

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT FLOOKBURGH VILLAGE HALL  
AT 7.30 PM ON WEDNESDAY 4<sup>TH</sup> FEBRUARY 2015**

**PRESENT**

Parish Councillors R Airey, M Keith, S Rawsthorn, J Ryland & Parish Clerk L Prescott.

**14/217 Apologies for Absence**

Apologies were received and accepted from Parish Councillors G Gardner, J Rowlandson & T Wilson, County Councillor R Wilson and PCSO H Firth.

**14/218 Requests for Dispensations**

None

**14/219 Declarations of Interest**

None.

**14/220 Minutes of the Last Meeting**

**Resolved** The acceptance of the minutes of the Meeting of the Parish Council held on 7<sup>th</sup> January 2015 was agreed unanimously and signed by the Vice Chairman.

**14/221 Public Participation (at the Chairman's discretion)**

None

**14/222 Police**

PCSO Howard was absent, however he provided a report of incidents reported to the Police in the Parish over the last 30 days as follows: 2 anti-social behaviour, 1 sudden death, 2 alarms sounding, 1 vehicle theft, 1 harassment, 1 concern for welfare, 1 road traffic collision. A report for the previous 30 days was also received following the last parish council meeting, which advised as follows: 1 theft of a vehicle, 3 suspicious incidents, 2 concerns for welfare, 1 domestic, 1 road related offence, 1 assault, 1 alarm sounding, 1 road traffic offence.

**14/223 District and County Councillors**

a) District Councillor Gardner was absent but provided a written report as follows:

- i) £1,000 has been received towards the improvements for Flookburgh Square
- ii) She had received and input 7 responses for the Community Led Plan
- iii) Preparations are being finalised towards tendering for the Moor Lane project.

b)

c) Councillor Wilson was absent but provided a written report as follows:

- i) He attended the Car Parking meeting in Cark with a map from Highways and reported back to Highways regarding parking issues thereafter
- ii) He asked whether the Parish Council could cover the cost of room hire for this meeting as he had not contacted the Council Council regarding this.

**14/224 Planning Applications**

a) SL/2015/0061 Lee Evans Autobody, Airfield Farm, Moor Lane Flookburgh Grange Over Sands LA11 7LS. Erection of motor vehicle repair workshop, laying of access, parking and compound hard-standing and foul water drainage system.

**Resolved** No comments.

b) SL/2015/0076 Gainsboro Yard adjacent to Hereford Cottage Cark-in-Cartmel Grange over Sands LA11 7NZ. Discharge of conditions 4 (facing materials) & 5 (roofing materials) attached to planning permission SL/2014/0958.

**Resolved.** No comments.

**14/225 Planning Decisions**

None.

**14/226 Financial Report**

The Financial report as at 24<sup>th</sup> January 2015 was received.

**Resolved** to be accepted unanimously.

#### 14/227 **Payment of Accounts**

**Resolved** The authorisation of the following payments was agreed unanimously:

Clerk's Salary January 2015	£257.08
HM Revenue & Customs PAYE re January Clerk's Salary	£64.20
South Lakes Services (Toilet Cleaning) December 2014 (SO)	£247.26
E.On Electricity (Street Lighting) (1/12/14-31/12/14) (DD)	£20.78
Viking Direct (Box of A4 Paper)	£40.12
Website Domain Name and Hosting (20/1/2015-19/1/2016)	£36.59
Clerk's Telephone & Internet 1/2/2014-31/1/2015	£160.00
CALC re Clerks' Network meeting	£5.00
South Lakeland District Council – new bin emptying 21/1/15-31/3/15	£39.96

#### 14/228 **Environment Agency - Flood Resilience**

A draft has been prepared by the Clerk including the following information which was augmented by the Councillors at the meeting:

- Risks to community identified and & relevant response actions
- Identification of vulnerable people/groups in the community.
- Communication – contacts
- Identifying resources in the community available to assist during an emergency

**Resolved**

- To forward the information to Jonathan Coates as initial information to prepare a Community Flood Action Plan
- To contact organisations/individuals for their permission

#### 14/229 **Lower Holker Community Led Plan**

The Consultation has closed and 226 responses, both by paper and online were received. Based on the distribution to households, that is a 27% return rate per occupied household. Responses were received from residents aged 16 to over 90 from all the villages in the Parish. 93% were from a person's Main Home 4% were from Second Homes. Responses relating to the satisfaction with the environment have been analysed as South Lakeland District Council is currently surveying resident satisfaction regarding street cleaning (see 14/231) and preferences for the use of Flookburgh Square (see 14/230) as this is a current project. The rest of the responses will need to be analysed in detail to provide a detailed Action Plan.

#### 14/230 **Flookburgh Square**

- County Councillor Wilson is currently on leave due to ill health and the County Council contact, Kelly Alty, has left the department for another post, so no information is currently available regarding the Cumbria Highways part of the project.
- The responses from the Community Led Plan regarding Flookburgh Square are as follows:

Options	No.	%
Short Stay Parking	87	12%
Resident Parking	56	8%
General Parking	74	10%
Bus stop(s) – school buses	62	9%
Bus stop(s) – public buses	65	9%
One Way route around square	109	15%
Safer ways to cross	137	19%
Seating	62	9%
Other	15	2%
Don't change anything	38	5%
Not Answered	8	1%
	713	100%

## 14/231 Consultations/Surveys

The following were considered:

### a) South Lakeland District Council – Clean Streets Survey

The Councillors considered the Community Led Plan responses regarding the environment:

