

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT FLOOKBURGH VILLAGE HALL
ON WEDNESDAY 5TH DECEMBER 2018**

PRESENT

Parish Councillors R Airey, B Dawson, G Gardner, M Keith, S Rawsthorn, T Wilson, Parish Clerk L Prescott and 1 member of the public.

18/168 Apologies for Absence

Apologies were received and accepted from District Councillor M Cornah, County Councillor S Sanderson & PCSO H Firth.

18/169 Requests for Dispensations

None.

18/170 Declarations of Interest

None.

18/171 Minutes of the Last Meeting

Resolved The acceptance of the minutes of the meeting held on 7th November 2018 were proposed by Councillor Airey, seconded by Councillor Dawson, agreed unanimously and signed by the Chairman.

18/172 Public Participation (at the Chairman's discretion)

The Chairman gave Mrs Benson leave to regarding the concerns she has raised with Councillor Rawsthorn (18/182 & 18/183)

18/173 Cumbria Coastal Strategy Consultation

Councillor Dawson and the Parish Clerk attended the Consultation event at Grange Library. The Consultation is to consider proposals set out by Cumbria County Council (CCC) in relation to the prevention of flooding. CCC have been working on this Strategy since 2017 and locally have been in contact with Lakeland Leisure. Once the Strategy is in place the County Council will bid for funds from the Government to undertake works. There are 3 concepts proposed:

Concept 1

Not maintain/improve current flood defences and let the shoreline be determined naturally. This could result in houses at the south of Flookburgh village and most of the land south of Flookburgh village flooding, resulting in the loss of business, caravan sites, the airfield, houses, farmland and the railway line.

Concept 2

To install a new embankment set back from the present shoreline. This could result in flooding of Lakeland Leisure, the airfield, some businesses, houses and farmland south of the main drain.

Concept 3

Re-align the present flood defences. This could result in a loss of the farms and farmland to the west of Moor Lane below the line of the main drain.

Resolved To respond to support the maintenance of the current sea defences to prevent the loss of businesses, homes, farmland, Airfield, playground & Listed Buildings.

18/174 Police

PCSO Firth was absent but provided a written report on calls for Police service over the past 30 days: Flookburgh 11 Calls for service - Thefts 2, Damage 1, Highway disruption 2, Domestic 1, ASB 1, Sudden Death 1, Suspicious incidents 1, Road related offences 1
Cark 4 calls for service - Domestic 1, Criminal damage 1, Pre planned events 2.
Councillor Keith queried the Criminal damage numbers as there had been 3 incidents where paint stripper had been poured onto cars in Cark.

18/175 District and County Councillors

- a) District Councillor Gardner reported that the District Council was very quiet at present.
- b) County Councillor Sanderson was absent but sent the following report:
 - i) She continues to work on her Cabinet responsibility of schools and learning. The new builds for special schools are progressing: Sandside Lodge School is due to be complete for July 2019.

Mayfield special at Workington is due to open January 2019. Additional funding for Mayfield has been given by Sellafield. Further relocation of Sandside School on the Queen Katherine site is being planned.

- ii) They continue to lobby about school funding especially SEN as the demand continues to rise specifically autism and social, emotional and mental needs. This is a national issue and she went to help deliver a petition to the DFE in London along with parents, children, teachers, governors and councillors. She will be at an educational forum at Westminster on Wednesday speaking about the issues they are facing.
- iii) They are continuing to work on the inclusion strategy and looking to develop alternative provision for secondary and primary, link the resourced provision to the special schools and also behaviour support for mainstream.
- iv) She continues to deal with residents' issues and I met with Victoria Upton and followed up my queries a lot of work had been done but 10 Moorside is still an issue and will have to be resolved through BT. Highways have followed up but they have not had a positive response and have no leverage on BT. The person taking over for Victoria's maternity leave is Mo Dooz
- v) Discussions about unitary authorities continue: either a single one or two and progress continues on the Borderlands deal in that it has been submitted to government. No firm decisions have been made.
- vi) The council is discussing raising council tax. They were able to increase it for adult social care agreed by government and did it 2%, 2% and 2% this year. There is an additional 1.99% to help delivering services which is usual. None of this takes Brexit into account as they still do not know what will happen.

