

LOWER HOLKER PARISH COUNCIL

To: ALL MEMBERS OF THE COUNCIL

This meeting will take place via teleconferencing. The agenda wording remains as standard. Councillors will be emailed/delivered agenda and papers as usual. Minutes will be prepared as usual. Participation details will be publicised on the noticeboard and website.

I HEREBY GIVE YOU NOTICE that the next meeting of the Council will take place at 7.00pm on Wednesday 3rd June 2020. ALL MEMBERS of the Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Lyn Prescott

Lyn Prescott, Parish Clerk

28th May 2020

AGENDA

- 1 **Apologies for Absence**
To receive apologies for absence.
- 2 **Requests for Dispensations**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 3 **Declarations of Interest**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda. [Councillors are asked to declare any interests and these will be recorded]
- 4 **Minutes of the Last Meeting**
To authorise the Chairman to sign the Minutes of the Council meeting held on Wednesday 6th May 2020. [Councillors are requested to authorise signing which will take place in due course].
- 5 **Public Participation (at the Chairman's discretion)**
The Chairman, at his discretion, to allow any members of the public or councillors with prejudicial interests to address the meeting in relation to the business to be transacted.
- 6 **Police**
To receive a report from the Police Representative on matters of interest to the Council and report concerns to the Police Representative.
- 7 **District and County Councillors**
To receive reports from District and County Councillors.
- 8 **Annual General Meeting and Annual Meeting**
To note the new L01-20 | The Local Authorities and Police and Crime Panels Coronavirus) (Flexibility Of Local Authority And Police And Crime Panel Meetings) (England And Wales) Regulations 2020:
 - a) Regulation 4 provides that where an appointment would otherwise be made or is required to be made at an annual meeting of a local authority, the appointment continues until the next annual meeting of the authority or until such time as that

authority may determine (Regulation 4 (2)). This would apply to the election of the chairman, the first business at the annual council meeting. Therefore the current Chairman and Vice Chairman of the Council and the representative on the Cartmel Grammar School Foundation will remain in place until an annual meeting is held (possibly next year) unless the council decide to elect a replacement earlier.

- b) Regulation 5 – this permits the holding of remote meetings. The effect of the Regulation is that persons attending a local council meeting do not need to be in the same place. “Place” means more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers.
- c) Regulation 6 – confirms that being present at a local council meeting includes being present through remote attendance. The Regulation also disappplies paragraph 7 of Schedule 12 to the 1972 Act. This means there is no requirement for a parish council to hold its annual meeting although a council may do so if they so choose.

9 **Planning Applications**

None.

10 **Planning Decisions**

To note the following Planning Decisions:

- a) SL/2020/0055. Former Duckys Park Farm caravan site Moor Lane, Flookburgh LA11 7LS. Variation of condition 3 (no more than 10 caravans) attached to planning permission SL/2012/0025 (Relocation of touring caravan pitches approved under 5/03/0605). Granted permission for 20 caravans, with conditions relating to plans, resident register, limited to holiday use, planting and construction hours.
- b) SL/2020/0220. 17 Somme Avenue Ravenstown LA11 7LJ. Single storey side extension forming garage, shower and utility room. Granted with conditions relating to plans and materials.

11 **Audit 2019/20**

- a) To approve the Certificate of Exemption (as the Parish Council’s Income and Expenditure were both below £25,000 in 2019/20).
- b) To receive the Internal Audit Report 2019/20.
- b) To approve the Annual Governance Statement 2019/20.
- c) To approve the Accounting Statements 2019/20.

12 **Financial Report**

To consider the Financial Report as at 24th May 2020 including the Budget Monitoring and Bank Reconciliation. [Councillors are requested to authorise signing of the Budget Monitoring and Bank Statement which will take place in due course].

13 **Payment of Accounts**

To authorise payment of the accounts listed in the schedule:

| | |
|-----------------------------------------------------------|---------|
| Clerk’s Salary (May 2020) | £313.60 |
| PAYE for Clerk’s Salary (May 2020) | £78.40 |
| Npower (Electricity – Toilets) (2/4/2020 – 1/5/2020) DD | £34.40 |
| SSE (Electricity – Street Lighting) (2/4/2020 – 1/5/2020) | £48.15 |
| T Owen (2019/20 Internal Audit) | £70.00 |
| Viking (Printer paper, envelopes & postage stamps) | £35.24 |
| Skype Credit (teleconferencing) | £25.00 |

14 **Standing Order Cancellation**

To authorise the cancellation of the monthly Standing Order payable to SLS for toilet cleaning due to their withdrawal of services.

15 **Flookburgh Community Playground**

To note that the Playground remains closed in line with Government guidelines. Tape and signs have been refreshed and the regular equipment safety checks have been cancelled until further notice. Public queries regarding re-opening have been directed to current Government guidelines regarding playgrounds remaining closed.

16 **Cark Toilets & Cark Park/Playground**

To note that the Toilets remain open and are being disinfected twice daily. The dryer in the gents toilet is defective and a local electrician has been engaged to replace it. A new sign has been installed with the agreement of South Lakeland District Council to remind drivers that the parking space between the toilets and park/playground is for short term parking for users of the toilets and park/playground only. Notices have been placed on vehicles from a local business parked in this area for several hours.

17 **Correspondence**

To note the following correspondence:

- a) Cumbria County Council
Updates and information on support available.
- b) South Lakeland District Council
Review of South Lakeland Local Plan response extended to 17th July.
Notification of opening of Household Waste Recycling Centres.
- c) Cumbria Association of Local Councils
Updates and Coronavirus information
- d) Cumbria Voluntary Service
Information on Advice and support available.
- e) Cumbria Community Foundation
Updates including funding available

18 **Date of Next meeting**

To note that the next meeting will be held at 7pm on Wednesday 1st July 2020.

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX.