

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD REMOTELY ON WEDNESDAY 8<sup>TH</sup>  
APRIL 2020**

**PRESENT**

Parish Councillors R Airey, B Dawson, G Gardner (& District Councillor), M Keith, S Rawsthorn, J Ryland & T Wilson & Parish Clerk L Prescott.

20/001 **Apologies for Absence**  
None

20/002 **Requests for Dispensations**  
None.

20/003 **Declarations of Interest**  
None.

20/004 **Minutes of the Last Meeting**  
**Resolved** Approved unanimously. To be signed by the Chairman in due course.

20/005 **Planning Applications**

The following Planning Applications were considered:

a) SL/2020/0226. Land at Sunny Bank Cark-In-Cartmel. Erection of a building for shop/office/café (Use Class A1/A2/A3) and car park.

**Resolved** To object to the application for the following reasons:

i) Flood risk – site has regularly been flooded.

ii) Historic Culvert on site which provides run off from behind Low Row houses.

iii) Outside South Lakeland District Council's Development Boundary for Cark-in-Cartmel.

iv) Facing Listed Buildings.

v) No demonstrated need for an additional shop in Cark.

b) SL/2020/0220. 17 Somme Avenue Ravenstown LA11 7LJ. Single storey side extension forming garage, shower and utility room.

**Resolved** To support the application as it will not have a negative effect on neighbouring properties.

c) SL/2020/0236. 14 Eccleston Meadow Flookburgh LA11 7NE. Two storey side extension.

**Resolved** To support the application as it will be in keeping with similar nearby extensions and not have a negative effect on neighbouring properties.

20/006 **Planning Decisions**

a) SL/2020/0003. 35 Jutland Avenue Ravenstown LA11 7LF. Demolition of existing detached garage and erection of single storey attached side garage. Granted with conditions relating to plans and materials.

20/007 **High Consequence Infectious Diseases Policy**

Lower Holker Parish Council High Consequence Infectious Diseases Policy as adopted.

**Resolved** Adoption approved unanimously.

20/008 **External and Internal Audits**

The External Audit arrangements and Effectiveness of the Internal Audit were reviewed.

**Resolved** Approved unanimously.

20/009 **Risk Assessment Document.**

The Risk Assessment was reviewed.

**Resolved** Approved unanimously.

20/010 **Asset Register**

The Asset Register as at 31 March 2020 was reviewed.

**Resolved** Approved unanimously.

20/011 **Financial Reports**

The Clerk reported on the Parish Finances, including budget comparison and bank reconciliation as at 24 March 2020.

**Resolved** Accepted unanimously. Financial Report and Bank Statement to be signed by the Chairman in due course.

20/012 **Payment of Accounts**

**Resolved**

The authorisation of the following payments was agreed unanimously:

Clerk's Salary (March 2020)	£304.80
PAYE for Clerk's Salary (March 2020)	£76.20
South Lakes Services – Toilets (March 2020) SO	£259.20
Waterplus (Water & Wastewater – Toilets) (27/11/19-3/3/20) DD	£72.14
SSE Electricity (Street Lighting) (4/2/2020 – 2/3/2020) DD	£45.10
Npower (Electricity – Toilets) (09/1/2020 – 1/2/2020) DD*	£9.95
Npower (Electricity – Toilets) (2/2/2020 – 1/3/2020) DD	£36.02
Clerks & Councils Direct Subscription	£84.00
Data Protection Fee (Information Commissioners Office) 2020/21	£40.00

\*This replaces the £16.88 authorised at the March 2020 Parish Council meeting and is an amended amount due to Npower issuing credit notes and amended invoices for this period.

**Resolved** Approved.

20/013 **Flookburgh Community Playground**

Noted that the Playground was closed on 23 March 2020 following the Government announcement.

20/014 **Date of Next meeting**

Noted that the next meeting will be held at 7pm on Wednesday 6th May 2020, but will not be a physical meeting.