18/176 **Planning Applications**
None

18/177 **Planning Decisions**

The following Planning Decisions were noted:

- a) Installation of electricity supply cable on gable end wall of 121 Station Road & Bridgelands Cottage, altering service from parking area & gardens of 115 Station Road. Granted with conditions relating to plans, materials and colour.
- b) SL/2018/0771 Bridgelands Cottage, Station Road, Cark in Cartmel LA11 7NY. Replacement of blown concrete render on a gable wall with a lime render to match neighbouring property and formation of door entrance in garden wall. Granted with conditions relating to plans & materials.
- c) SL/2018/0539. The Garden House, Holker LA11 7PN. Single storey artist studio and study extension. Withdrawn.
- d) SL/2018/0750. Land adjacent to 47 Allithwaite Road, Flookburgh LA11 7JR. Erection of dwelling and bungalow. Granted with conditions relating to plans, materials, occupation, vehicular access, water disposal & hedgerows.
- e) SL/2018/0829. Part of OS Field No 0005, off Green Lane Flookburgh LA11 7LB. Siting of a welfare shelter and installation of a septic tank (resubmission SL/2018/0635). Refused.

18/178 **Financial Reports**

- a) Financial Report
Resolved The Financial report, including budget comparison and bank reconciliation as at 24 November 2018, was accepted unanimously.
- b) 2019/20 Parish Precept arrangements and budgetary priorities
The Clerk reported that she has received a letter from South Lakeland District Council (SLDC) advising that the Precept must be submitted by 25th January 2019, so this will be set as usual at the January Parish Council meeting. She was advised that an amount for District Lighting (£830.71) will be added to the Precept and she has queried this as the Parish Council already pays Eon for Electricity for Street Lights and Cumbria County Council direct for maintenance. The Parish Council has recently received a request from the County Council for payment for maintenance for £262.79. SLDC advised that the £830.71 comprised £262.79 for maintenance and £567.92 for Electricity (paid to Npower). This means that residents would be paying twice for their street lighting. A similar amount for District Lighted was added last year which hadn't been explained to the Parish Council. The Clerk has queried this duplication and awaits a

response from SLDC. She also advised that if the Parish Council's Precept is more than the reserves the Parish Council would have to explain this to the Auditor.

The Clerk asked for Parish Councillors suggestions as to priorities to be included in the next year's budget and the following were proposed for consideration at the January meeting:

Speed Indication Device on Moor Lane

Grass cutting/lengthsman

Seat maintenance (particularly in relation to Norman's Seat)

New litter bins on Willow Lane & Moor Lane (plus emptying)

18/179 **Payment of Accounts**

Resolved The authorisation of the following payments was agreed unanimously:

Clerk's Salary (November 2018)	£294.80
PAYE for Clerk's Salary (November 2018)	£73.70
South Lakes Services – Toilets Cleaning (November 2018) SO	£259.20
E.On Electricity (Street Lighting) (1/10/18-31/10/18) DD	£52.04
N Power – Electricity (Toilets) 1/10/18-1/11/18 DD	£26.92
Parish Link Newsletter	£200.00

18/180 **Grant Applications**

The following Grant Applications were considered:

- a) Cark Village Christmas Tree Committee (installing a tree and lights near Cark Park)
- b) Flookburgh Village Christmas Tree Committee (installing a tree and lights in Flookburgh Square)

Resolved To award £150 to each Committee

18/181 **Flookburgh Burial Ground**

The Council has received a letter from St John's Parochial Church Council advising that for safety reasons they have had to commission work on the trees in and around Flookburgh Burial Ground at a cost of £540. They also advise that the current mowers need to be replaced and a medium sized mower will be required, however they have not yet received a quote for this. They request a contribution from the Parish Council towards these expenses.

