

## LOWER HOLKER PARISH COUNCIL

### To: ALL MEMBERS OF THE COUNCIL

I HEREBY GIVE YOU NOTICE that the next meeting of the Council will take place at Flookburgh Village Hall at 7.00pm on Wednesday 3<sup>rd</sup> October 2018.

ALL MEMBERS of the Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

*Lyn Prescott*  
Lyn Prescott, Parish Clerk  
27<sup>th</sup> September 2018

### AGENDA

- 1     **Apologies for Absence**  
To receive apologies for absence.
- 2     **Requests for Dispensations**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 3     **Declarations of Interest**  
To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.
- 4     **Minutes of the Last Meeting**  
To authorise the Chairman to sign the Minutes of the Council meeting held on Wednesday 5<sup>th</sup> September 2018.
- 5     **Public Participation (at the Chairman's discretion)**  
The Chairman, at his discretion, to allow any members of the public or councillors with prejudicial interests to address the meeting in relation to the business to be transacted.
- 6     **Police**  
To receive a report from the Police Representative on matters of interest to the Council and report concerns to the Police Representative.
- 7     **District and County Councillors**  
To receive reports from District and County Councillors.
- 8     **Planning Applications**  
To consider the following Planning Applications:
  - a) SL/2018/0750. Land Adjacent to 47 Allithwaite Road Flookburgh LA117JR  
Erection of dwelling and bungalow.
  - b) SL/2018/0771. Bridgelands Cottage Station Road Cark LA11 7NY

Replacement of blown concrete render on a gable wall with a lime render to match neighbouring property and formation of door entrance in garden wall.

9 **Planning Decisions**

- a) TR/2018/0137. Station Yard, Station Approach, Cark-In-Carmel LA11 7PT. Tree pruning works on T1 Sycamore & T2 Horse Chestnut. Granted
- b) SL/2018/0635. Field shelter off Green Lane Flookburgh LA11 7JT. Siting of a welfare shelter and installation of a septic tank. Refused.

10 **2017/18 Audit**

- a) To note that the Audit for the year ending 31 March 2018 has concluded and been approved by the External Auditor (PKF).
- b) To note that the Notice of Conclusion of Audit will be displayed on the Council's noticeboard and website for the required 14 days from 15<sup>th</sup> September 2018.

11 **Financial Report**

To consider the Financial Report as at 24<sup>th</sup> September 2018 including the Budget Monitoring and Bank Reconciliation.

12 **Payment of Accounts**

To authorise payment of the accounts listed in the schedule:

Clerk's Salary (September 2018)	£294.80
PAYE for Clerk's Salary (September 2018)	£73.70
South Lakes Services – Toilets Cleaning (September 2018) SO	£259.20
N Power – Electricity (Toilets) 1/8/18-1/9/18 DD	£25.31
E.On Electricity (Street Lighting) (1/8/18-31/8/18) DD	£52.04
Waterplus – Water & Wastewater (Toilets) (10/6/18-9/9/18)	£80.38
External Audit (PKF)	£720.00
Projector	£89.99
Postage Stamps	£6.96

13 **Highways**

To consider reports on the following highways matters:

- a) Reports requiring Highways Maintenance.
- b) Highways matters in process with Cumbria County Council.
- c) Highways matters in process (not County Council)

14 **Community Emergency Plan**

To review and update the Lower Holker Parish Community Emergency Plan.

15 **Defibrillator**

To receive a report on the planned Defibrillator at Cark Toilets

16 **Speed Monitoring**

To receive a report on Speed Monitoring.

17 **River Eea – water level**

To receive a response from the Environment Agency to Parish Council questions about the water extraction by Cartmel Racecourse during the summer of 2018.

18 **General Data Protection Regulations (GDPR)**

To receive a progress report on GDPR.

19 **Public Toilets**

To consider a report on the Parish Council's management of the public toilets in Cark in Cartmel.

- 20 **Flookburgh & District Recreational Charity**  
To receive a progress report from the Charity.
- 21 **Cumbria Association of Local Councils**  
To receive a report on the District CALC meeting.
- 22 **Cartmel & Grange Wellbeing Group meeting**  
To receive a report on the Group meeting.
- 23 **Correspondence**  
To note the receipt of the following correspondence.
- a Cumbria County Council  
Grange & Cartmel Wellbeing Group meeting.
  - b South Lakeland District Council  
Planning Applications.  
SLDC Planning Committee Agenda.
  - c Cumbria Association for Local Councils (CALC)  
Monthly newsletter/training updates.  
Nominations for vacancy on the CALC Executive Committee.
  - d Neighbourhood Alerts  
Fake TV Licensing refund offers. Fake Netflix emails. Doorstep callers offering roofing work. Public Consultation Police Survey.
  - e Information Commissioner's Office  
Latest news.
- 24 **2019 Parish Council Meeting Dates**  
To note the dates and the locations of the 2019 Parish Council Meetings
- |                  |                           |
|------------------|---------------------------|
| 9 January 2019   | Lower Holker Village Hall |
| 6 February 2019  | Flookburgh Village Hall   |
| 13 March 2018    | Lower Holker Village Hall |
| 3 April 2019     | Flookburgh Village Hall   |
| 1 May 2019       | Lower Holker Village Hall |
| 5 June 2019      | Flookburgh Village Hall   |
| 3 July 2019      | Lower Holker Village Hall |
| 4 September 2019 | Flookburgh Village Hall   |
| 2 October 2019   | Lower Holker Village Hall |
| 6 November 2019  | Flookburgh Village Hall   |
| 3 December 2019  | Lower Holker Village Hall |
- 25 **Date of Next meeting**  
To note that the next meeting of the Parish Council will be held at 7 pm on Wednesday 7<sup>th</sup> November 2018 in Lower Holker Village Hall

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX