

Bank reconciliation

Name of smaller authority: Lower Holker Parish Council

County area (local councils and parish meetings only): Cumbria

Financial year ending 31 March 2018

Prepared by Lyn Prescott, Clerk & Responsible Financial Officer (Name and role)

Date 2 May 2018

| | £ | £ |
|--|-----------------|-----------------|
| Balance per bank statements as at 31 March 2018: | | |
| 83315608 (Current Account) | 23803.33 | |
| 83309810 (Business Reserve Account) | <u>2600.42</u> | |
| | | 26403.75 |
| Petty cash float (if applicable) | | 0.00 |
| Less: any un-presented cheques at 31 March 2018 | | |
| Cheque No. 1174 | <u>(300.00)</u> | |
| | | (300.00) |
| Add: any un-banked cash at 31 March 2018 | | |
| | 0.00 | 0.00 |
| Net balances as at 31 March 2018 (Box 8) | <u>0.00</u> | <u>26103.75</u> |

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

| | |
|--|--------------------|
| Opening Balance 1 April 2017 (Prior year Box 8) | 20405.38 |
| Add: Receipts in the year | 212,494.49 |
| Less: Payments in the year | <u>(206796.12)</u> |
| Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) | <u>26103.75</u> |

(See [example](#) for guidance if required)