Resolved To award £500 (£100 towards the tree works and £400 towards a replacement mower).

18/182 **Highways**

a) Reports requiring Highways Maintenance

Mrs Benson asked for a breakdown of the number of the 4 PCNs reported for Cartmel and Flookburgh as to how many were in Flookburgh. She also reported that drivers continue to park on double yellow lines and No Parking markings in Flookburgh creating a hazard for drivers and pedestrians. An incident earlier in the year where a driver parking on double yellow lines was challenged and refused to move their vehicle resulted in a serious health incident. She requested more traffic warden patrols to take place. Councillor Dawson suggested phoning 101 to report these incidents.

Resolved To ask for a breakdown of the 4 PCNs and request more Traffic Warden visits to the Parish.

Councillor Keith reported a pothole at the junction of the road from Cartmel coming into Cark. She also spoke to a Highways Engineer who was in Cark investigating the condition of walls in the village, they hadn't known about the wall adjoining the river by Cark House until reported by the Parish Council. She outlined dangers of the collapsing walls by Sunny Bank Road and discussed who was responsible for the maintenance. She also asked him to look at the collapsed riverside walls in front of and behind the Engine Inn (previously reported but no action taken). She reported that Carrie's Bridge had been damaged. Councillor Wilson reported that the route to the shore over Carrie's Bridge has had a weight limit imposed.

Resolved To report pothole to Cumbria Highways.

b) Highways matters in process with Cumbria County Council

The Clerk reported that she had been notified that Cumbria Highways have investigated the reported highways faults and stated 'there is more to be done' She also reported Cumbria Highways that a gully cleaning request for near Holker from 1/14/2018 has been completed. Councillor Rawsthorn reported that there were still blocked drains on the road.

Resolved To repeat the report of the gully problem on the road near Holker.

- c) Highways matters (non County Council)
Dean Shaw has cut the grass in front of Stockdale Farm, an invoice has not yet been received. The ownership of the land is unknown and is still being investigated by Cumbria County Council.
- d) Event Signs attached to lamp post in corner of Flookburgh Square
Mrs Benson advised that publicity notices and boards are being attached to the lamp post on the corner of Flookburgh Square outside her house and that they are creating a hazard for pedestrians, particularly those with disabilities and a distraction for drivers. Notices are often not removed for some time and are unsightly. Councillors reported that notices and boards have been displayed at that location for many years to advertise local events. The risk to pedestrians and drivers had not been raised for a number of years.
Resolved To place a Parish Council notice on the sign to indicate no other signs/boards be attached and explain the health & safety reasons for this. To report on the Parish Council Facebook and Website pages.

18/183

Display of Meeting Minutes

Mrs Benson advised that she has had difficulty accessing the Parish Council Minutes as they don't appear online promptly and are only displayed in Cark Noticeboard and not in Flookburgh. The Clerk advised that the noticeboard on Flookburgh Village Hall was too small to display the Minutes and there are funds allocated for a new noticeboard in Flookburgh which would display Parish Council papers and could also provide space for local events to be publicised. The location of a noticeboard was considered, either within the Flookburgh Square or attached to the wall of a building owned by Councillor Wilson.

Resolved To locate and measure a potential location for a wall-mounted noticeboard and other potential locations within Flookburgh Square. To contact South Lakeland District Council to check whether Planning Permission is required. To request quotations for noticeboards.

18/184

Defibrillator

The Clerk has received 2 quotations (including VAT) for the 2 defibrillators and covers to be located at Cark Toilets and Ravenstown Club:

Wel Medical Defibrillator £1033.50 x 2	£2067
Cardio Cabinet Boxes £954 x 2	<u>£1908</u>
	£3975

Cardio Cabinet Box + Defibrillator £1962 x 2 = **£3924**

Resolved to purchase the boxes and defibrillators from Cardio Cabinet as quoted for £3924.

