

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT FLOOKBURGH
VILLAGE HALL AT 7.00 PM ON FRIDAY 10TH JANUARY 2014**

PRESENT

Parish Councillors R Airey, M Keith, S Rawsthorn, J Ryland, T Wilson, Parish & District Councillor G Gardner, County Councillor R Wilson, Parish Clerk L Prescott, Miss A Airey.

13/192 Apologies for Absence

Apologies from Parish Councillor J Rowlandson and PCSO Firth were received and accepted.

13/193 Requests For Dispensations

None.

13/194 Declarations Of Interest

None.

13/195 Minutes of the Last Meeting

The acceptance of the minutes of the Meeting of the Parish Council held on 6th December 2013 was proposed by Councillor Airey, seconded by Councillor Gardner, accepted unanimously and signed by the Chairman.

13/196 Public Participation (at the Chairman's discretion)

None

13/197 Police

PCSO Firth was absent but provided a written report as follows on the incidents reported to the Police in the Parish in the last 30 days: 1 Assault, 3 Road Related Offences, 3 Suspicious Incidents, 2 Concerns For Welfare, 1 Theft, 1 Drugs Offence, 6 Antisocial Behaviours, 2 Sudden Deaths, 1 Burglary Non Dwelling Burglary, 3 Pre Planned Events.

13/198 District and County Councillors

- a) District Councillor Gardner reported that
 - i) SLDC has adopted the Local Development Framework
 - ii) She has spoken to the SLDC Planning Officer and Tony Dixon regarding his refused planning application for a storage building. The Planning Officer stated that it unlikely permission would be given as it had also been refused on appeal. She will arrange a site meeting with the Planning Officer and the Parish Council to discuss the options available.
 - iii) Peter Lambert has agreed to fit the new litter bin in Cark for the Parish Council.
 - iv) Peter Lambert also reported that during the refurbishment of the new Hairdressers, fly tipping of materials was carried out on the Parish Moor Lane site.
- b) County Councillor Wilson reported that
 - i) Government figures were better than expected but the Council still has to cut £80 million from the budget over the next 3 years.
 - ii) In the County Council budget there should be equality for between the services provided to rural and urban communities. The proposals for reductions would directly affect the parish in relation to Trading Standards (No Cold Calling & electric blanket testing); bus subsidies (532 circular); post 16 transport to education and training.

- iii) He attended the Local Area Partnership meeting which included information on Neighbourhood Planning and confirmed that the amount from the Community Infrastructure Levy (CIL) which is paid to the Parish would be increased from 15% to 25% if a Neighbourhood Plan was in place. A Neighbourhood Plan take around 2 year to complete and would have to be in line with the Local Development Plan but can protect the character of the community and influence the type of buildings. Grange Town Council is to prepare a Neighbourhood Plan, Heversham & Hincaster have already prepared their plan, though no new homes are planned there. He recommends the Exeter St David's Neighbourhood Plan as a good example.

13/199 **Planning Applications**

- a) SL/2013/1164 Foresters Lodge, Bank Top Close Cark In Cartmel Grange-Over-Sands LA11 7PU. Replacement Of Conservatory With Sun Room. **Resolved** - No Objections.

13/200 **Planning Decisions**

The following decisions made by South Lakeland District Council was noted:

- a) SL/2013/0967 2 Sunny Bank Cark In Cartmel Grange-Over-Sands LA11 7PF. Extension and Conversion of Out Building To Form Ancillary Domestic Accommodation. Granted with Conditions including to be used as ancillary accommodation to 2 Sunny Bank.

13/201 **Standing Orders**

The following amendment to Lower Holker Parish Council Standing Orders in response to the reduction from 28 days to 21 days allowed for Parish Council Consultation on Planning Applications received by South Lakeland District Council was considered: In Section 79 Planning Applications amend 1d) from “(d) The Clerk shall notify the receipt of every planning application to the Chairman / Chairman of the Planning Committee or in the Chairman's absence to the Vice-Chairman within 48 hours of receipt. “ to “(d) The Clerk shall notify the receipt of every planning application to the Chairman / Chairman of the Planning Committee or in the Chairman's absence to the Vice-Chairman within 48 hours of receipt to facilitate an extraordinary meeting if the nature of a planning application requires consideration before the next ordinary meeting of the Council.” **Resolved** – to accept the amendment.

13/202 **Financial Reports**

The Financial Report as at 24th December 2013, which included no deviations from the budget, was accepted unanimously.

13/203 **Payment of Accounts**

The authorisation of the following payments was agreed unanimously:

Clerk's Salary December 2013	£207.20
HM Revenue & Customs PAYE re December Clerk's Salary	£51.80
South Lakes Services (Toilet Cleaning) November 2013 (SO)	£247.26
South Lakes Services (Toilets - replacement toilet roll holder)	£43.80
Postage Stamps	£12.00
United Utilities (Toilets - Water/Waste) 17/9/13-12/12/13 (DD)	£203.67
E.On (Street Lighting - Electricity) (1/11/2013 – 30/11/2013) (DD)	£19.28

13/204 **Precept 2014/15**

The Parish Clerk reported that she had prepared a draft Budget based on spending over the last 4 years and plans for the next year, which included reductions for the

following items: Lighting Maintenance, Audit Commission, Insurance, Training, Toilets, Community Led Plan, Contingency and Website, increases in spending on Clerk's Salary (change in National Rates), and additional spending on a new Flookburgh Road sign, Lengthsman and an additional litter bin. Councillor Gardner suggested that the Clerk's contracted hours were less than the hours she worked for the Parish Council. The Council considered an increase in the spending on the Community Led Plan and the Contingency amount remaining the same.

Resolved

- a) The Clerk to record her working hours for the next 3 months and report to the Council.
- b) To set the following Budget/Precept for 2014/15:

BUDGET FOR PRECEPT 2014/15

Clerks salary	£3,240
Clerks telephone/internet	£160
Street lighting	£300
Lighting maintenance	£300
Audit comm.	£130
Insurance	£500
Internal audit	£60
CALC subs	£270
Training	£100
Donations S 137	£1,000
Newsletter	£200
Clock maintenance	£200
Clock repairs	£100
Admin/stationary	£400
Clerks Direct	£90
Toilets	£4,000
Community Led Plan (Actions)	£2,000
Website	£0
Contingency Fund	£1,000
Flookburgh Sign	£1,500
Lengthsman	£500
New Litter Bin & Emptying 2 Bins	£700
Total	£16,750

13/205 Consultations

- a) Cumbria County Council 2014/15 Budget Consultation

Resolved: The Clerk, with the assistance of County Councillor Wilson, to prepare a response which objects to the following savings Propositions:

- i) Proposition 19 – Review of transport policies (post-16 transport). Would affect 16 to 18 year olds travelling to 6th form or College.
- ii) Proposition 23 – Trading Standards – Reducing Non Statutory Functions. Would stop creation of No Cold Calling Zones and electric blanket testing.
- iii) Proposition 24 – Cease to subsidise bus services and instead work with communities to find community transport solutions. Would affect 532 bus service.

- b) South Lakeland District Council 2014/15 Budget Consultation

Resolved: defer to next meeting.

13/206 Website

The Clerk reported that she is preparing the website and needs to contact local organisations to check what contact details they prefer to be published. She took photographs of the Councillors at the end of the meeting and a whole Council photograph will be taken at a future meeting when all Councillors are present.

13/207 Public Toilets

The Clerk reported that

- a) She had placed a notice in the Cark Noticeboard for opening/closing volunteers and Mr & Mrs Henning have volunteered. She will get additional keys cut and liaise with Councillor Keith, The Cabin and Mr & Mrs Henning to organise a suitable opening/closing arrangement.
- b) SLS has reported that they clean the Toilets 3 times a week winter and summer.
Resolved: To keep the arrangement to this throughout the year.

13/208 Local Area Partnership

Councillor Airey attended the Local Area Partnership meeting and has been elected Chair for the next year. The main topic discussed at the meeting related to planning as already reported by County Councillor Wilson.

13/209 Flookburgh & District Charitable Trust

Councillor Gardner reported that only 3 people attended the December meeting. The next stage will involve making a Planning Application and preparing funding applications. The next meeting will be held at 7 pm on Thursday 20th February at 32 Jutland Avenue.

13/210 Highways

County Councillor Wilson emphasised the importance of reporting highways problems (potholes etc) to the Better Highways phone number or email. He also reported that United Utilities has request the closure of Moss Road to Haverthwaite for several weeks and that the roads outside Cartmel Primary and Cartmel Priory Schools will be closed during the February half term for improvements to road safety. The Clerk reported that the road signs for Church Walk have been erected and an additional one ordered marked "Church Walk Leading to Moor Lane" to replace the sign marked "Moor Lane >". She also reported that Robin Thomas of South Highways has advised regarding standing water on Allithwaite Road that they had cleaned out to soakaway but this hasn't solved the problem so they propose to extend the Soakaway.

Resolved:

- a) Councillor Wilson to find out whether work on the Moss Road will be day and night to reduce the amount of time the road is closed.
- b) Agree to Highways extending the Soakaway but if necessary they should liaise with the field tenants to ensure that no livestock is at risk of injury and erect a fence if any open works are left unattended.

13/211 Correspondence

The following correspondence was noted and resolutions made as listed:

- a) Cumbria County Council
Budget Consultation Drop in Event at Victoria Hall Grange on 15th January.
- b) South Lakeland District Council
Adoption of Local Plan – Land Allocations Development Plan Document
Request for stories relating to South Lakeland District Council re the 40th Anniversary

- c Planning Service – advice on making responses count.
Cumbria Association for Local Councils (CALC)
 Royal Garden Party nominations 2014 (Chairman only). **Resolved:** To put forward Chairman Councillor T Wilson and Councillor Keith, however if selected, attendees to be Councillors Keith and Rawsthorn.
 Highways information on new structure and contacts.
- d Action with Communities in Cumbria
 Updated Parish Profiles
- e Neighbourhood Alert
 Police & Crime Commissioners New Year Message
 Police & Crime Commissioners Property Fund – funds available where an activity supports the Police & Crime Plan eg supporting activities for young people (£500 to £1,000)
 Police & Crime Commissioners Innovation Fund – available to support community groups to deliver a change within their community which benefits members of that community and supports the Police and Crime Plan. (£1,000 to £10,000)
 Winter Warmth Funds – up to £125 available for vulnerable households (with elderly residents young children, disabled or long term health conditions), Contact Cumbria County Council on 01228 221100.
 Survey about Neighbourhood Watch
- f Tim Farron MP
 2014 Surgery Dates (Grange-over-Sands on 5th April and 28th June)
- g E.On
 Microbusiness enquiry ie whether the Parish Council qualifies.

13/212 Forthcoming Events

22nd January 2014, 7 pm, Community Led Plan Meeting at Flookburgh Village Hall

Date of Next meeting: To note that the next Council Meeting of the Parish Council will be held on Wednesday 5th February 2014 at Lower Holker Village Hall at 7.00 pm

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX