absent but reported she had had a further email from Dr Morgan's daughter about the road near Cark Hall and will ask the Highways Engineer about this again, it has been agreed but no timescale has been specified.

**17/211 Planning Applications**

The following Planning Applications were considered.

a) SL/2017/1092. Crown Inn Market Street Flookburgh LA11 7JS

Conversion of public house to 3 dwellings with first floor side extension.

**Resolved**

To support this Planning Application with the inclusion of 2 parking spaces per dwelling. To request one of the three dwellings be designated affordable and all 3 dwellings including a local occupancy clause so they cannot be used as second homes or holiday lets. Should further development be planned for the same site, support the same conditions being applied. In addition, request that either white lines or other no parking restrictions be placed immediately in front of the property to prevent future residents parking in front of the building and causing an obstruction.

- b) SL/2017/1108. Land adjacent to Caton Lane at Guides Farm Flookburgh LA11 7LD  
Agricultural building.  
Parish Councillor T Wilson advised that this Planning Application had been refused today by South Lakeland District Council, so the Parish Council did not consider the application.

17/212 **Planning Decisions**

The following Planning Decisions were noted:

- a) SL/2017/0850. Land to rear of 60 Main Street Flookburgh LA11 7LB. Erection of dwelling.  
Granted with conditions relating to plans, materials and fencing.
- b) SL/2017/0260. Land to the west of The Dell Cark in Cartmel LA11 7PF. Erection of 1no. affordable self-build dwelling. Refused.

17/213 **Financial Report**

**Resolved** The Financial report, including budget comparison and bank reconciliation as at 24 December 2017, was accepted unanimously.

17/214 **Precept 2017/18**

A report on the Council's Budget and Finances was received in relation to the Precept for 2018/19. Additional costs for 2018/19 Budget include the new Playground running costs and new Data Protection Legislation requirements. The proposed budget represents a 1.5% increase on the 2017/18 budget.

**Resolved** To set a Precept for 2018/19 of £15,462.76 based on the following Budget:

	<b>BUDGET/PRECEPT</b>
	<b>2018/19</b>
Clerks salary	£4,422
Clerks telephone/internet	£160
Street lighting	£500
Audit commission	£600
Insurance	£1,300
Internal audit	£60
CALC subs	£288
Training	£50
Donations including S 137	£1,000
Newsletter	£200
Clock maintenance	£200
Clock repairs	£100
Admin/stationary	£100
Clerks Direct	£90
Toilets running costs	£4,000
Community Led Plan (Actions)	£500
Contingency Fund	£1,000
Emptying Litter Bins	£900
Playground running costs	£2,000
New Data Protection Legislation	£800
<b>Total Budget</b>	<b>£18,270</b>
Less VAT refund (estimate)	<b>£1,000.00</b>
Sub total	<b>£17,270.00</b>
Less CIL Receipts (estimate)	<b>£1,000.00</b>
Subtotal	<b>£16,270.00</b>
Less SLDC Grant	<b>£807.24</b>
<b>Precept</b>	<b>£15,462.76</b>

17/215 **Payment of Accounts**

**Resolved** The authorisation of the following payments was agreed unanimously:

Clerk's Salary (December 2017)	£289.20
PAYE for Clerk's Salary (December 2017)	£72.30
South Lakes Services – Toilets Cleaning (December 2017) SO	£259.20
N Power – Electricity (Toilets) 1/11/17-1/21/17 DD	£29.43
South Lakes Services – replace 2 damaged toilet roll holders	£21.00
E.On Electricity (Street Lighting) (1/11/17-30/11/17) DD	£44.31
Waterplus (Water & Wastewater – Toilets) (6/9/2017-9/12/2017)	£88.45
R J Moorhouse (goalposts & fitting – Playground)	£321.60

17/216 **Highways**

The following Highways matters were considered:

a) Road maintenance

Councillor Keith reported that the wall supporting the minor road in front of Sunny Bank in Cark is unsafe. She reported that the filled potholes on the road between Cark and Flookburgh are inadequate. She also reported that the damaged wall in front of the Engine Inn continues to represent a danger as it is only blocked by plastic rails and due to this damage the adjoining road bridge will eventually collapse.

**Resolved**

- i) To report the unsafe wall supporting the minor road in front of Sunny Bank in Cark and the potholes between Cark and Flookburgh to Cumbria Highways.
- ii) To repeat the earlier reports of the damaged wall in front of the Engine Inn to Cumbria Highways, emphasising the risk to pedestrians (intoxicated or otherwise) falling through the gap into the river and the risk to the B5278 road due to the damaged wall adjoining the bridge and that the Parish Council consider that should action not be taken following repeated reports from the Parish Council that Cumbria Highways will be responsible for any subsequent injury or road collapse.

b) Highways matters in process with Cumbria County Council

The Clerk reported she has been notified that a blocked drain near Holker reported in April 2017 has been resolved. Councillor Rawsthorn reported that there is still a blockage problem at that location.

**Resolved** To report the continuing drain blockage problem near Holker.

The Clerk reported that another bollard has installed to stop vehicles driving up the School Lane bridlepath and 2 Playground signs have been installed on Moor Lane either side of the new Playground.

c) Overhanging hedges/trees

The Clerk reported no responses or action following correspondence to landowners.

17/217 **Youth Shelter**

Councillor Keith reported that she has received a request from a group of local girls who want somewhere they can sit and play music. They do not specifically want it to be in Lower Holker, but it could be anywhere on the Cartmel Peninsula. The Councillors discussed the recent vandalism at the Guard Hut.

**Resolved** To ask the Police for advice on the proposal and consider further at a future meeting.

17/218 **Community Emergency Plan**

The Clerk reported that 2 Emergency Bags containing a range of useful equipment for an evacuation situation have been received from the Environment Agency and one is now located at Flookburgh Village Hall and one at Lower Holker Village Hall. In the past month she has also used Facebook to notify residents when there is a risk of flooding and the progress on a water leak where the water supply in Flookburgh was turned off. Councillor Dawson reported that Flookburgh Village Hall have examined their Emergency Bag in detail and he received phone calls from concerned local residents when the water supply was turned off.

17/219 **Defibrillator**

No progress to report.

17/220 **Speed Gun**

The Clerk reported one resident has volunteered to undertake training and she will publicise again in the February issue of the Parish Magazine. She advised that the Police appear reluctant to undertake further speed gun training but she will continue to pursue this. Councillors asked whether there is an age limit on those who can operate the speed gun and the Clerk will make enquiries.

17/221 **Public Toilets**

Councillor Keith reported that she is concerned that the hedge and trees have grown up around the Ark Playground as when it was originally installed the railings were installed so that people couldn't hide behind them.

**Resolved** Councillor Gardner to discuss with South Lakeland District Council.

17/222 **Norman's Seat**

Councillor Ryland reported that he has looked at Norman's Seat and considers that if the seat was moved to a 30 degree angle it would have a view down Moor Lane.

**Resolved** Councillors Ryland and Wilson will move the seat as suggested when the weather is suitable.

17/223 **Flookburgh & District Recreational Charity**

a) Councillor Gardner reported that the playground is up and running, it is boggy but the installed drains are working and a manhole cover will be installed on the drain near the road. There is now also a cycle rack installed.

b) The new playground requires monthly safety checks to ensure the equipment is safe to use. South Lakeland District Council can provide these at a cost of £405.60/year.

**Resolved** To place an order for monthly Safety Checks with SLDC.

17/224 **Correspondence**

The following correspondence was noted:

a) Cumbria County Council

b) South Lakeland District Council

Locally Important Projects Funding open to applications (deadline 22<sup>nd</sup> January 2018).

Publication of Electoral Register 2017/18.

SLDC Constitution Annual Review.

Agenda of SLDC Meeting.

Free Training event: Get Safe Online – in Ulverston on 15 January 2018.

LAP Newsletter and notification of next meeting date (doodle poll)

c) Cumbria Association for Local Councils (CALC)

Cumbria Youth Commission – seeking young people aged 14 to 25 to become members and inform decisions about policing and crime prevention in Cumbria.

Monthly CALC circular & Training courses

Training Webinar with new external Auditors – 23 January 2018.

Promoting Grow Wild community funding in Cumbria

d) Neighbourhood Watch

Fake Government Grant Alerts/Pre-paid Credit Cards.

Police & Crime Commissioner Newsletter – result of consultation on Council Tax – 75% supportive to increase by 1.92%.

e) CVS

Introduction to Business Planning Continuity – Kendal – 1st February 2018.

f) JACS (UK)

Village Gateway details.

17/225 **Date of Next meeting**

The following meeting was noted:

7 pm on Wednesday 6<sup>th</sup> February 2018 in Flookburgh Village Hall.

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX