

## LOWER HOLKER PARISH COUNCIL

### To: ALL MEMBERS OF THE COUNCIL

The Government has ruled that no physical meetings of the Council will take place in April or May this year, due to the coronavirus pandemic. This meeting will take place remotely. The agenda wording remains as standard. Councillors will be emailed/delivered agenda and papers as usual. Rather than send apologies, Councillors are asked to respond to this agenda by indicating that they are taking part. Responses to each item will be duly recorded. Payments during this time will be checked by the Responsible Financial Officer and authorised through the responses as usual, by Councillors. This is in compliance with the Council Financial Regulations.

I HEREBY GIVE YOU NOTICE that the next meeting of the Council will take place at 7.00pm on Wednesday 8<sup>th</sup> April 2020.

ALL MEMBERS of the Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

*Lyn Prescott*

Lyn Prescott, Parish Clerk  
2<sup>nd</sup> April 2020

### AGENDA

- 1     **Apologies for Absence**  
To receive apologies for absence.
- 2     **Requests for Dispensations**  
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 3     **Declarations of Interest**  
To receive declarations by elected and co-opted members of interests in respect of items on this agenda. [Councillors are asked to declare any interests and these will be recorded]
- 4     **Minutes of the Last Meeting**  
To authorise the Chairman to sign the Minutes of the Council meeting held on Friday 13<sup>th</sup> March 2020. [Councillors are requested to authorise signing which will take place in due course].
- 5     **Planning Applications**  
To consider the following Planning Applications:
  - a) SL/2020/0226. Land at Sunny Bank Cark-In-Cartmel. Erection of a building for shop/office/café (Use Class A1/A2/A3) and car park.
  - b) SL/2020/0220. 17 Somme Avenue Ravenstown LA11 7LJ. Single storey side extension forming garage, shower and utility room.
  - c) SL/2020/0236. 14 Eccleston Meadow Flookburgh LA11 7NE. Two storey side extension.

6 **Planning Decision**

To note the following Planning Decision:

- a) SL/2020/0003. 35 Jutland Avenue Ravenstown LA11 7LF. Demolition of existing detached garage and erection of single storey attached side garage. Granted with conditions relating to plans and materials.

7 **High Consequence Infectious Diseases Policy**

To note the Lower Holker Parish Council High Consequence Infectious Diseases Policy as adopted.

8 **External and Internal Audits**

To review the External Audit arrangements and Effectiveness of the Internal Audit.

9 **Risk Assessment Document.**

To review the risk assessment document.

10 **Asset Register**

To review the Asset Register.

11 **Financial Report**

To consider the Financial Report as at 24<sup>th</sup> March 2020 including the Budget Monitoring and Bank Reconciliation. [Councillors are requested to authorise signing which will take place in due course].

12 **Payment of Accounts**

To authorise payment of the accounts listed in the schedule:

Clerk's Salary (March 2020)	£304.80
PAYE for Clerk's Salary (March 2020)	£76.20
South Lakes Services – Toilets (March 2020) SO	£259.20
Waterplus (Water & Wastewater – Toilets) (27/11/19-3/3/20) DD	£72.14
SSE Electricity (Street Lighting) (4/2/2020 – 2/3/2020) DD	£45.10
Npower (Electricity – Toilets) (09/1/2020 – 1/2/2020) DD*	£9.95
Npower (Electricity – Toilets) (2/2/2020 – 1/3/2020) DD	£36.02
Clerks & Councils Direct Subscription	£84.00
Data Protection Fee (Information Commissioners Office) 2020/21	£40.00

\*This replaces the £16.88 authorised at the March 2020 Parish Council meeting and is an amended amount due to Npower issuing credit notes and amended invoices for this period.

13 **Flookburgh Community Playground**

To note that the Playground was closed on 23 March 2020 following the Government announcement.

14 **Date of Next meeting**

To note that the next meeting will be held at 7pm on Wednesday 6<sup>th</sup> May 2020, but will not be a physical meeting.

Clerk to the Council: - Lyn Prescott, 13 Church Walk, Flookburgh, Grange-over-Sands, Cumbria LA11 7JX.