18/185

Speed Monitoring

The Clerk reported that speeding behaviour continues to be an issued on Moor Lane, particularly past the Playground. She has obtained quotes for solar powered speed indicator devices. She has also received information from the Cumbria Road Safety Partnership (CRASH) about vehicle activated signs advising that there is a policy in place in Cumbria and that CRASH has to approve the placement of any sign by a Parish Council.

18/186

General Data Protection Regulations (GDPR)

The Clerk continues to examine Parish Council Documentation and remove if appropriate.

18/187

Public Toilets

The Clerk reported that the boiler has been replaced, an invoice was received after the Agenda was issued, so will be authorised at the January Meeting. Councillor Keith reported that she has been told that the toilets are very clean and well kept. She also reported that she had spoken to South Lakeland District Council about cutting back the foliage behind the playground railings to avoid lurking behaviour.

18/188

Flookburgh & District Recreational Charity

a) The Clerk reported that she has received an email from a holiday home for disabled children advising that they have been using the Playground, but due to the barrier they are unable to drive their vehicle into the car park.

Resolved To respond suggesting they either reverse up to the barrier and park by the entrance or passengers disembark then park the vehicle nearby.

- b) The Clerk has been in contact with SLDC about setting up a Public Spaces Protection Order to exclude dogs from the playground. The process involves making a decision at the Parish Council meeting which is minuted, followed by a 6 week public consultation. The SLDC staff member dealing with this has process left SLDC and she is awaiting details of the new contact.
Resolved To proceed with a Public Spaces Protection Order.
- c) The Clerk has ordered plastic 'no dog' signs to be installed at the entrance gates to the Playground.

18/189 **Flocks 4 Youth**

The Clerk reported that due to a low attendance at the recent AGM it was not possible to appoint the 4 Steering Committee members requires by the Club Constitution. Two residents & 3 youth workers (employed by the church) attended, none of the attendees have any children at Club. The Club will close in December unless people come forward to form a committee. The Church Youth Leaders want to keep the Club going but cannot do it alone.

18/190 **Grange & Cartmel Wellbeing Group**

The Clerk reported that the recent meeting was attended by a member of the Youth Council, Guides Leader, Councillors & residents. Suicide Awareness training is being planned.

18/191 **Correspondence**

The following correspondence was noted:

- a Cumbria County Council
Grange & Cartmel Wellbeing Group meeting on 27th November 2018.
Request to place Purchase Order for Parish Lighting 2017-18 (queried)
CRSP Road Safety Coordinator regarding their new Vehicle Activated Signs policy
- b South Lakeland District Council
Annual Review of South Lakeland District Council Constitution 2019
SLDC Grant Funding - Locally Important Projects (LIPs) funding for capital projects, closing date Friday 11 January 2019 & Changing Places – funding for toilets/changing facilities for people with disabilities closing date 7 December 2018.
2018 Parish Declaration (previously Parish Charter).
Casual vacancies before scheduled elections (elections scheduled for Lower Holker Parish in 2019).
Parish Council Precepts & District Lighting charge (queried).
- c Cumbria Association for Local Councils (CALC)
Monthly newsletter/training updates.
Cumbria Coastal Strategy Consultation to 14 December 2018.
- d Neighbourhood Alerts
Flood Hub now live with information and advice about flooding for residents, businesses, landowners, planning and communities. <https://thefloodhub.co.uk/>
Cumbria Police and Crime Commissioner Newsletter including annual report, funds & updates (29 additional officers now deployed in Cumbria).
- e Morecambe Bay Partnership
£50,000 awarded to test Arnside viaduct walkway and cycle crossing proposal
- f Cumbria CVS
Mental Health Awareness Training (Level 1), 16 January 2019, 9.30am – 1pm, Penrith Rugby Union Football Club (free to volunteers).
Brathay Trust – volunteering opportunities sought for students.
South Lakeland Community News.

18/192 **Date of Next meeting**

The next meeting was noted: The next Parish Council meeting will be held at 7 pm on Wednesday 9th January 2019 in Lower Holker Village Hall.