

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT LOWER HOLKER VILLAGE
HALL ON WEDNESDAY 9TH DECEMBER 2015**

PRESENT

Parish Councillors R Airey, M Keith, S Rawsthorn & T Wilson, County Councillor S Sanderson, Parish Clerk L Prescott & Mr Mulcahy (North West Ambulance Service)

- 15/181 **Apologies for Absence**
Apologies were received and accepted from Parish Councillor & District Councillor G Gardner, Parish Councillors B Dawson & J Ryland.
- 15/182 **Requests for Dispensations**
None
- 15/183 **Declarations of Interest**
None
- 15/184 **Minutes of the Last Meeting**
Resolved The acceptance of the minutes of the Meeting of the Parish Council held on 4th November 2015 was proposed by R Airey, seconded by S Rawsthorn, agreed unanimously and signed by the Chairman.
- 15/185 **Public Participation (at the Chairman's discretion)**
None
- 15/186 **Police**
No report has been received.
- 15/187 **North West Ambulance Service**
Mr Peter Mulcahy of the North West Ambulance Service (NWAS) outlined changes to the Ambulance Service. The NWAS has a contract to provide responses to 999 calls, major incidents, the 111 service and patient transportation in Cumbria, Lancashire, Merseyside & Cheshire. They receive 1.3 million 999 calls a year (440 a day), of which less than 10% are life threatening emergency calls, with an 8 minute target arrival time to life threatening calls. Changes have been implemented following the introduction of Paramedics in 1981, more recently Advanced Community Paramedics and Community First Responders, and the service works more closely with GPs and community services which means that around 35% of 999 calls are not taken to hospital as that is not the most appropriate response. The #Team999 campaign is being used to explain changes in the way the service is being delivered. Posters about this campaign will be displayed in the Parish and links put on the Parish Council Website and Facebook page. There are increasing service demands with an 8% rise in 999 calls in Cumbria in 2014/15 and a 17% increase in calls relating to mental health. There are 3 air ambulances available and plans to increase staff by 400, buy 7 additional ambulances and 7 additional ambulance cars. Supporting the NWAS are 4 Governors of the NWAS from Cumbria, 650 Community First Responders in Cumbria & Lancashire and 9000 Friends of the Ambulance Service.
- 15/188 **District and County Councils**
a) District Councillor Gill Gardner was absent but she provided a written report:
i) She has received complaints regarding rubbish/sewage in the River Eea.
ii) She has had a report of Blue Boxes not being collected.
iii) She will be putting further dog fouling signs up.
b) County Councillor Sue Sanderson reported:
i) The SLDC amended waste collections have started in this area.
ii) The Boundary Commission is examining the responses to the consultation, where SLDC support the retention of 51 Councillors and 3 member wards are being considered.
iii) The recent floods have had an impact in Backbarrow with damage to timeshare properties, the bridge near the Whitewater Hotel and the Whitewater Hotel and nearby cottages. Anyone affected by the floods should contact South Lakeland District Council. Water

damaged property will be collected and the County Council is waiving commercial fees at their tips. The County and District Council have been working closely together to assist flood affected residents and businesses.

- 15/189 **Planning Applications**
None
- 15/190 **Planning Decisions**
None
- 15/191 **South Lakeland District Council Planning Template**
Resolved Preparation of a Planning Template for the Parish will be deferred until completion of the Community Led Plan.
- 15/192 **Financial Reports**
a) **Resolved** The Financial report including budget comparison and bank reconciliation as at 24 November 2015 was accepted unanimously.
b) The Parish Clerk reported that the Precept has to be submitted to South Lakeland District Council by 31 January 2016 and there is no indication from Government that the Precept will be capped. No budgetary items were proposed.
- 15/193 **Payment of Accounts**
a) **Resolved** The authorisation of the following payments was agreed unanimously:
- | | |
|--|---------|
| Clerk's Salary (November 2015) | £268.80 |
| PAYE for Clerk's Salary (November 2015) | £67.20 |
| South Lakes Services – Toilets Cleaning (November 2015) SO | £247.26 |
| E.On Electricity – Street Lighting (1/10/2015-31/10/2015) DD | £36.05 |
| T & M Rowlandson (Toilet overflow repairs) | £42.00 |
| TW Electrical (Toilet light repairs) | £32.26 |
| Arnold Baker Local Council Administration 9 th Edition Book | £89.62 |
| Viking (Paper and Printer Ink) | £121.70 |
| 12 Second Class Stamps | £6.48 |
- 15/194 **Grant Applications**
Resolved to award the following grants:
- | | |
|---------------------------------------|---------|
| a) Cark Village Fund (tree lighting) | £150.00 |
| b) Flookburgh Tree Lighting Committee | £150.00 |
| c) Great North Air Ambulance | £100.00 |
- 15/195 **Local Area Partnership**
The Local Area Partnership meeting supports the proposed reinstatement of a Cartmel Peninsula Saturday Bus Service, with an estimated annual deficit of £4,500. The local Parish Councils have all agreed to contribute to this shortfall.
Resolved To contribute £600 towards the reinstatement of this bus service.
- 15/196 **Protocol and Standing Orders**
a) A new Parish Council Protocol has been prepared to comply with The Openness of Local Government Bodies Regulations 2014 in relation to the recording and filming of Council and Committee Meetings.
Resolved to adopt the new Protocol.
b) Amendments to the Parish Council Standing Orders to comply with The Openness of Local Government Bodies Regulations 2014 and updates to the Proper Officer functions and duties have been prepared.
Resolved To adopt the changes to the Standing Orders.
- 15/197 **Audit Procurement Changes**
New Audit arrangements will take place in the 2016/17 financial year when Parish Councils can opt out of the proposed Audit Procurement changes and appoint their own Auditor.

Resolved To not opt out of the proposed Audit Procurement Changes.

15/198

Allotments

The Clerk reported that she has spoken to Holker Estates and advised the details of those persons who are interested in taking on an allotment. Holker Estates advised that they usually receive notice from an average of 3 allotment holders from the allotments in Cark when invoices are sent out in January. The Clerk made a request that if there is still a waiting list after January that Holker Estates consider whether they would have other land available which they would be prepared to set aside for Allotments.

15/199

Consultations/Surveys

a) Cumbria County Council Budget 2016/17

Proposals were considered which are required in order to make savings in the County Council budget of £37 million.

Resolved No comments to be submitted.

b) South Lakeland District Council Development Management Policies Development Plan Document – Issues and Options Discussion Paper

Policy areas were considered that may require development management policies; suggestions of various options to policy direction in respect to these policy areas; identified potential impacts in terms of need for additional evidence, taking into account viability implications.

Resolved No comments to be submitted.

c) South Lakeland District Council Consultation on Draft Statement of Community Involvement

The Statement of Community Involvement (SCI) set outs how and when SLDC will engage with the community and other key stakeholders when they prepare and revise Local Plan documents was considered. It also explains how the community will be consulted on planning applications. They are currently preparing a revised SCI, which will update and supersede the existing SCI reflecting a changed local and national planning context, including the introduction of Neighbourhood Planning and the Duty to Cooperate.

Resolved No comments to be submitted.

d) South Lakeland District Council – Annual Review of Constitution – 2016

No changes are proposed by SLDC who asked if Parishes wish to propose any changes.

Resolved No comments to be submitted.

e) CALC Parish Assets and Services Survey

Survey of assets taken over and services now provided by Parish Council previously provided by District or County Council, plans for future changes and whether CALC training could be beneficial.

Resolved to respond that:

- a) The following assets/services have been taken over by the Parish Council in the last 5 years:
 - Public toilets, taken over on 9 June 2011, Nil capital cost, annual cost £5,000/year.
 - 2 Litter Bins – Purchased £650 (for 2) & Emptying £450/year (for 2).
 - Road sign (traditional design as Highways only prepared to replace with a modern sign) purchased for £1600.
 - Grass cutting - £300/year.
- b) The Parish Council would be prepared to consider taking on assets/services.
- c) A programme of training from CALC with expert advice on asset transfers/asset management/project management/business planning be of value to Lower Holker Parish Council.
- d) The Parish Council does not have a General Power of Competence.

15/200

Highways

a) Traffic Regulation Orders – Yellow Lines in Cark & Flookburgh

Traffic Regulation Orders have been published by Cumbria County Council in the Westmorland Gazette and are available to view at Grange Library. The Parish Clerk will also display information in the Noticeboards in Cark and Flookburgh and online on Facebook and the Website.

Resolved The Parish Council support these Traffic Regulation Orders.

b) Outstanding Highways matters
Councillor Sanderson reported that the £1,500 for white lining within Flookburgh Square will be transferred to the Parish Council for their contractor to undertake these works.

15/201 **Defibrillators**

The Clerk reported that 2 new defibrillators have been installed outside Cockles on Flookburgh Square and outside Flookburgh Primary School. CPR/Defibrillator Training has been arranged through Grange First Responders for 10 am to 12 noon on 4th January 2016 at Flookburgh Primary School and reservations for places on this training should be made with the Clerk.

15/202 **Moor Lane Field**

The Clerk reported that she is awaiting a response from a fencing contractors regarding the boundary works planned as requested by Mrs Wilson.

15/203 **Public Toilets**

The Clerk reported that the overflow has been repaired and a light fitting has been repaired at the toilets.

15/204 **Flookburgh & District Recreational Charity**

Neill Price contracts are to finish the levelling of the site so that it can be reseeded in the Spring. A number of fund raising activities and funding applications are being planned to raise the funds to install equipment on the site.

15/205 **Correspondence**

The following correspondence was noted:

- a Cumbria County Council
Local Area Partnership re Bus Service contribution.
- b South Lakeland District Council
South Lakeland District Council Parish Remuneration Panel Report 2016/17
Planning Template
Local Area Partnership meeting 11 November 2015 Minutes
Publication of Register of Electors
- c Cumbria Association for Local Councils (CALC)
NALC Workplace Investigations Guide
NALC Procurement Toolkit
Audit Procurement Changes
Parish Assets and Services Survey
Cumbria in Bloom AGM – 16th November 2015
Minutes of the CALC AGM including approval of Constitution amendments as supported at November Parish Council meeting.
Notes from CALC District meeting re Devolution
- e Neighbourhood Alerts
Elderly targeted by fake Police Officers. Bogus electrical websites – payment requested by Bank Transfer after claiming card payment has failed.
- f Cumbria Volunteer Services
E-Bulletin, Training Update, Supervision & Appraisal Training and Annual Review.

15/206 **Forthcoming Events**

The following event was noted:

10 am to noon, 4th January 2016, CPR/Defibrillator Training at Flookburgh Primary School.

15/207 **2016 Meetings dates and venues**

The scheduled dates of the 2016 Parish Council Meetings at 7.00pm were noted:

6th January 2016	Flookburgh Village Hall
3rd February 2016	Lower Holker Village Hall
2nd March 2016	Flookburgh Village Hall
6th April 2016	Lower Holker Village Hall

4th May 2016	Flookburgh Village Hall
1st June 2016	Lower Holker Village Hall
6th July 2016	Flookburgh Village Hall
No meeting in August 2016	
7th September 2016	Lower Holker Village Hall
5th October 2016	Flookburgh Village Hall
2nd November 2016	Lower Holker Village Hall
7th December 2016	Flookburgh Village Hall

15/208

Date of Next meeting

The date of the next meeting was noted:

Wednesday 6th January 2016 at Flookburgh Village Hall at 7.00 pm

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX