

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING HELD AT FLOOKBURGH VILLAGE HALL  
ON WEDNESDAY 3<sup>RD</sup> APRIL 2019**

**PRESENT**

Parish Councillors R Airey, B Dawson, G Gardner (& District Councillor), J Ryland, T Wilson & Parish Clerk L Prescott.

19/01 **Apologies for Absence**

Apologies were received and accepted from Parish Councillors M Keith & S Rawsthorn, County Councillor S Sanderson, District Councillor M Cornah & PCSO H Firth.

19/02 **Requests for Dispensations**

None.

19/03 **Declarations of Interest**

None

19/04 **Minutes of the Last Meeting**

**Resolved** The acceptance of the minutes of the meeting held on 13<sup>th</sup> March 2019 were proposed by Councillor Airey, seconded by Councillor Dawson, agreed unanimously and signed by the Chairman.

19/05 **Public Participation (at the Chairman's discretion)**

None.

19/06 **Police**

PCSO Firth was absent and has sent a written report on the calls to Police in the last 30 days. Flookburgh 11 Calls - Missing Person 1, Theft 1, Highway Disruption 1, Suspicious Incidents 2, Assaults 1, Concern For Welfare 2, RTCS 1, Damage Criminal 1. Cark (4 Calls) - Public Order 1, Concern For Welfare 1, Pre Planned Events 1.

19/06 **District and County Councillors**

a) District Councillor Gardner reported:

She has been contacted by local residents regarding Planning and other issues.

a) County Councillor Sanderson was absent but provided a written report:

She understands from the highways Manager that there is potential for the request for a footbridge over the railway to be included in a future Network Rail improvement, that is long term but seems a more positive proposal and more likely to happen. Stan Collins, the Chair of the highways and Transportation Group, is also looking into this matter.

19/07 **Planning Applications**

None.

19/08 **Planning Decisions**

The following Planning Decisions were noted:

a) SL/2018/1039. Cark Manor Cark in Cartmel LA11 7PG. Demolition of derelict glasshouse.

Granted with conditions relating to demolition plans, work hours and no new building is to be developed on the site of the former greenhouse and the garden walls are to be retained.

b) SL/2019/0021. Sheep pens opposite Sandgate Farm Flookburgh LA11 7LD. Provision of roof over sheep pens for prevention of pollution of rainwater. Granted with conditions relating to materials and plans.

19/09 **Financial Report**

**Resolved** The Financial report, including budget comparison and bank reconciliation as at 22 March 2019, was accepted unanimously.

- 19/10 **Payment of Accounts**  
**Resolved** The authorisation of the following payments was agreed unanimously:
- |  |         |
|--|---------|
| Clerk's Salary (March 2019)                                    | £294.80 |
| PAYE for Clerk's Salary (March 2019)                           | £73.70  |
| South Lakes Services – Toilets Cleaning (March 2019) SO        | £259.20 |
| Waterplus (Water & Wastewater – Toilets) (27/11/18-11/3/19) DD | £74.66  |
| N Power – Electricity (Toilets) 1/2/19-1/3/19 DD               | £27.95  |
| SLDC Bin Emptying (1/1/2019-28/3/2019)                         | £48.18  |
| ICO Data Protection Register Annual Fee                        | £40.00  |
- 19/11 **Making Tax Digital**  
The Clerk reported that CALC advise that where a council is not VAT-registered and reclaims using a VAT126 form (as Lower Holker Parish), it will not be affected during 2019/20, nor does it seem likely this will change in 2020/21.
- 19/12 **Community Governance Regulations**  
The Clerk reported that due to the changes in the District Councillor arrangements, the Parish Council election dates no longer coincide with District Council elections. Where the Parish Council election is held on the same date as a District Council election the cost is shared but where the Parish Council election is not on the same date the Parish Council would bear the whole cost. The next District election would be 2022 and to coincide with this the Parish Councillors elected this year would serve 3 years rather than 4 and thereafter 4 years.  
**Resolved** To agree to the change to coincide with the District Council elections.
- 19/22 **Audit Code of Practice Consultation**  
The National Audit Office has issued a consultation on the new Code of Audit Practice which is due to come into force by 1 April 2020. Currently electors can raise any number of objections in relation to the audit of a parish council and there is no limit as to the financial cost resulting from these objections, regardless of the size/budget of a parish council. NALC propose that there is a principle of proportionality in respect of small councils with a budget/turnover below £25,000.  
**Resolved** To support the proposal of proportionality in respect of smaller councils.
- 19/23 **Litter Bins**  
The Clerk reported that the 2 bins which have had sensors fitted by SLDC for the last year (at Cark House and Moor Lane) so were only emptied when needed, have cost less to empty than previously, even when taking into account the £78 per year cost for each sensor. Based on the emptying frequency, SLDC recommend these bins are emptied every 2 weeks (prior to the trial they were emptied weekly). SLDC have also suggested moving these sensors to the Playground bins as they are sometimes overfull on a weekly empty cycle.  
**Resolved** To move the sensors to the Playground bins and arrange a 2 weekly emptying schedule for the bins at Cark House and Moor Lane.
- 19/24 **Highways**
- a) Reports requiring Highways Maintenance  
Councillor Airey reported that the road markings opposite Cark Hall are fading. The lack of 30 mph repeater signs on Moor Lane (previously requested) has not yet been actioned.  
**Resolved** To report both matters to Cumbria Highways.
  - b) Reports requiring maintenance (not County Council)  
None
  - c) Highways matters in process with Cumbria County Council  
The Clerk has been advised that Highways are working on the reported missing signs.
  - d) Highways matters (non County Council)  
No response received from Tangerine Holdings.
  - e) Parking Enforcement  
No details from County Council on enforcement in the last month. Councillor Airey reported that due to on street parking (even where residents have off street parking spaces) the street cleaner was unable to effectively clean areas within the villages. Parking on double yellow lines & 'keep clear' markings continues to cause problems.

## **Resolved**

- i) To put a reminder in the Parish Magazine, on Facebook and the Website for residents to use their own parking space rather than parking on the street and comply with the yellow lines/no parking markings.
- ii) To request more frequent enforcement visits from traffic wardens.

### 19/25 **Speed Gun**

The Clerk reported that there are currently reduced numbers of volunteers available to use the Speed Gun, however it will continue to be used and speeding drivers reported to the Police.

**Resolved** To invite more volunteers to join the speed gun team.

### 19/26 **New Parish Council Noticeboard**

The Clerk reported that SLDC Planning Department have advised that the proposed Noticeboard comes under Class 1 of the Town and Country Planning (Control of Advertisements)(England) Regulations 2007 and therefore does not need planning consent. The location of the Noticeboard near the seating was considered in order to provide good visibility of the notices and not block essential lines of sight.

**Resolved** To place the Noticeboard within the bollards by the seat facing Cockles shop.

### 19/27 **Defibrillators**

The Clerk reported that she has been advised that the defibrillators and cabinets should be delivered within 3 weeks.

### 19/28 **Public Toilets**

The Clerk reported that there is some dampness in the Cleaner's cupboard, but there does not appear to be a leak so it appears to be condensation. She also reported that there is some rot in the front and back bargeboards and a broken slate at the rear of the toilets. She will check the details of the lease as to the responsibility for these repairs.

### 19/29 **Flookburgh Community Playground/Flookburgh & District Recreational Charity**

Councillor Gardner reported that the Charity met the previous evening and undertook a site visit today to establish the maintenance required. Works required including re-staking some of the trees, re-fastening the yellow balls in the toddler area, grassing over worn areas near the nest swing.

### 19/30 **Correspondence**

The following correspondence was noted:

- a) Cumbria County Council  
Grange & Cartmel wellbeing group meeting notification.
- b) South Lakeland District Council  
South Lakeland Business Premises Survey results.  
Parish Council election notifications.
- c) Cumbria Association of Local Councils (CALC)  
Monthly newsletter and audit information.
- d) Neighbourhood Watch  
Doorstep cold callers. Fake TV licence emails.
- e) Calor Rural Community Fund  
Community funding for rural projects up to £5,000. Closing date end of April.

### 19/31 **Date of Next meeting**

The next meeting was noted: The next meeting of the Parish Council will be held at 7 pm on Wednesday 8th May 2019 in Lower Holker Village Hall. This will be the Annual General Meeting, the Annual Parish Meeting and the regular Parish Council Meeting.