

**MINUTES OF LOWER HOLKER PARISH COUNCIL MEETING AT FLOOKBURGH VILLAGE
HALL AT 7PM ON WEDNESDAY 2ND JUNE 2021**

PRESENT

Parish Councillors R Airey, B Dawson & S Rawsthorn, Parish Clerk L Prescott & 1 member of the public.

21/042 Apologies for Absence

Apologies were received and accepted from Parish Councillors M Keith, G Gardner, J Ryland & T Wilson, District Councillors M Cornah & G Gardner and County Councillor S Sanderson.

21/043 Requests for Dispensations

None.

21/044 Declarations of Interest

None.

21/045 Minutes of the Last Meeting

Resolved The acceptance of the minutes of the meeting held on 5th May 2021 was agreed unanimously and signed by the Vice Chairman.

21/046 Public Participation (at the Chairman's discretion)

- a) A resident has advised that she objects to Planning Application SL/2021/0213 on the grounds of change of use, inadequate access and sewage problems.
- b) A resident contacted the Council about problems with parking within the village of Cark and enquired about the reasons for street cleaning taking place on a Tuesday after a bank holiday.

21/047 Police

- a) The Clerk read the report from the Police. Crimes reported in the Grange and Cartmel during Mar 2021: Anti-social behaviour (9) Violence and sexual offences (8) Public order (4) Criminal damage and arson (3). During the last month they have been continuing foot patrol around the area in Grange, Cartmel, Allithwaite, Flookburgh, Cark and Lindale and mobile patrols of the whole area. They have also continued to help the more vulnerable members of the community and signpost them to relevant partner agencies. School visits have gradually restarted with talks on topics such people who help us, railway safety and internet safety.
- b) Councillor Airey reported that electric scooters are being used illegally on roads within the parish and requested that this be reported to the Police.

21/048 District and County Councillors

- a) District Councillor Cornah reported:
He has investigated the application in relation to an Alcohol licence for Cark Manor with the Planning Department. The application states there will be a bandstand, permanent marquee (for 200), a bar (for 10), cellar (for 20) plus music inside & out. There is no planning permission in place for a bandstand or permanent marquee. The Planning Department had already been notified by the Licencing Department and will be investigating. The Alcohol Licence will not be granted as there is no planning permission for requested use.
- b) District Councillor Gardner reported:
She has investigated a query by a resident regarding the reasons why street cleaning is undertaken on a Tuesday, as when if it is after a Bank Holiday there are a large quantity of vehicles parked roadside. SLDC advise that it was arranged several years ago on a Tuesday to coincide with the refuse collection.

21/049 **Planning Applications**

The following Planning Applications were considered:

- a) SL/2021/0213. W F Wilkin And Sons Station Approach Cark-In-Cartmel LA11 7PT. Change of use for caravan park to provide holiday accommodation, refurbishment of entrance building, prefabricated amenity block (Resubmission of SL/2019/0996).
Resolved To object to the Planning Application on the following grounds:
- Change of Use – site allocated for employment in Local Plan.
 - Over development – already planning permission for 1,000 caravans locally.
 - Access – unsuitable due to size, camber and visibility.
 - Travel Plan – no plan for drivers inadvertently arriving from wrong direction and misleading illustration of road exit.
 - Traffic Survey – undertaken during the close season for holiday traffic.
 - Sewage – ongoing problems with sewage overflow would be exacerbated.
- b) SL/2021/0440. South Lakes Storage Moor Lane Flookburgh LA11 7LS. Extension to unit 3 and the demolition of unit 2.
Resolved To support the application provided the construction works take place during the normal working week ie Monday to Friday so they don't disturb neighbouring residents.
- c) SL/2021/0488. 6 Millstream Court, Cark-In-Cartmel LA11 7NW. Application for a Lawful Development Certificate (proposed) to part convert attached garage to living accommodation.
Resolved To support the application as it will repurpose part of the property and not have an adverse impact on neighbouring properties.

21/050 **Planning Decisions**

The following Planning Decisions were noted:

- a) SL/2021/0306. 107 Station Road Cark-In-Cartmel LA11 7NY. Single storey rear extension. Grant with conditions relating to plans and materials.
- b) SL/2021/0348. Wesley House Station Road Flookburgh LA11 7NY. Alterations to include a two storey side extension over existing garage. Granted with conditions relating to plans, materials and installation of bat boxes.

21/051 **External and Internal Audits**

The External Audit arrangements and Effectiveness of the Internal Audit were reviewed.

Resolved Approved unanimously.

21/052 **Risk Assessment Document.**

The Risk Assessment was reviewed.

Resolved Approved unanimously.

21/053 **Asset Register**

The Asset Register as at 31 March 2021 was reviewed.

Resolved Approved unanimously.

21/054 **Audit 2020/21**

a) Internal Audit

The Clerk reported that the Internal Auditor has approved the Parish Council Accounts for 2020/21. He noted that payments continued to be made by standing order for 3 months to a supplier who had withdrawn services during the pandemic and recommended that standing orders are stopped immediately there is a failure of a supplier to provide services.

b) Annual Governance Statement 2020/21

The Annual Governance Statement 2020/21 was outlined by the Parish Clerk and examined by the Parish Councillors.