	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know	Not answered	Total
Pavement Cleaning	11	67	26	71	42	1	8	226
%	5%	30%	12%	31%	19%	0%	4%	100%
Road Maintenance	5	48	30	82	53	0	8	226
%	2%	21%	13%	36%	23%	0%	4%	100%
Bridlepath/footpath maintenance	4	51	42	70	40	4	14	225
%	2%	23%	19%	31%	18%	2%	6%	100%
Dog fouling	6	18	30	63	99	1	9	226
%	3%	8%	13%	28%	44%	0%	4%	100%
Graffiti	14	73	64	14	12	23	26	226
%	6%	32%	28%	6%	5%	10%	12%	100%
Litter	7	46	33	75	51	2	12	226
%	3%	20%	15%	33%	23%	1%	5%	100%

**Resolved** to respond to South Lakeland District Council as follows:

- How satisfied are you with the cleanliness of your Parish? *Unsatisfied*  
If unsatisfied or very unsatisfied please tell us why?  
*In January 2015 residents completed a Community Led Plan Survey and responded as follows: 31% were dissatisfied and 19% were very dissatisfied with pavement cleaning 28% were dissatisfied and 44% were very dissatisfied with dog fouling 33% were dissatisfied and 23% were very dissatisfied with litter.*
- How satisfied are you with the street cleansing, litter collection service provided by SLDC? *Unsatisfied*  
If unsatisfied or very unsatisfied please tell us why?  
*See Q 1. Residents not aware of when street cleaning will take place so many cars are parked on roads which means that areas are not cleaned. No problems with litter bin collection, just with litter not placed in bins.*
- How satisfied are you with the professionalism of SLDC cleansing staff? *Unsatisfied*  
If unsatisfied or very unsatisfied please tell us why?  
*Leaves not cleaned from roads/pavements making walking unsafe.*
- Are the litter bins in your Parish emptied frequently enough? *Yes*
- How would you prefer to report problems with street cleansing or litter to SLDC: phone, email or online? *All*
- Please mark the following in order of priority? (5 = most important, to 1 = least important):  
*Footway cleaning 5, Frequency of litter bin emptying 3, Removal of fly tipping 2, Removal of graffiti and fly posting 1, Road sweeping 4.*

Are there any areas of your Parish that you think require attention, or do you have any other comments? Please detail below:

*Better communication would be appreciated in relation to street cleaning operations. If the Parish Council was notified when this would take place we could notify residents using the parish magazine, website and Facebook. This should improve the effectiveness of the cleaning service. Most people (66%) are unconcerned or satisfied with the graffiti situation in the Parish.*

### b) South Lakeland District Council – Annual Review of Constitution – 2015

A number of minor changes have been made to the Constitution.

**Resolved** No comments.

**c) South Lakeland District Council – Indoor Sports Facility Survey**

This is a survey of what indoor facilities are currently available in the area in order to plan provision.

**Resolved** To respond advising facilities at Lower Holker Village Hall for badminton.

**14/232 Land South of Stockdale Farm**

No information has yet been received from the County Council regarding their potential ownership of the land.

**14/233 Car Park Public Toilets**

No reported issues.

**14/234 Highways**

i) Winder Lane – pavement condition and grit bin.

No information received due to County Councillor's absence due to ill health

ii) Reported matters to Cumbria Highways

No action yet taken by Highways.

**Resolved** To remind Highways regarding outstanding matters.

**14/235 Flookburgh & District Recreational Charity**

Preparations are being made to put the project out to tender.

**14/236 Flookburgh Youth Club (Flocks 4 Youth)**

Funding has been received from the Frieda Scott Trust and preparations are being made to restart the junior club.

**14/237 Car Parking & Traffic Group**

A group of residents, together with County Councillor Wilson and the Parish Clerk mapped the holiday homes (from a list provided by the Parish Clerk) and parking problems in Car Park. County Councillor Wilson has then taken this to Cumbria Highways for their response. The payment for the room hire has been made by residents and the request was made for it to be paid by the Parish Council.

**Resolved** To pay outstanding room hire for meetings.

**14/238 Local Area Partnership**

Councillor Airey reported that she is no longer the Chair of the Local Area Partnership. At the January meeting it was resolved to share the outstanding monies equally between the parishes and Lower Holker Parish Council will receive the funds requested towards the information board for Flookburgh Square. The next LAP meeting will be held in April.

**14/239 Cumbria Association for Local Councils**

The Clerk reported that she attended the Clerk's Network meeting where Parish Polls, and social media were discussed, particularly in relation to the new requirements for smaller Parish Councils to disclose financial information online.

**14/240 Correspondence**

The following correspondence was noted:

- a South Lakeland District Council  
Request for suggestions for potential SLDC Overview and Scrutiny work (2015-2016)  
Electoral Register canvas (need to register by 20<sup>th</sup> April to vote in May 7<sup>th</sup> elections)
- b Cumbria Association for Local Councils (CALC)  
Newsletter & weekly updates including training courses.  
ACT government funding threat – e-petition to support  
Government Plain English Planning Guide
- c NALC  
Newsletter
- d Cumbria Voluntary Service  
South Lakes Community News E-Newsletter  
Newsletter & Training course information.
- e Neighbourhood Alerts

Action Fraud – information on how to avoid being the victim of fraud eg by cold calling, bank fraud etc

Register My Appliance – site to register appliances to receive information on safety updates

Heartstart Training

- f Cartmel Township Initiative  
Final report.

**14/241 Forthcoming Events**

The following event was noted:

7.00 pm, 9<sup>th</sup> February, Flookburgh & District Recreational Charity meeting, 32 Jutland

**14/242 Date of Next meeting**

The date of the next Parish Council meeting was noted: Wednesday 4<sup>th</sup> March 2015 at Lower Holker Village Hall at 7.30 pm

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX