

## LOWER HOLKER PARISH COUNCIL

### To: ALL MEMBERS OF THE COUNCIL

I HEREBY GIVE YOU NOTICE that the next meeting of the Council will take place at Flookburgh Village Hall at 7.00pm on Wednesday 2<sup>nd</sup> May 2018. This will be the Annual Parish Meeting, Annual General Meeting of the Parish Council followed by the Parish Council's Monthly meeting.

ALL MEMBERS of the Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

*Lyn Prescott*  
Lyn Prescott, Parish Clerk  
26<sup>th</sup> April 2018

### ANNUAL PARISH MEETING

#### AGENDA

- 1     **Apologies for Absence**  
To receive apologies for absence
  - 2     **Minutes of Last Meeting**  
To authorise the Chairman to sign the Minutes of the Annual Meeting held on Wednesday 3<sup>rd</sup> May 2017.
  - 3     **Annual Parish Council Report**  
To receive the Annual Report of Lower Holker Parish Council from the Chairman Parish Councillor Trevor Wilson
  - 4     **Report from Public Watering Place Charity**  
To Receive the Annual Report and Accounts of the Public Watering Charity
  - 5     **Report from County Councillor**  
To Receive an Annual Report from County Councillor Sue Sanderson
  - 6     **Report from District Councillor**  
To Receive an Annual Report from District Councillor Gill Gardner
  - 7     **Report from Cumbria Police**  
To receive an Annual Report from a police representative
  - 8     **Reports from local Organisations**  
To receive reports from local organisations
  - 9     **Close**  
Vote of thanks from the Chairman of the Parish Council.
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## ANNUAL GENERAL MEETING

### AGENDA

- 1 **Election of Chairman**  
To elect the Chairman of the Parish Council for the year 2018/19. Chairman to sign Declaration of Acceptance of Office.
  - 2 **Election of Vice Chairman**  
To elect the Vice Chairman of the Parish Council for the year 2018/19. Vice Chairman to sign Declaration of Acceptance of Office
  - 3 **Apologies**  
To receive apologies for absence.
  - 4 **Minutes**  
To authorise the Chairman to sign the Minutes of the Annual General Meeting of the Parish Council held on Wednesday 3<sup>rd</sup> May 2017.
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## ORDINARY GENERAL MEETING

### AGENDA

- 1 **Apologies for Absence**  
To receive apologies for absence.
- 2 **Requests for Dispensations**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 3 **Declarations of Interest**  
To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.
- 4 **Minutes of the Last Meeting**  
To authorise the Chairman to sign the Minutes of the Council meeting held on Wednesday 4<sup>th</sup> April 2018.
- 5 **Public Participation (at the Chairman's discretion)**  
The Chairman, at his discretion, to allow any members of the public or councillors with prejudicial interests to address the meeting in relation to the business to be transacted.
- 6 **Police**  
To receive a report from the Police Representative on matters of interest to the Council and report concerns to the Police Representative.

- 7 **District and County Councillors**  
To receive reports from District and County Councillors.
- 8 **Planning Applications**  
To consider the following Planning Applications:  
a) SL/2018/0265 Land adjacent to 55 Jutland Avenue, Ravenstown. Dwelling, formation of vehicular access and connection to foul sewer.  
b) SL/2018/0310 Airfield Farm, Moor Lane, Flookburgh LA11 7LS. General purpose agricultural building.
- 9 **Planning Decision**  
To note the following Planning Decision:  
SL/2018/0028. Land (paddock) adjacent to 47 Allithwaite Road, Flookburgh LA11 7JR  
Erection of 2no. dwellings, hardstanding for car parking and installation of mains sewage connection. Granted with conditions relating to appearance, access, water disposal, contamination and hedgerows,
- 10 **Financial Report**  
To consider the Financial Report as at 24<sup>th</sup> April 2018 including the Budget Monitoring and Bank Reconciliation.
- 11 **Payment of Accounts**  
To authorise payment of the accounts listed in the schedule:
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|--|----------|
| Clerk's Salary (April 2018)                                    | £294.80  |
| PAYE for Clerk's Salary (April 2018)                           | £73.70   |
| E.On Electricity (Street Lighting) (1/3/18-31/3/18) DD         | £45.79   |
| South Lakes Services – Toilets Cleaning (April 2018) SO        | £259.20  |
| N Power – Electricity (Toilets) 1/3/18-1/4/18 DD               | £37.71   |
| Clerks & Councils Direct (Annual Subscription)                 | £84.00   |
| CALC Annual Subscription 2018/19                               | £297.00  |
| Zurch Insurance (2018/19)                                      | £1461.43 |
| Kompan (Playground Invoice 5 – final balance)                  | £7916.52 |
| Ladds (Playground initial groundworks including test drilling) | £1620.00 |
| SLDC (empty 2 litter bins on playground) (1/4/18-31/3/19)      | £455.52  |
| SLDC Playground Inspections April 2018 – March 2019            | £413.71  |
- 12 **Grant Application**  
To consider an application from the Churchyard maintenance volunteers towards maintaining equipment.
- 13 **Highways**  
To consider reports on the following highways matters:  
a) Reports requiring Highways Maintenance.  
b) Highways matters in process with Cumbria County Council.  
c) Damaged wall outside Engine Inn, Cark.
- 14 **General Data Protection Regulations (GDPR)**  
a) To receive a report on the GDPR.  
b) To approve Draft Data Protection Policy
- 15 **Public Toilets**  
To consider a report on the Parish Council's management of the public toilets in Cark in Cartmel.
- 16 **Flookburgh & District Recreational Charity**  
To receive a progress report on the Charity & the Playground.

17 **Correspondence**

To note the receipt of the following correspondence.

- a Cumbria County Council  
Grange Community Wellbeing Group – health survey to be delivered via Grange  
Now in May, responses to Flookburgh Village Hall, Grange Library, Health Centre
  
- b South Lakeland District Council  
Notification - Planning Appeal re SL/2017/0260 Land to the West of the Dell,  
Cark Notification - amendment of Planning Application SL/2017/1092. Crown Inn,  
Flookburgh.  
Notice of Poll and Statement of Persons Nominated.  
Snow Survey  
Extra litter picking teams on roadside verges  
Standards Committee 17<sup>th</sup> April 2018
  
- c Cumbria Association for Local Councils (CALC)  
GDPR Guidance  
Internal Audit Checklist  
District Association paperwork for meeting on 14th June.  
Cyber Proficiency Training – 5<sup>th</sup> June in Ambleside & Windermere.  
NALC National Salary Award 2018/19  
Revised Model Standing Orders  
Website error messages
  
- d Neighbourhood Alerts  
Fraud alerts – World Cup Tickets, Magazine debt bailiffs, online purchases.

18 **Date of Next meeting**

To note that the next meeting of the Parish Council will be held at 7 pm on Wednesday 6<sup>th</sup> June 2018 in Lower Holker Village Hall.

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria  
LA11 7JX