Resolved The Annual Governance Statement 2020/21 for Lower Holker Parish Council was approved unanimously was signed by the Vice Chairman and the Responsible Financial Officer (Parish Clerk) on Page 5.

c) Accounting Statements 2020/21

The Accounting Statement 2020/21 was outlined by the Parish Clerk and examined by the Councillors.

Resolved The Accounting Statements 2020/21 for Lower Holker Parish Council were approved unanimously and signed by the Vice Chairman and the Responsible Financial Officer (Parish Clerk) on page 6.

21/055 **Financial Reports**

Resolved The Financial report, including budget comparison and bank reconciliation as at 24 May 2021, was accepted unanimously and signed by the Vice Chairman.

21/056 **Payment of Accounts**

a) **Resolved** The authorisation of the following payments was agreed unanimously:

Clerk's Salary (May 2021)	£319.76
Covex 5 x 5l sanitiser gel	£98.65
SLDC (Empty litter bins at Moor Lane & Cark House & Sponsor litter bins at Moor Lane & Green Lane @ £200 each)	£718.99
PAYE for Clerk's Salary (May 2021)	£79.94
Viking (Printer paper, envelopes & postage stamps)	£47.67
Orian/SLS (Toilet Cleaning) (April 2021)	£471.92
Eon Next – Electricity (Toilets) (1/4/2021-30/4/2021) DD	£35.24
SSE – Electricity (Street Lighting) 2/4/2021-4/5/2021 DD	£52.72

b) Noted that the PEAT (Cartmel Peninsula Greening Campaign) £25.00 invoice authorised at the May 2021 meeting was issued in error as the Council was only required to advise SLDC that their allocation of £25.00 for the Greening Campaign was waived to support PEAT.

21/057 **WhatsApp Community Support Group**

This group was launched with the support of the Parish Council in the early part of the pandemic in 2020. The group has changed its focus and the parish council considered whether it should be relaunched.

Resolved Not to take action as the current situation does not warrant a relaunch.

21/058 **Highways**

a) Highways matters to be reported

Councillor Rawsthorn reported that the drains on Crow Hill need cleaning out, despite being reported last year, also there are pot holes on the road behind the Engine Inn at Cark.

Resolved To report to Cumbria Highways.

b) Highways matters reported

Pot holes on Main Street and most of the potholes on Flookburgh Square have been refilled, but are already deteriorating.

c) Operation of the Speed Indicator Device on Moor Lane & Speed Gun

i) Councillor Dawson reported that use of the speed gun on Allithwaite Road resulted in 11 speeding vehicles being recorded and reported to Community Speedwatch.

ii) The Clerk reported that the data has been downloaded from the Speed Indication Device and the results are similar to the previous month.

21/059 **Flookburgh Community Playground**

i) The Clerk reported that a tree has been uprooted and put on top of the large climbing frame. It has been moved and disposed of. She has undertaken repairs to broken rails between the car park and playground and a gate fastener on the road. The quantity of litter being left has been increasing.

ii) There has been a report of an adult tripping and hitting their head on a piece of equipment resulting in stitches being required. Peter Clarke of SLDC who inspects the Playground on our behalf has examined the ground and offered to

undertake the work ie pull the mats back, spread half a wheelbarrow of soil & a couple of rolls of turf. Fasten mats together again with cable ties.

Resolved To ask Peter Clarke to undertake the repairs.

21/060 **Cark Toilets & Cark Park/Playground**

The Clerk reported that the gents urinal has been unblocked by the plumber.

21/061 **Flookburgh Square**

The Clerk reported that the top of one of the central bollards has been broken and assumed it had been hit by a vehicle. Councillor Airey reported that a resident had seen local youths hitting it with a baseball bat.

21/062 **Correspondence**

The following correspondence was noted:

- a) Cumbria County Council
 - Public Health Alert_Change to COVID Guidance_260521
 - Great British Spring Clean 28 May - 13 June 2021
 - Testing the new Highways system
 - Move for Health online sessions
- b) South Lakeland District Council
 - SLDC Locality Services - Town and Parish Councils Newsletter
 - Clean up South Lakeland Campaign
 - Chairing skills for members
 - Restart Grants
 - Every Life Matters courses
 - New SLDC Chairman (Pete McSweeney) & Vice Chairman (Matt Severn)
 - Dying Matters/End of Life Partnership booklet
 - Town & Parish Councils newsletter
 - Climate Change Action Plan
- c) Cumbria Association of Local Councils
 - Newsletter/Practitioner's Guide/Bullying and Harassment
 - Advice on face to face meetings
 - Securing a Ballot MP: Calls to Action Content - Local Electricity Bill
 - MHCLG Electronic Communications Infrastructure Consultation
 - Clerk Induction Guide & Volunteer Agreement
 - Local Nature Recovery Strategy Pilot
 - DCMS Rural Broadband Consultation
 - Cumbria in Bloom Newsletter

21/063 **Date of Next meeting**

The following meeting was noted:

The next Parish Council meeting will be held at 7 pm on Wednesday 7th July 2021 in Lower Holker Village Hall.

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX